

CY 2022 1ST SEMESTER NARRATIVE ASSESSMENT REPORT

EXECUTIVE SUMMARY

The DSWD Field Office III strongly adheres to the Department's mandate of implementing social protection programs and services that will lead to the empowerment of the poor, marginalized and vulnerable sectors of the society. Strategic efforts and continuous partnership with stakeholders and other service providers are being strengthened to effectively and efficiently carry out the 2022 DSWD FO III Thrusts and Priorities.

In line with the Philippine Development Plan 2016-2022, the Field Office III enacted the Regional Administrative Order No. 3, series of 2022 known as the "CY 2022 Regional Thrusts and Priorities". With this, the DSWD Field Office III recognizes the importance of continuously implementing the social protection programs and achieving targets stated in the Department's SULONG Recovery Plan for 2021-2022 and pursue the implementation of roadmaps deliverable in its Recalibrated Strategy towards the achievement of the 2024 basecamps. The Department of Social Welfare and Development (DSWD), guided by its core values, vision, mission and mandate will adapt to the post-pandemic era as the lead in social protection.

STRATEGIC PRIORITY 1

ASSISTANCE TO INDIVIDUAL IN CRISIS SITUATION

For 1st Semester, AICS was able to served a total of 57,057 with breakdown on the following assistance provided:

- A. Medical Assistance – 3,990
- B. Burial Assistance – 253
- C. Educational Assistance – 80
- D. Food Assistance – 52, 734
- E. Psychosocial Intervention – 57,057

On the other hand, the financial accomplishment of AICS is 43.7% (obligations) and 95.41% (disbursement) on utilization rate.

CENTERS AND RESIDENTIAL CARE FACILITIES (CRCF)

For the number of clients served in Residential Care Facilities:

AMOR – 117 served clients out of the 151 targets; **RRCY** – 159 served clients out of the 281 targets; **RHFG** – 95 served clients out of the 132 targets; **RSCC** – 79 served clients out of the 122 target; **THFW** – 34 served clients out of the 70 target; **TLC** – 29 served clients out of the 44 target and **HAVEN** – 58 served clients out of the 96 target.

It shows that out of **896 annual targets** of the seven (7) CRCFs were able to serve total of **571 clients** for the first semester. Majority of these clients were carried over from the previous year. It is important to mention too that there is a major variance in regard to the 100% achievement of the plan for the period. The variance of is beyond the facility's control as admission of new clients largely depends on the referral from the Local Social Welfare and Development Offices (LSWDOs).

KALAHI CIDSS NCDDP (*Kapit-Bisig Laban sa Kahirapan Comprehensive Integrated Delivery of Social Services National Community Driven Development is a Community-Driven Development Program*)

The delays in meeting program deliverables boils on the absence of required manpower requirements. The chain effects of the problem had now been felt due to increase of scope of the program with the limited timeline of completion. Although, it was clear that most of hindering factors are not within the control of the region yet, there was no other option given but to find innovative strategies to meet these challenges.

This year implementation will be very tough given the above-mentioned circumstances as it will require an almost perfect program management strategy. For the KC NCDDP Additional Financing, the last six months is quite unusual in the history of the program due to the application of the an accelerated process through Disaster Response Operations Procedures which is seen an advantage, especially that most of the municipalities are new to the program. Besides, the current target is for the institutionalization of the CDD which has been difficult to achieve even after the completion of the three years of the program implementation in the previous cycles.

Overall, the RPMO should be vigilant and be critical to support the needs of the field staff, especially on the administrative requirement (CEAC fund, ICT equipment, salaries, travel and communication) side, health and safety protective equipment, and encouraging personnel with heavy workloads by uplifting their morale, passion and commitment through a simple rewards and recognition from the management or even from the direct supervisor.

SUSTAINABLE LIVELIHOOD PROGRAM

With the crisis we are facing right now, which includes the large number of microenterprises that has been affected due to the enforcement of community quarantine and displaced workers needing assistance, the SLP is looking forward that we can overcome this situation and be able to deliver livelihood services to our beneficiaries by facilitating the Livelihood Assistance Grants (LAG), Referrals, EO70, Zero Hunger to targeted participants and assessment of Balik Probinsiya Bagong Pag-Asa Program clients' capability to engage in livelihood assistance.

For this semester, the Sustainable Livelihood Program Field Office III was not able to achieve its target for both output and outcome indicators. There is no disbursement yet for Continuing Funds and only 3.88% for the Current Funds. In line with the thrusts and priorities, the Field Office will obligate funds until the end of September 2022 and to disburse until November 2022. For the next quarter, the FO will continue to facilitate the full obligation of Continuing Funds, disbursement, implementation and monitoring of the SLP LAG projects.

STRATEGIC PRIORITY 2

CAPABILITY BUILDING SECTION

For the CBS, on the LDIs, external Subject Matter Experts such as individual consultants from Social Welfare and Development Learning Network and other NGAs such as DOH were also tapped as Resource Persons. The online platform was also maximized from small meetings up to the implementation of the TARA plan.

This year also is the continuation of the 3-year TARA plan implementation. Hence, the need to strengthen the capability-building program for the LGUs through the LSWDOs and other partners such as the SWDL-NET is prioritized. The latter's functionality also contributes in providing technical assistance not only to LSWDOs but also to other social workers in different settings.

Based on the expressed feedback from the LSWDOs, the agenda and lined-up learning development intervention for this semester are appreciated since those are need-based and were raised during the quarterly consultation last year, 2021. Positive feedback from the Provincial/City Social Welfare and Development Conference and the first and second quarter TARA consultation were also noted despite it being conducted online and most of the participants requested to conduct the succeeding quarterly consultation face-to-face.

Team work and unity among the PPD staff from the Division Chief to the Sections heads and staff, Program Focals, Provincial staff, and the support and guidance of the management committee are of great help to materializing the targets.

The rewards and recognition to the staff initiated by the PPD chief provides encouragement and enthusiasm to the staff to work joyfully for the best interest of the partners and the agency.

The practice of a buddy-buddy system among the CBS staff, Program Focal and Fund Controller is still a good strategy for a guided financial planning and monitoring.

Aside from the technical assistance, the Capability Building Section is also maintaining the **Regional Learning and Resource Center**. The RLRC continues serving by providing a learning and meeting space for the FO ODSUs. A television is already installed for the online training and meeting presentation and presentation of learning materials, manuals and guidelines. The ODSUs also reserve their slot by completing the online reservation form. No reservation means no meeting policy is being practiced to ensure that accountability is installed if there will be any damage or even loss of items or materials. Those who secure the information and learning materials from the RLRC will be requested to observe the provision of Data Privacy Act. The ICTMS also provided a high-end computer based on request for the installation of KOHA. A concept paper was also crafted for the guidance in using the library. The inauguration of the RLRC will be held on August 2022.

Further, the Office of the DC of the PPD, CBS and PDPS hosted the became the secretariat in the 1st semester RMDC and NMDC.

STRATEGIC PRIORITY 3

STANDARDS SECTION

For the Standards Unit, there were 3 Registered & Licensed SWAs; 5 Registered Private SWDAs; 3 Licensed Private SWAs and Auxiliary; 1 LGU-managed Facilities (Level 1 Pre-Accreditation Assessment of SWAs); 1 DSWD-Operated Residential Facilities (TLC & RRCY) (Level 2 Pre-Accreditation Assessment of SWAs); 13 beneficiary CSOs accredited; 1 SWMCC and 518 DCWs/DCCs -ECCD Services.

