

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2022-08-464
PR No. 2022-07-958
Mode of Procurement: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification,
please fill out all the items accordingly.
Indicate "N/A" if not applicable. Thank you!

*Title of the Project: Purchase of Food Items (fresh meats/fish/eggs) of DSWD Tarlac Lingap Center (TLC) and Residential Care Facilities (CRCF's) for the period of September - October 2022.

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or email to quotation.fo3@dswd.gov.ph not later than **3:00PM August 12, 2022**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number] [Deadline of Submission]**. Bids submitted must be in **pdf format ONLY** clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,

JENNIFER CAMPANG – MORALES
Procurement Section Chief

Terms and Conditions:

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/record of End User to Service Provider within Three (3) Months.
- Quotation validity shall be: **Thirty (30) Calendar Day**
- Good/s/Activity shall be delivered within: See Annex A for Schedule of Delivery
- Place of Delivery: DSWD Tarlac Lingap Center San Juan De Mata, Tarlac
- Terms of Payment: Within Thirty (30) Calendar Days
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name: _____ Account Number: _____
Bank Name: _____ Branch: _____
*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.

RIO M. ODTUJAN
PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No. 2022-08-464
Date:

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*PhilGEPS Reg. No.: _____

*Delivery Date: see breakdown schedule of delivery

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
			WET MARKET GOODS (Fresh Meat/Fish/Eggs)			
			A. REQUEST INFO			
			Period of Requirement: Month of September (1-30) to October (1-31) CY 2022			
			Delivery Location: DSWD Tarlac Lingap Center			
			San Juan De Mata, Tarlac			
			Delivery Frequency: Twice a week (every Tuesday & Friday) prior the actual week of need (see breakdown below)			
			B. ITEM SUMMARY			
1	100	packs	CHICKEN MEAT, QUARTER LEG PART, FRESH, one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
2	166	packs	PORK, LAMAN/LIEMPO PART, FRESH one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			
3	36	packs	PORK, GROUND, 15-30% FAT, FRESH, UNSEASONED one (1) kilo per pack			
			> Must be from the shoulder part of the pig			
			> Must be free from the unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			
4	88	packs	BAKA, LAMAN, FRESH, one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			
5	10	packs	LIVER PORK, fresh, one (1) kilo per pack			
			> Must be free from unpleasant smell			
6	28	kilos	DALAGANG BUKID, FRESH ONE (1) KILO PER PACK			
			> Intack scales, bright red gills, clear eyes			
7	119	kilos	FISH TILAPIA, fresh, preferably alive when delivered one (1) kilo per pack			
			> Intack scales, bright red gills, clear eyes			
8	195	kilos	FISH BANGUS/MILKFISH, fresh, one (1) kilo per pack			
			> Intack scales, bright red gills, clear eyes			
9	63	kilos	FISH GALUNGGONG, fresh, one (1) kilo per pack			
			> Intack scales, bright red gills, clear eyes			
10	53	trays	EGGS, chicken, white, Age: 2-5 days old, Expiration: two (2) weeks upon delivery			
			> White, no broken shell			
			> Age: 2-5 days old			
			> Size: Medium, 45-50 grams, 30 pcs per tray			
11	10	boxes	QUAIL EGGS, Expiration: two (2) weeks upon delivery			
			> No broken shell			
			> Age: 2-5 days old			
			> 100 pcs per box			
12	16	packs	GROUND BEEF, FRESH, ONE (1) KILO PER PACK			
			> Must be free from unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			