The overall targets accomplished as per the Standards Unit's OPC commitments stands at 111%. The Standards Section continue to be a big contributor in the success of the implementation of the DSWD programs and services. Its main function is to register, to license and to accredit public and private SWDAs including DSWD-Operated Residential Facilities, LGU Managed Facilities and Senior Citizen Centers. The section continues to encourage and motivate SWDAs to renew their license to operate and to be accredited. Other services of the

Standards Section are allocated in the Service Providers like Social Workers Managing Court Cases (SWMCC), Pre-Marriage Counseling (PMC), Civil Society Organizations (CSO), and Early Childhood Care and Development (ECCD) Services. Partnership with other National Government Agencies (NGAs) is also encouraged to provide the utmost quality of services to the vulnerable sectors of the society.

Strong collaboration and partnership with the P/C/MSWDOs, Accreditors, SWDAs, CSOs, Head Social Workers and PMC contributed to the successful implementation of activities of the section as well as meeting its targets.

The PPD and Standards Section initiated the following strategies to ensure the active participation of all partners and fast messaging such as:

- Created the Group chats for the regional ECCD accreditors, Standards Section with PPD chief, Regional ABSNET officers, ABSNET Cluster members,
- Created the directory of the Regional and Cluster ABSNET members and Provincial/cluster members and Regional ECCD Accreditors.
- Initiated the Lakbay Aral to the SWDAs wherein all quarterly meetings are being held in every province hosted by the SWDA in the 6 provinces
- Initiated the consultation with the SWDAs and ECCD accreditor and solicited the needed technical assistance
- Initiated the orientations of the SWDAs with the line agencies such as: Phil health, PAG-IBIG, SSS, SEC and BFP which is very helpful to them in ensuring that the requirements are being met and the Social Safety nets for the agency staff and clients are provided
- Initiated the Strategic Planning Workshop with the SWDAs which will help them in crafting their agency's Work and Financial Plans.
- Commended by STB for the initiatives and good practices and is the target area for the Lakbay Aral of the NCR, STB and Zamboanga.

STRATEGIC PRIORITY 6

HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT DIVISION (HRMDD)

FACILITATING FACTORS/GOOD PRACTICES/ INNOVATIONS

- Facilitated the Agency-request Civil Service Examination-Pen and Paper Test (CSE-PPT) for the non-eligible personnel and assisted the 91 selected examinees from the preparation of requirements up to the online application.
- Conducted the first batch of effective Online New Employee Orientation Program for CY 2022 as one of pre-requisites during employees' HR On-Boarding Activities.
- Consolidated the accomplished Office Competency Assessment Tool (OCAT) forms of all divisions of FO III and started the analysis to come up with a comprehensive report as part of the requirements to maintain accreditation under Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) and the ISO 9001:2015.
- Created the LDS Official Database for the trainings attended by the DSWD Field Office III personnel which are available for access by all staff for future references or as the need arises. Dissemination of details and instructions were executed.
- Responsive to the request for facilitation of other divisions/offices for the trainings of FO's internal staff as one of the functions of the Learning and Development Section and for monitoring purposes.

- LDS resolutions, letters of communication, documentation, and reports are easy to access/track through the use of logbook and CTRIS to promote and maintain a systematic way of filing/sorting, encoding, and checking of LDS documents and files.
- Facilitation of training invitations from crafting of memo, identifying participants, and processing of registration up to the submission of feedback report.
- Proper monitoring of staff who render part-time employment/practice of profession outside, ensuring they sought approval from the Agency.
- Assistance for personnel availing study leave privilege in preparation for examinations.
- Augmentation support to other HR sections in executing urgent facilitation of deliverables as well as assisting with significant/major events.
- Augmentation support to the Office of HRMDD Office Division Chief and other HR sections in executing urgent facilitation of deliverables as well as assisting to significant/major events.

SUPPLEMENTARY FEEDING PROGRAM

When the “No Fund Transfer Policy” of the Department was imposed in 2019, all Regions experienced difficulty in the procurement process because of many limitations compounded by Natural Manmade Disaster such as the African Swine Fever of Cylce 9, 2019, Covid 19 for cycle 10 in 2020 and carried on until Cycle 11 of 2021. Of the 3 Cycles, Cycle 11 is much better compared to the rest. Problems in the past became lessons in the succeeding cycle and issues/concerns were acted through institutional arrangement and dialogues.

1. The LGUs have come up with the new normal by observing health protocols blended learning strategy, use of electronic gadgets in monitoring and limited face to face activity/session
2. The Day Care Workers have proven their commitment towards their work house to house food ration; conduct of height and weight monitoring; and in the submission of required documents and reports.
3. Parents participation is observed through the photo documentation of feeding activities inside their house, the food they served, the ECCD Modules being conducted like backyard gardening; early training on house hold chores; arts and crafts etc.
4. The SF program became the entry point for other Health and Nutrition Services such as Deworming, Vitamin. A Supplementation, Health Kit, Medical Dental etc. These are complementary services to hasten improvement.
5. The house to house and community kitchen strategy prevented the discontinuance of feeding program in addressing hunger and undernutrition inspite of the challenges of COVID 19 and inflation. Luckily other LGUs are providing counter parts to complement the DSWD budget. Good nutrition is key to building immunity; protection against illness and infection; and supporting recovery.

ADOPTION AND REFERRAL UNIT

For the ARRS, the approval RA 11642 will greatly impact the implementation of alternative child care in the succeeding quarters of the year.

COMMUNITY BASED SERVICES

Women in Especially Difficult Circumstances (WEDC)

A total 117 out of 140 or 84% of women in especially difficult circumstance were served for the period January to June, 2022 with the following breakdown: Victims of Illegal Recruitment (VIR)-1, Victims of Trafficking-16, Physical Abused-1, Emotionally disturbed/Abused-91, claim for custody case-1; Economic Abused-6 and Psychological abuse-1. The highest cases served were emotionally disturbed followed by victims of trafficking due to poor husband -wife relationship and absence of one parent caring for the children. These women belong to the vulnerable sector and need to undergo inner healing process and prevent from re-victimization

Children in Need of Special Protection

A total of 64 or 23% out of the 278 targeted Children in need of special protection were served for the first semester 2022 with 20 Male and 44 Female children (23 for the first quarter while 41 for the second quarter). The accomplishment is low considering the multi-tasking of community based social workers and field office staff assisting in implementation of the Social Pension, Expanded Assistance to Individuals in Crisis Situation. Pay-out in the provinces. The extent of pandemic to endemic situation was only lowered to Level 1 later of the 3rd month of the first quarter.

Minors Traveling Abroad (MTA)

A total of 1,555 minors (Male -747, Female- 808) were served for minors traveling abroad for the period January to June 2022. With these, 644 were served for the first quarter and 911 for the 2nd quarter.

Trafficking in Persons /Victims of Human Trafficking

A total of Fifty-Five (55) or 37% (52 female and 3 male) out of 150 TIPs were served for the period January to June 2022. Out of the 55 served, 52 are female and 3 are male.

OFs and their Families (ISSO)

A total of Two Hundred Thirty-nine (239) Overseas Filipinos and their families were served for the period January to June 2022 of which 69 or 29% are male while 170 or 71% are female. The top three (3) sending countries are from Kingdom of Saudi Arabia with a total of Seventy-five (75) OFs (Male 9; Female-66), followed by Qatar with 28 OFs(Male-5, Female-23) and UAE with 17 OFs(Male-6, Female-11) with four (4) OFs and Kuwait with three (3) OFs(Male-1,Female-2). Most of the Female OF served worked as Household Service Worker (HSW) in KSA.

Family Sector / Solo Parents

A total of 218 Solo Parents (194-female and 24-male) were served for the 1st Semester of the year 2022, wherein two (2) were given medical assistance, two (2) solo parents were referred to their respective LGUs for the application of solo parent ID and two hundred fourteen (214) indigent solo parents were provided food assistance amounting to Php 642,000 at php3,000 per solo parent to aid in the daily needs of the solo parent beneficiaries and their families.

SOCIAL PENSION/CENTENARIAN

For the 1st semester of CY 2022, Social Pension Unit has been currently conducting pay outs to senior citizens across Region III through cash grants.

The unit has accomplished 97.24% of beneficiaries served out of the total target while completing 47.54% of the total financial target for the 1st semester.

Utilization of authorized representatives was put into the pay-out process to address various concerns of the senior citizens of their inability in claiming their stipend. Re-payouts are also being done to give chance to other senior citizens who were not able to go to their scheduled pay out.

PANTAWID PAMILYANG PILIPINO PROGRAM

For the number of registered Pantawid Households, the region has a total of 307,854 registered active households, which is 103.57% of the 297,254 target households. The total number registered households have increased from 306,687 last quarter.

As for this year, from 302,519 registered households last February 28, 2022, there's an increase of 1,151 households this April 30, 2022 (303,670). This is due to the reason that there are 1,802 households have been reinstated in the program, 175 households transferred residence to Region III and 61 have been registered from Set 9, 10, and 11. While there are also 631 households delisted/deactivated in the program and 81 households transferred residence outside Region III.

On the other hand, for the number of MCCT Households increased from 4,168 to 4,184 actual registered households this quarter. The province of Zambales has the highest number of MCCT households, while Bulacan having the lowest.

The region, through the Compliance Verification System was able to monitor the Compliance Rate for Period 1 of 2022. For Education, the average compliance rate of monitored beneficiaries is 96.43%. For Health, the average compliance rate is 95.73%. Lastly, for FDS, the rate of compliance is 95.96%.

SOCIAL MARKETING UNIT

The Social Marketing Unit of DSWD Field Office III has continuously carried out its functions for the achievement of its targets for CY 2021. All indicators and targets were achieved within the set timeline.

For the first indicator on stakeholder awareness, the Field Office achieved a rating of 98.50% which is 13.50% above the target.

For the conduct of information caravans, SMU conducted 17 information caravans. 6 were conducted via radio interviews, 8 via the Field Office Facebook page, and 3 via face-to-face interaction. These accomplishments can be attributed to the coordination efforts of the Social Marketing Unit with its local media partners such as DZMM and CLTV36 who often featured DSWD-related topics on their different programs.

SMU also facilitated 6 communication campaigns in line with the National Celebrations for the different vulnerable sectors: Adoption Consciousness, Women's Month, National Family Week, Elderly Filipino Week, National Children's Month, and End-VAWC.

The need to regularly inform and update the general public about the implementation of DSWD programs and projects resulted in an accomplishment of 58 published press releases and 129 developed IEC materials.

With the continuous posting of relevant information and updates on DSWD programs and services on the Field Office's official social media accounts, the Field Office accumulated an average engagement rate of **21.01%** for CY 2021 after having attained an average engagement rate of 19.12% for the 1st quarter, 14.24% for the 2nd quarter, 16.16% for the 3rd quarter, and 34.53% for the 4th quarter.

DISASTER RESPONSE MANAGEMENT DIVISION

On the part of the disaster prevention and mitigation projects of the Department the Disaster Response and Rehabilitation Section has conducted orientation and social preparation to the beneficiaries of Climate Change Adaptation and Mitigation program to ensure effective and efficient project implementation.

On the financial side, the DRMD was given a total fund allocation amounting to 122,825,953.15 intended for the implementation of Disaster Risk Reduction and Management Program, Projects and Activities align with the four thematic areas (Prevention and Mitigation, Preparedness, Response and Early Recovery and Rehabilitation). As of June 30, 2022, the utilization rate of the division had reached 39.32% or equivalent to 48,290,920.68.

NATIONAL HOUSEHOLD TARGETING SECTION (NHTS)

The NHTS III continuously delivers excellence in achieving high quality accomplishments and outputs despite the challenges brought by Covid-19 pandemic. The working relationships of its staff is evident in activities partnered with other ODSUs such as planning for the assessment of MCCT beneficiaries, support and technical assistance extended to other Sections/Units specifically during IQAs as part of ISO Certification, and the activities for Report Generation and Management Phase which highlight the Regional Launching, series of dialogues with partners and printing of Regional Profile of the Poor.

The strong support and partnership within the division staff, other divisions, sections and Pantawid Pamilyang Pilipino Program, and NHTO contributed a lot in attaining our targets.

Despite the challenges, the rewarding part is to be recognized by the management for the amount of hard work and teamwork of its staff in all activities coupled with remarkable leadership and guidance of the Section Head, Division Chief and Regional Director.

SOCIAL TECHNOLOGY UNIT

The Social Technology Unit has improved and put into practice its own initiatives and efforts to expand its network and create amicable connections and linkages with Local Government Units (LGUs) through the LSWDOs. The office did not plan any first-semester activities using funds to prevent postponement and cancellation due to the anticipated late downloading of SARO. The first semester was devoted to program organization, LGU visits, paymaster augmentation to other units, and project proposal preparation by the STU staff.

As the thrust and priorities for the Comprehensive Program will be the devolution of the program to its target LGUs, a series of Technical Assistance and Capacity Development Initiatives will be the support of the Department to ensure the smooth transition. Thus, efforts have been plotted and made to address gaps and issues on the LGUs capacities. The Department also maximizes its capacity building arm through its Capacity Building Section for its lined up CapDev Activities and aligned to LGUs needs based on the LGUs capacity issues

and concerns. Also, since the Department will still provide subsidies for resource augmentation. This will be further used as demonstration of services for the target beneficiaries as the LGU will be in its phase of transition activities for a gradual transition.

The STU with the support of the PPD chief and TARA focal is able to accomplished the first semester activities especially the devolution transition planning workshops with the LGUs LSWDOs, Budget Officers, SB Committee on Social Services.

The Comprehensive Program for Street Children, Street Families and IPs success stories were commended by the STB and featured in the DSWD websites.

INFORMATION AND COMMUNICATION TECHNOLOGY MANAGEMENT SECTION

For 1st semester 2022, RICTMS was able to meet majority of the Harmonized Planning and Monitoring Evaluation System (HPMES). For the financial accomplishment the section was able to obligate 8,354,865.60 out of 14,638,365.66 or 57.08%.