		C. BREAKDOWN PER WEEK		
		SEPTEMBER 1-2, 2022 (Delivery date/s: August 30, 2022)		
		> 12 kls bangus, fresh		
		> 2 box quail eggs (100 pcs per box)		
		> 12 kls baka laman, fresh		
		> 2 trays eggs (30 pcs per tray)		
		SEPTEMBER 3-6, 2022 (Delivery date/s: September 2, 2022)		
		> 3 trays eggs (30 pcs per tray)		
		> 7 kls dalagang bukid, fresh		
		> 9 kls chicken, quarter leg part, fresh		
		> 18 kls bangus, fresh		
		> 7 kls tilapia, fresh		
		> 9 kls pork laman, fresh		
		> 2 kls ground beef, fresh		
		> 7 kls galunggong, fresh		
		> 7 kls pork giniling, fresh		
		SEPTEMBER 7-9, 2022 (Delivery date/s: September 6, 2022)		
		> 7 kls chicken, quarter leg part, fresh		
		> 7 kls tilapia, fresh		
		> 12 kls baka laman, fresh		
		> 12 kls bangus, fresh		
		> 2 kls quail eggs (100 pcs per box)		
		> 3 tray eggs (30 pcs per tray)		
		SEPTEMBER 10-13, 2022 (Delivery date/s: September 9, 2022)		
		> 3 trays eggs (30 pcs per tray)		
		> 7 kls dalagang bukid, fresh		
		> 9 kls chicken, quarter leg part, fresh		
		> 18 kls bangus, fresh		
		> 7 kls tilapia, fresh		
		> 9 kls pork laman, fresh		
		> 2 kls ground beef, fresh		
		> 7 kls galunggong, fresh		
		> 7 kls pork giniling, fresh		
		SEPTEMBER 14-16, 2022 (Delivery date/s: September 13, 2022)		
		> 7 kls chicken, quarter leg part, fresh		
		> 7 kls tilapia, fresh		
		> 12 kls baka laman, fresh		
		> 12 kls bangus, fresh		
		> 2 kls quail eggs (100 pcs per box)		
		> 3 tray eggs (30 pcs per tray)		
		SEPTEMBER 17-20, 2022 (Delivery date/s: September 16, 2022)		
		> 3 trays eggs (30 pcs per tray)		
		> 7 kls dalagang bukid, fresh		
		> 9 kls chicken, quarter leg part, fresh		
		> 18 kls bangus, fresh		
		> 7 kls tilapia, fresh		
		> 9 kls pork laman, fresh		
		> 2 kls ground beef, fresh		
		> 7 kls galunggong, fresh		
		> 7 kls pork giniling, fresh		
		SEPTEMBER 21-23, 2022 (Delivery date/s: September 20, 2022)		
		> 7 kls chicken, quarter leg part, fresh		
		> 7 kls tilapia, fresh		
		> 12 kls baka laman, fresh		
		> 12 kls bangus, fresh		
		> 2 kls quail eggs (100 pcs per box)		
		> 3 tray eggs (30 pcs per tray)		
		SEPTEMBER 24-27, 2022 (Delivery date/s: September 23, 2022)		
		> 3 trays eggs (30 pcs per tray)		
		> 7 kls dalagang bukid, fresh		
		> 9 kls chicken, quarter leg part, fresh		
		> 18 kls bangus, fresh		
		> 7 kls tilapia, fresh		
		> 9 kls pork laman, fresh		
		> 2 kls ground beef, fresh		