Despite of the challenges, ICTMS was able to deliver the needs of the Department as support to operations on its physical and financial target. The section aims to continuously focus its operation in the delivery of prompt IT support services and effective resolutions to various ICT problems to support and ensure the smooth operation of the Field Office, DPEOs and Centers and Institutions.

Some of the salient accomplishment of the PPD and ICTSection is the contribution in making the Regional Operation Center operationalize with its approved guidelines. The prompt responses on the request of the staff in all divisions for the technical assistance, issuance of IT equipment and systems development.

ADMINISTRATIVE SERVICES DIVISION

GENERAL SERVICES SECTION

Through the collaborative efforts the staff, the General Services Section was able to meet its deliverables and expected output. For the coming Quarter, the Section still commits to meet its target and contribute to the success of the Regional Office.

Among the basic strategies employed by the GSS is the faithful adherence to the prescribed templates and Standard Operating Procedures. Moreover, the GSS preemptively prepares various plans such as, online Re-calibration Plan for measuring equipment. Further, with the use of the prescribed templates, the GSS has streamlined the dates of the conduct of various inspections.

RECORDS AND ARCHIVES MANAGEMENT SECTION

The Records and Archives Management Section, with its limited number of staff, has come across its most challenging role yet as the Agency increased its workforce and expanded its programs and projects coupled with the ongoing pandemic but still able to imbibe in themselves the importance of their contribution, no matter how small it is, in the achievement of the Agency's goals and objectives. With the long-serving, knowledgeable, competent staff and established systems, processes, and practices for controlling access and maintaining confidentiality, the Section was able to perform its tasks well, lapses-free, and overcome obstacles and problems being encountered. Other factors which affected the overall performance and attainment of targets are transparent communication between staff, availability of needed IT equipment in the performance of daily tasks, the introduction of a new document tracking system and other innovations from staff, enhanced troubleshooting

strategies, and improved procedures and conduct of technical assistance for internal staff on proper records management. However, there are also challenging and uncontrollable factors that hinder the staff and the Section as a whole in attaining its targets, such as limited storage areas, sporadic internet connection, which affects the C-TRIS, and unmanageable schedule of partner agencies such as the NAP. These factors were transitorily addressed by coordinating with the records' owners and the General Services Section on how to properly store their documents, specifically those found in open spaces and damage-prone areas. To ensure continuous C-TRIS operationalization needed for the systematic processing of the Section's incoming and outgoing documents, persistent follow-ups are made to ICT whenever internet issues arise; lastly, a memo was sent to all offices relative to their submission of reportorial requirements relative to the offices' records management.

PROPERTY AND SUPPLY SECTION

The Property and Supply Section undertook effective and efficient service delivery during the quarter. Receipt, recording, issuance, and monitoring of all supplies and equipment are facilitated on time. Submission of reportorial requirements is likewise accomplished on or before the set deadlines.

Through the concerted efforts, positive working attitude, and teamwork of the PSS staff, thrusts and directions of the PSS for the second quarter was entirely undertaken and accomplished. Management support and proper coordination with other sections/units also contributed to achieving our targets for this quarter.

PROCUREMENT SECTION

As per the above-mentioned analysis of HPMS Target 1 "7.15 Percentage of procurement projects completed in accordance w/ applicable rules & regulations" - the processing of Purchase Requests is well within the given allowable timelines.

In this case, flexibility of staff was being utilized without violation of the existing auditing and accounting rules and regulations. With the onset of the Pandemic, the Procurement staff had adjustments in their workload in order to not only motivate themselves, but to further cultivate their capabilities & competencies in the procurement process.

Since the issuance of DSWD MC 1 and 6 Series 2012, and the recently issued AO 01 s.2019, the Procurement Section has been continuously undergoing systems enhancement by reviewing its business processes to improve systems and procedures. To duly adapt to the various changes brought about by the full implementation of R.A. 9184 and its IRR, the section **adopted the setting of Central Office with regards to their Organizational Chart**. The workforce is now divided under the following units;

- **Procurement Planning and Management Unit (PPMU)**
- **Contract Management Unit (CMU)**
- **Bids and Awards Committee Secretariat (BAC-Sec)**

To be precise, the PPMU and CMU has their own Team Leader which directly communicates all undertakings/activities to the Procurement Head. Under said units, is the pool of existing staff with their new assigned functions, properly distributed and re-shuffled to further capacitate them in all the fields of Procurement.

FINANCE AND MANAGEMENT DIVISION

Through the course of the 1st Semester of 2022, there were difficulties and challenges that were encountered, however, through the various initiatives the Finance Management Division along with the full cooperation of Operations Cluster and the Management, gaps were bridged and strategic measures and plans were devised in order to efficiently and effectively deliver social welfare programs and services.

It is also noteworthy to mention the different practices of the Division which proved to directly impact the attainment of 2022 1st Semester accomplishments, activities such as the following:

- ✓ Internal Budget Hearing which Quarter Consultation Dialogue with P/P/A Focal Persons which continuously proves to be vital activity in providing a venue where the issues, challenges and concerns of P/P/As are ventilated and addressed by the Finance Management Division and the Management.
- ✓ The Division also conducted FMD KAMUSTAHAN with Centers which is an initiative of the Division towards addressing the struggles of Centers in relation to financial management and Field Visit to LGUs with long outstanding Transfer of Funds.
- ✓ Lastly, it is without a doubt that the teamwork of all staff across the Finance Management Division which results to a system approach, along the said initiatives, to address arising issues and challenges proved to be vital in the achievement of the Divisions' and Agency's' targets.

STRATEGIC PRIORITY 1 – Mitigate the socio-economic impact of COVID 19 pandemic, natural disaster and human-induced emergencies to DSWD clientele and alleviate their conditions during these situations.

I. CRISIS INTERVENTION SECTION

The Department of Social Welfare and Development (DSWD) as the leader in social protection is mandated to contribute to better and improved quality of life. The Crisis Intervention Section (CIS) continuously providing immediate services and appropriate interventions to help individuals and families cope with emotional, mental, psychological, physical and financial problem arising from emergency or crisis situations.

Assistance to Individual in Crisis Situation (AICS) under Protective Service Program (PSP) is a provision of financial augmentation to people in crisis and to sustain the basic necessities of the families severely affected by the health and socio-economic disruption brought about by the Coronavirus Disease 2019 (COVID-19) health crisis. Since the declaration of a state public health emergency in the entire Philippines, different types of community quarantine measures have been imposed resulting in an increased number of individuals and families seeking assistance from the DSWD for medical, burial, food, transportation, and other support services through cash aid.

The integrated services may be in the form of psychosocial intervention or direct financial and material assistance.

ASSESSMENT OF PHYSICAL AND FINANCIAL ACCOMPLISHMENTS

Targets versus Accomplishments on Outcome Indicators of Office/Program

Output Indicators	Accomplishments			Target	Variance	Assessment
	1 st Semester		TOTAL			
	M	F				
a. Medical Assistance	1,226	2,764	3,990	9,570	2,286	Major Deviation
b. Burial Assistance	75	178	253	270	-17	
c. Educational Assistance	29	51	80	12	68	
d. Transportation Assistance				-		
e. Food Assistance	25,202	27,532	52,734	4,900	747,834	
f. Non-Food Assistance						
g. Other Cash Assistance				200	-200	
Total Clients Served	26,532	30,525	57,057	14,952	42,105 or 281.60%	
Psychosocial Intervention	26,532	30,525	57,057	14,952	42,105	

The above table presented a major deviation which is 281.60% for this semester, the data for the number of client served shows that the program exceeded on its target due to the increase allocated fund from Program Management Bureau to serve the huge number of clients in need of assistance.

Targets versus Accomplishments on Output Indicators of Office/Program

Outcome	Accomplishments	Targets	Variance	Assessment
ORGANIZATIONAL OUTCOME 2: RIGHTS OF THE POOR AND THE VULNERABLE SECTORS PROMOTED AND PROTECTED				
Percentage of Clients who rated protective services provided as satisfactory or better	38.52% (21,980/57,057)	80%	-41.48%	Major deviation

For the indicator **Percentage of Clients who rated protective services provided as satisfactory or better**, shows that the forwarded indicated Client survey only from CIS Regional Office, the other extension offices continuing consolidating their Client Survey served client.

Financial Performance of Office/Program

Program/ Activity/ Project	Allocated Budget	Obligations	Disbursement	Utilization Rate (%)	
				Obligations	Disbursement
Assistance to Individuals in Crisis Situation (AICS)	1,978,226,377. 34	863,916,628.23	824,280,833.53	43.7%	95.41%

II. CENTERS/RESIDENTIAL CARE FACILITIES (CRCFs)

DSWD Region 3 priority for this 2021 is the maintenance and sustainability as well as the level 3 accreditation of other residential care facilities in the region. Hence, all efforts to sustain and improve the current accreditation level of the seven (7) residential care facilities in the region are being addressed.

ASSESSMENT OF PHYSICAL AND FINANCIAL ACCOMPLISHMENTS

Percentage of Clients in Residential and Non-Residential Care Facilities Rehabilitated (First Semester)

Outcome Indicators	ACCOMPLISHMENTS (First Semester)	TARGET (Annual)	ASSESSMENT (First Semester)
AMOR	4 or 3.41%	4%	Target Fully Achieved
RRCY	35 or 22.01%	30%	
RHFG	31 or 32.63%	30%	
RSCC	79 or 100%	30%	
THFW	27 or 79.41%	30%	
TLC	16 or 55.17%	30%	
HAVEN	43 or 74.13%	30%	
TOTAL	235 or 41.15%		

- The table above shows that seven (7) CRCFs have already achieved beyond their annual target on the percentage of rehabilitated cases for the first semester. The above cases are considered/declared active rehabilitated cases of the centers since some of these are old/carry over cases that had improved their social functioning as determined by the Social Functioning Indicator (SFI) and Rehabilitation Indicator (RI) and some of the cases are already reintegrated to their respective families.

Number of clients served in Residential Care Facilities (First Semester)

Outcome Indicators	ACCOMPLISHMENTS (first quarter)	TARGET (Annual)	VARIANCE
AMOR	117	151	Major Deviation
RRCY	159	281	
RHFG	95	132	
RSCC	79	122	
THFW	34	70	
TLC	29	44	
HAVEN	58	96	
TOTAL	571	896	

- Figures above show that out of 896 annual target of the seven (7) CRCFs were able to serve total of 571 clients for the first semester. Majority of these clients were carried over from the previous year. It is important to mention too that there is a major variance in regard to the 100% achievement of the plan for the period. The variance of is beyond the facility's control as admission of new clients largely depends on the referral from the Local Social Welfare and Development Offices (LSWDOs).
- First Quarter Financial Accomplishment**

Output Indicators	ALLOCATED BUDGET	OBLIGATED	BALANCE	UTILIZATION RATE
RCC	4,573,501.38	5,513,525.78	940,024.40	120.55%
MANDATORY RESERVED	7,801,990.26	--	7,801,990.26	0.00%
AMOR	17,707,066.88	13,218,914.61	4,488,152.27	74.65%
RRCY	14,576,123.30	8,796,399.08	5,779,724.22	60.35%
RHFG	15,308,964.27	8,295,957.34	7,013,006.93	54.19%
RSCC	12,130,021.77	7,843,645.00	4,286,376.77	64.66%
THFW	9,286,495.68	5,976,191.44	3,310,304.24	64.35%
TLC	8,636,150.25	5,298,165.60	3,337,984.65	61.35%
HAVEN	10,612,021.25	6,312,395.09	4,299,626.16	59.48%
TOTAL	100,632,335.04	61,255,193.94	39,377,141.10	60.87%

- Among the seven (7) centers in DSWD Field Office III, AMOR Village was able to utilize 74.65%, followed by the Reception and Study Center for Children (RSCC) with 64.66% utilization, respectively. Among those able to utilize 60.35% was Tarlac Home for Women with 64.35%, Tarlac Lingap Center (TLC) with 61.35%, Regional Rehabilitation Center for Youth (RRCY) with 59.54%, Haven for Girls with 59.48%, and Regional Home for Girls (RHFG) with 54.19% of their budget allocation. The ideal percentage of utilization as of half of the year is 50%. The reason for this is the irregular shifting back and forth or up and down of market prices or fluctuations in prices are to be expected, especially with their fuel and oil, electricity, and water expenses, which are the basic needs for each Center. The Financial Focal Persons of the Center Based Services Section will conduct work and financial plan assessments for every object code per center to analyze the fund balance of each center for the remaining month of CY 2022.

III. KALAHY CIDSS NCDDP (*Kapit-Bisig Laban sa Kahirapan Comprehensive Integrated Delivery of Social Services National Community Driven Development is a Community-Driven Development Program*)

KALAHY CIDSS NCDDP is one of the core social protection programs of the DSWD under the convergence framework, targeting poor municipalities and communities, implemented through the DSWD as one of its core social protection programs and currently the largest community-driven development (CDD) program in the country. It was conceived as a means to achieve improved access of communities to basic services and better participation of HHs in more inclusive local planning and budgeting and implementation of PPAs.

While for the 2nd quarter of KALAHY-CIDDS focused on the conduct of the Sub-project completion based on the approved Implementation Timeline. Group 1 municipalities comprising the municipalities of Laur, Pantabangan and Talugtug in Nueva Ecija and the

municipality of Botolan in Zambales already submitted their 2nd Tranche Request for Fund Release (RFR) and undergoing for the final review of the documents. For Botolan Zambales, only one (1) sub-project is requesting for second tranche while for Laur (5 SPs), Pantabangan (1 SP) and Talugtug (12 SPs) in Nueva Ecija are requesting for 2nd Tranche.

All approved sub-projects and its implementation are still on tract based on the given timeline, with the following physical accomplishments:

Municipality	Target SPs	Completed	% Completed	NYS	Ongoing				
					100%	70-99%	1-69%	0%	Total
BOTOLAN	33	31	93.94%		31		2		33
LAUR	17	17	100.00%		17				17
PANTABANGAN	14	14	100.00%		14				14
TALUGTUG	19	19	100.00%		19				19
TOTAL	83	81	97.59%	0	81	0	2	0	83

Province	Target SPs	Completed	% Completed	NYS	Ongoing				
					100%	70-99%	1-69%	0%	Total
AURORA	1	1	100%		1				1
BULACAN	15	14	93.33%		14		1		15
NUEVA ECIJA	22	10	45.45%	1	10	5	4	2	22
PAMPANGA	14	11	78.57%	3	11				14
TARLAC	2	2	100.00%		2				2
ZAMBALES	1	1	100.00%		1				1
TOTAL	55	39	70.91%	4	39	5	5	2	55

This table shows that for NCDDP-AF Modality, eighty-one (81) out of eighty-three (83) sub-projects or 97.59% are already completed. Two (2) sub-projects of Botolan Zambales are still on-going and expected to complete by July 2022.