		> 7 kds galunggong, fresh			
		> 7 kds pork giniling, fresh			
		SEPTEMBER 28-30, 2022 (Delivery date/s: September 27, 2022)			
		> 7 kds chicken, quarter leg part, fresh			
		> 7 kds tilapia, fresh			
		> 12 kds baka laman, fresh			
		> 12 kds bangus, fresh			
		> 2 kds quail eggs (100 pcs per box)			
		> 3 tray eggs (30 pcs per tray)			
		OCTOBER 1-4, 2022 (Delivery date/s: September 30, 2022)			
		> 3 tray eggs (30 pcs per tray)			
		> 15 kds pork laman, fresh			
		> 2 kds liver pork, fresh			
		> 7 kds bangus, fresh			
		> 14 kds tilapia, fresh			
		> 7 kds galunggong, fresh			
		> 7 kds baka laman, fresh			
		OCTOBER 5-7, 2022 (Delivery date/s: October 4, 2022)			
		> 3 tray eggs (30 pcs per tray)			
		> 2 kds ground beef, fresh			
		> 9 kds chicken, quarter leg part, fresh			
		> 14 kds pork laman, fresh			
		> 7 kds bangus, fresh			
		> 2 kds pork giniling, fresh			
		OCTOBER 8-11, 2022 (Delivery date/s: October 7, 2022)			
		> 3 tray eggs (30 pcs per tray)			
		> 15 kds pork laman, fresh			
		> 2 kds liver pork, fresh			
		> 7 kds bangus, fresh			
		> 14 kds tilapia, fresh			
		> 7 kds galunggong, fresh			
		> 7 kds baka laman, fresh			
		OCTOBER 12-14, 2022 (Delivery date/s: October 11, 2022)			
		> 3 tray eggs (30 pcs per tray)			
		> 2 kds ground beef, fresh			
		> 9 kds chicken, quarter leg part, fresh			
		> 14 kds pork laman, fresh			
		> 7 kds bangus, fresh			
		> 2 kds pork giniling, fresh			
		OCTOBER 15-18, 2022 (Delivery date/s: October 14, 2022)			
		> 3 tray eggs (30 pcs per tray)			
		> 15 kds pork laman, fresh			
		> 2 kds liver pork, fresh			
		> 7 kds bangus, fresh			
		> 14 kds tilapia, fresh			
		> 7 kds galunggong, fresh			
		> 7 kds baka laman, fresh			
		OCTOBER 19-21, 2022 (Delivery date/s: October 18, 2022)			
		> 3 tray eggs (30 pcs per tray)			
		> 2 kds ground beef, fresh			
		> 9 kds chicken, quarter leg part, fresh			
		> 14 kds pork laman, fresh			
		> 7 kds bangus, fresh			
		> 2 kds pork giniling, fresh			
		OCTOBER 22-25, 2022 (Delivery date/s: October 21, 2022)			
		> 3 tray eggs (30 pcs per tray)			
		> 15 kds pork laman, fresh			
		> 2 kds liver pork, fresh			
		> 7 kds bangus, fresh			
		> 14 kds tilapia, fresh			
		> 7 kds galunggong, fresh			
		> 7 kds baka laman, fresh			
		OCTOBER 26-28, 2022 (Delivery date/s: October 25, 2022)			

	> 3 tray eggs (30 pcs per tray)		
	> 2 kls ground beef, fresh		
	> 9 kls chicken, quarter leg part, fresh		
	> 14 kls pork laman, fresh		
	> 7 kls bangus, fresh		
	> 2 kls pork giniling, fresh		
	OCTOBER 29-31, 2022 (Delivery date/s: October 28, 2022)		
	> 3 tray eggs (30 pcs per tray)		
	> 14 kls pork laman, fresh		
	> 2 kls liver pork, fresh		
	> 7 kls bangus, fresh		
	> 7 kls tilapia, fresh		
	> 7 kls galunggong, fresh		
	D. TERMS AND CONDITION		
	> All prices quoted herein are valid, binding and effective for two (2) months - September (1-30) - October (1-31) 2022.		
	> Prices quoted shall be inclusive of all costs including transportation, freight and handling and other incidental expenses maybe incurred to the indicated delivery site		
	> Supplier/service providers must have 10% of the quantity of each of the items stated in this request which will serve as "buffer items" in case of spoiled or rejected deliveries		
	> The bidder is preferably a local supplier for in case of complaints, the local supplier can immediately respond. However, in the absence of the qualified local supplier, a Provincial or Regional Supplier shall qualify		
	> Provision for packaging of the items is required to prevent their damage or deterioration during transit to their final destination, as indicated in this contract. The packaging shall be sufficient to withstand, without limitation rough handling during transit and exposure to extreme temperatures		
	> Ensure no disruption of deliveries		
	> The DSWD accepts no liability for the damage of items during transit, in the case if terms supplied from within the Philippines or supplied by domestic suppliers risk and little will not be deemed to have passed to the DSWD until their receipt and final acceptance at the final destination		
	E. PAYMENT TERM: TO PAYMENT		
	NOTE:		
	> PLEASE SUBMIT YOUR BEST OFFER W/O SACRIFICING ITS QUALITY		
	> No Negative Feedback/Report and/or delay of delivery of Service Provider within Three (3) Months.		
	* NOTHING FOLLOWS *		
	Approved Budget for the Contract: PhP 239,504.00		

PURPOSE:

Purchase of Food Items (fresh meats/fish/eggs) of DSWD Tarlac Lingap Center (TLC) and Residential Care Facilities (CRCF's) for the period of September - October 2022.

PR No.

2022-07-958

IMPORTANT:

The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. **FAILURE** to show up and means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check your bid (i.e. price, technical specifications). DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY". Thank you very much!

JENNIFER C. MORALES
Procurement Officer

Supplier