Financial Performance

It may be noted that the allocation of grants per modality/program already have 100% of obligations, except for the BP2 as shown in the table. Meanwhile, a total allocated budget for the implementation of different modalities of KC programs is 111.7M wherein 96.81% of the budget was obligated amounting to 108.1M. Among obligated amount, there was 84.37% or 91.2M amount disbursed to the community account for the Sub-Project Implementation.

MODALITY	ALLOCATED BUDGET	AMOUNT OBLIGATION	AMOUNT DISBURSED	% RATE OF OBLIGATION	% RATE OF DISBURSED
KC NCDDP-AF	66,647,155.09	66,647,154.48	62,204,174.91	100%	93.33%
BP2	11,800,000.00	8,240,500.00	8,245,00.00	70%	100%
KKB 2020	5,000,000.00	5,000,000.00	5,000,000.00	100%	100%
KKB 2021 (Shovel Funds)	12,535,762.00	12,535,762.00	12,532,762.00	100%	99.98%
KKB 2021 (Pandi)	7,500,000.00	7,500,000.00	4,510,866.97	100%	60.14%
KKB 2021 (CFW)	8,238,658.33	8,238,658.33	7,007,102.43	100%	85.05%
TOTAL	111,721,575.42	108,162,074.81	91,254,906.31	96.81%	84.37%

IV. SUSTAINABLE LIVELIHOOD PROGRAM

The Sustainable Livelihood Program (SLP) of the Department of Social Welfare and Development is a capability-building program for poor, vulnerable, and marginalized households and communities to help improve their socioeconomic conditions through accessing necessary assets to engage in and maintain thriving livelihoods.

ASSESSMENT OF PHYSICAL AND FINANCIAL TARGETS AND ACCOMPLISHMENTS

CY 2022 Physical and Financial Targets

For CY 2022, a total of Php 164,896.145 SLP funds were allotted for both Current and Continuing Fund.

CY 2022 Current Funds

Fund Source	Physical Target	Financial Allocation
SLP Regular	2,208	53,281,248.00
Referrals	2,884	69,593,804.00
EO 70 – FRs	321	6,420,000.00
EO 70 – CVAs	180	2,700,000.00
Zero Hunger	1,032	18,929,600.00
Total	6,625	150,924,652.00

For the Current Funds, it comprises of Livelihood Assistance Grant, Individual / Walk-in Referrals, EO70 Former Rebels, Community Vulnerable Area and Zero Hunger (former EPAHP) with 6,625 target beneficiaries amounting to Php 150,924,652.00

CY 2021 Continuing Funds

Fund Source	Physical Target	Financial Allocation
OP Referrals	1,750	11,526,493.00
Zero Hunger	163	2,445,000.00
Total	1,913	13,971,493.00

While for Continuing Funds, a total of Php 13,971,493.00 with 1,913 beneficiaries were intended for Office of the President Referrals and Zero Hunger to be implemented until 3rd quarter of CY 2022.

The said fund shall also be used to those beneficiaries that are affected by Coronavirus disease (COVID-19) pandemic, walk-in clients, and disaster-affected families/individuals, subject to assessment under the applicable SLP Guidelines. Identified program participants are to be provided with SLP modalities that will eventually lead to either microenterprise development or employment facilitation.

Financial Performance

Program/ Activity/ Project	Allocated Budget	Obligations	Disbursement	Utilization Rate (%)	
				Obligations	Disbursement
CY 2022 Current Funds	164,341,488.00	6,545,000.00	6,385,000.00	3.98%	3.88%

Program/ Activity/ Project	Allocated Budget	Obligations	Disbursement	Utilization Rate (%)	
				Obligations	Disbursement
CY 2021 Continuing Funds	13,971,493.00	8,049,500.00	-	57.61%	0%
Total	178,312,981.00	14,594,500.00	6,385,000.00	8.18%	3.58%

For the 1st semester of CY 2022, a total of Php 6,545,000.00 out of the total allocated budget of Php 164,341,488.00 from current funds were obligated and with a disbursement rate of 3.88%. Of the disbursed amount, most of the projects are intended for individual referrals under Microenterprise Development Track. Meanwhile, the remaining funds for CY 2021 will be labelled as continuing funds that shall be obligated in the until end of August 2022. For the continuing fund, 57.61% or 8,049,500.00 has been obligated out of the allotted fund 13,971,493.00 but no disbursement yet. The Field Office shall continue to obligate and disbursed the remaining current and continuing funds until 3rd quarter of CY 2022.

Reasons for variance

- CY 2022 LRPPs are still pending at the LGU level for finalization and signing due to change of administration (LCE).
- Availability of new GMOA /SIA with the newly elected officials
- On-going validation and assessment to the potential LAG beneficiaries for LAG implementation.
- Pre-implementation and Social Preparation Stages for regular SLP-Implementation are still ongoing.
- Lack of manpower due to late hiring of unfilled positions
- Waited for the endorsement of list of target LGUs for OP Fund

Innovations / Best Practices in the achievement of targets

- Continuous coordination and provision of technical assistance between SLP-NPMO and SLP-RPMO re: SLP targets and accomplishments.
- Continuous coordination between SLP-RPMO, Field staff and LGUs in order to submit the project proposals within the set timeline.
- Strengthen provision of technical assistance in line with the MC 19 series 2020 or the LAG guidelines to LGUs and SLP participants and MC 22 series of 2019 Comprehensive guidelines on the implementation of Sustainable Livelihood Program
- In partnership with LGU, to ensure timely monitoring to LAG beneficiaries.
- Logistics support from LGU's to assist Field PDOs in terms of gathering Grant Utilization Report, provision of laptops for encoding, provision of needed transportation during payout in the absence of van rental/ service vehicle.

V. Enhanced Partnership Against Hunger and Poverty (EPAHP)

Enhanced Partnership Against Hunger and Poverty (EPAHP) – is a convergence program that aims to mitigate hunger, ensure food and nutrition security, and eradicate poverty not only in urban but also in rural communities including marginalized society. It is intended to contribute to the national efforts in addressing hunger and poverty through synergy and merging of essential services of participating EPAHP partners directly benefiting the poorer sector of the country.

Program/Activity/P roject	Allocated Budget	Obligations	Disbursement	Utilization Rate	
				Obligations	Disbursement
Capability Building of PERS SLPAs in Pampanga	419,000.00	For approval of purchase requests	For approval of purchase requests		
EPAHP Staff Meeting	35,000	35,000	13,500	100%	38%
EPAHP Regional Convergence Team & Project Convergence Budget	150,000	148,500	Conduct on July 2022		
Monthly RCT Meeting within the Department	75,000	74,250	18,810	100%	12.54%
EPAHP Program Orientation to the Seven (7) Provinces	122,500.00	For approval of purchase requests	For approval of purchase requests		
Orientation of Database Management	3,000	3,000	3,000	100%	100%
Orientation & Technical Assistance for EPAHP Staff	6,500	5,720	5,720	100%	100%
Regional Convergence Team (RCT) Mid Year Planning and Assessment Workshop	62,500	For approval of purchase requests	For approval of purchase requests		
Regional Convergence Team (RCT) Year-End Planning Workshop / Annual Review	66,000	For approval of purchase requests	For approval of purchase requests		
Learning Development Intervention	48,400	46,268	46,268	100%	100%
Total	987,900	312,738	87,298	70%	

On the above table, the financial performance of EPAHP were anchored on different activities to be conducted on the coordination to the stakeholders. It shows that 50% of the activity were utilized and Php.820,000.00 still for approval.

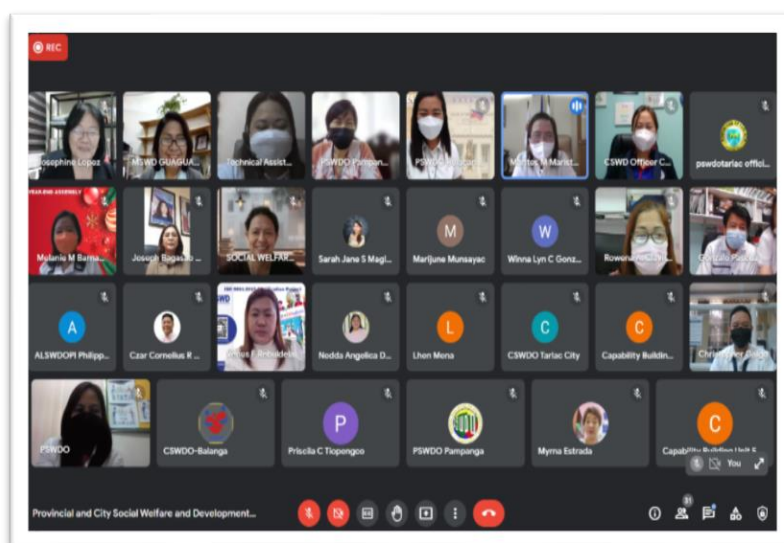
STRATEGIC PRIORITY 2: Increase capacity of LGU's to improve delivery of social protection and social welfare services in response to pandemic and preparation for full implementation of Mandanas

VI. CAPABILITY BUILDING SECTION

The Capability Building Section (CBS) is responsible to enhance the competencies of intermediaries and stakeholders of the Department of Social Welfare and Development in performing and achieving its goals as the lead in the social welfare and social protection sector. The major function of the section is based on the Organizational Outcome #5 Delivery

of Social Welfare and Development Programs by Local Government Units through Local Social Welfare and Development Offices improved, under the output indicator.

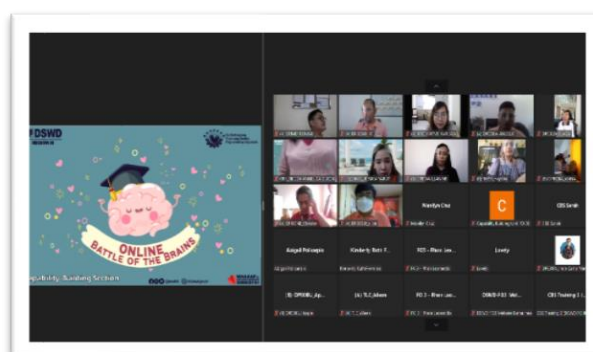
1. Provincial/City Social Welfare and Development Conference – January 24, 2022 Via Zoom



The activity is a 1-day conference attended by **22 participants (4 Male and 18 Females) from different provinces and cities of Region III**. The activity served as a venue to solicit concerns on the SWD programs and services and a venue to update partners on the development of the implementation of the transition plan relative to the full devolution and guidelines.

2. Hosting of Online Battle of the Brains and PaNata Ko sa Bayan Awards on March 7 and 8, 2022 respectively along with the Regional Celebration of the DSWD Anniversary

The online Battle of the Brains: New Normal Edition was successfully conducted with the teamwork of the CBS and assistance from all the sections of the PPD. It is a virtual competition that requires not only the player's intelligence but also their speed and alertness. The game was participated by representatives from different divisions, DPEOs, Center, and Institutions. The winner of the game is from Pantawid Pamilya, Disaster Response Division, and Regional Home for Girls.



The Capability Section being the secretariat of the PaNata ko sa Bayan Awards also headed the regional recognition. One Provincial Winner and 9 Regional Winners were awarded. Five out of 9 regional entries were hailed as National awardees.

Selected LGUs, NGAs, Private Organizations, and NGOs were also given plaques of appreciation in support of their contribution to social welfare and development programs and services.



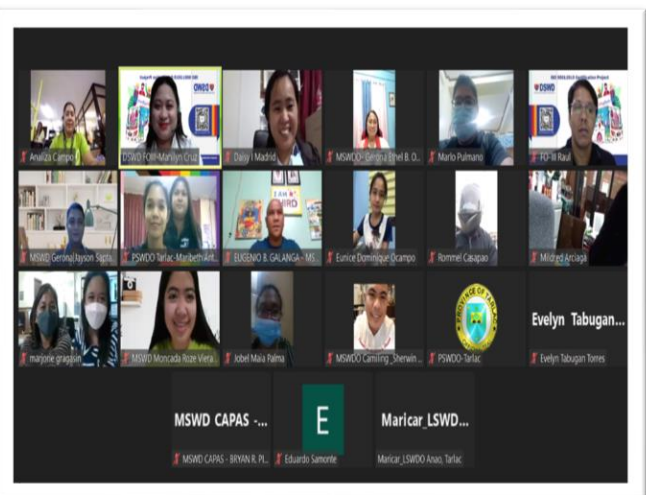
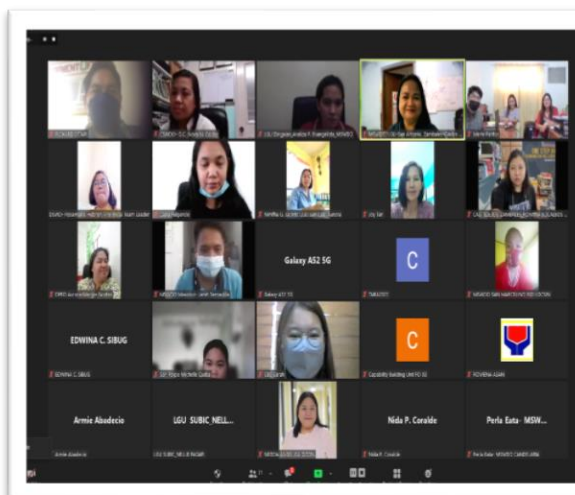
All in all, 39 awards were given to external partners including those LGUs rated Level 3 or Enhanced Service Delivery on the baseline assessment from CY 2019-2021.

3. First and Second Quarter TARA meeting and consultation on SWD Programs and Services

The quarterly TARA consultation was conducted per province and attended by the LSWD Officers with their technical staff. The agenda for the consultation was based on Service Delivery Assessment results with ratings of low to level 1. Selected Standards Operation Procedures were also discussed as part of its dissemination. This quarterly consultation is part of the TARA plan. Program Focals, technical staff, and inter-agency secretariats served as the Resource Persons. The topics discussed are attached as Annex B.

The quarterly TARA consultation has been a practice of the Field Office III where topics and points of discussion evolved from providing updates regarding Program implementations and discussion of newly approved SWD policies to the inputs based on the result of the Service Delivery Capacity Assessment. The enhancement of TARA consultation is focused on the steering function of DSWD through the Field Office. Cumulatively, it was attended 123 LGUs.

4. Learning and Development Intervention on Knowledge Management Mechanism



The Learning and Development Intervention on Knowledge Management Mechanism was a 1-day virtual learning session conducted on February 28, 2022. The activity aims to reorient the KM focal persons' roles and functions especially in leading the knowledge sharing and exchange in their respective offices. The output of the activity helps to strengthen the awareness and support of DSWD offices thru the designated KM focal in institutionalizing Knowledge Management in the Department. Through the activity, relevant supplemental data and information were gathered by the participants to support the development of new and exceptional knowledge claims. Also, the establishment of a Knowledge Corner per office was instructed in which the main purpose is to extend a culture of effective knowledge management all across DSWD.

The Learning and Development Intervention on Knowledge Management Mechanism was a 1-day virtual learning session conducted on February 28, 2022. It was attended by 31 Knowledge Management Focal Persons from the Regional Office, Provincial Extension Offices, and Residential Care Facilities. The sex aggregation of the participants is six (6) Male and twenty-five (25) Females.

5. Regional Management Development Conference (RMDC)

The Capability Building Section as one of the secretariats of the Regional Management Development Conference also facilitated the 3-day activity on April 6-8, 2022 at Dawal Beach Resort in Candelaria, Zambales. The RMDC serves as the regional forum for discussion, consultation, consensus building, and decision-making on policies, plans, issues, and resources pertaining to the operations of the Field Office. It also provides an opportunity for top and middle managers to present openly, discuss mutually, and resolve collectively emergent Social Welfare and Development issues and concerns. Likewise, this serves as a venue to boost everyone's engagement amidst the changes brought by the coronavirus pandemic.

The meeting headed by the Regional Director was conducted to guarantee the timely exchange of information through cascading of the agency's directives and share feedback and updates on NMDC, Ease of Doing Business, Regional Thrusts, and Priorities based on the approved National Thrusts and Priorities for CY 2022, the proposed organizational structure, Department's ISO Journey for the 2nd Batch of Frontline and Non-Frontline Services, Performance Governance System and the CY 2021 Accomplishment of Field Office III.



6. First Semester Core Group of Specialists Meeting

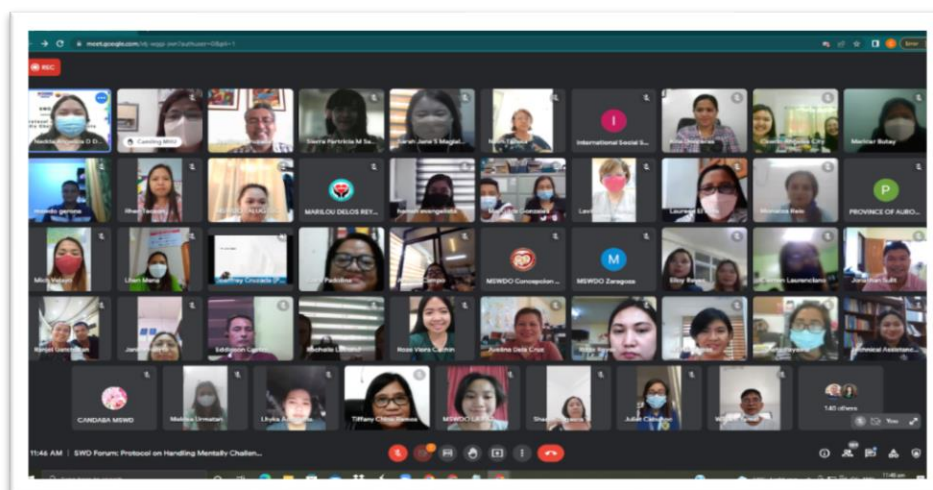
The Department has been responding to the needs of the poor and the disadvantaged groups in improving the quality of their lives. The Department ensures the achievement of this commitment through a variety of interventions, one of which is the technical expertise and assistance of the Regional Core Group of Specialists (CGS).

The operationalization of the CGS was reenabled thru a CGS meeting conducted last April 26, 2022. It was attended by 22 Mentors and 10 Mentees (8 Males and 24 Females). The agenda of the meeting includes presentations of Administrative Order 15 s 2015 focusing on the specific roles and functions of CGS members, the selection process, and criteria (Specialist and Junior Specialist). It was followed by the presentation of trainings attended by the Core Group of Specialists for CY 2021. In addition, the SOP 005, or the Provision of Resource Person to DSWD Intermediaries and Stakeholders was discussed together with the presentation of the updated CGS database and Regional Special Order (RSO). The meeting ends with an Open Forum and discussion of Action Plans.

7. SWD Forum 1: Protocol on Handling Mentally Challenged Vagrants

Mental Health is a basic human right. RA 11036 known as “The Mental Health Act” commits to the promotion of the well-being of people to ensure that mental health is valued, promoted, and protected. One of the solicited concerns on the Social Welfare and Development (SWD) Programs and Services raised thru the Quarterly TARA Consultation was that – the majority of the Local Social Welfare and Development Officers need a re-tooling of the protocols in handling mentally challenged vagrants. In some cases, there is still confusion in some protocols and responsibilities in handling these cases, especially in the delineation between and among government agencies, and non-observance of appropriate referral processes.

The cited concerns were the primary objective of conducting the Social Welfare and Development Forum: Protocol on Handling Mentally Challenged Vagrants held last April 29, 2022. It was attended by 268 participants (48 Male and 220 Female) composed of DSWD Social Workers- Community Based, Mentally Challenged Focal Persons at the Local level, Local Government Units- Provincial/City/Municipal Social Welfare and Development Officers, National Government Agencies related to mentally challenged persons, Stakeholders’ and Social Welfare and Development Agencies. The topics discussed include the Salient Features of Republic Act 11036 Mental Health Act; Overview of Mental Health; History of Vagrancy; Documentary Requirements in Referring Mentally Challenged Vagrants; and Open Forum.



8. Training on Pre-Marriage Counseling

Pursuant to Article 16 of the Family Code, Pre-Marriage Counseling refers to mandatory counseling sessions required for all contracting parties where one or both parties are 18-25 years old in addition to their attendance to the Pre-Marriage Orientation (PMO). Given the statutory importance and assessment result, it is vital that the selected/qualified members of the PMOC team shall undergo the PMC training and be accredited. Aside from its mandatory nature, the service will also help the would-be couples to understand their roles as married individuals. This service will also serve as one of the preventive measures to never engage in domestic violence, whether for the husband or wife.

The Batch 1 of the PMC was conducted last May 4-6, 2022 while the Batch was held on May 11-13, 2022. The total number of participants is 81 for Batch 1 (12 Males and 69 Females) and 120 for Batch 2 (19 Males and 101 Females) with a total of 209. Out of the 209 participants, 126 LGU personnel gained **20 CPD points** whereas the remaining participants will only receive their certificate of participation. In cumulative count, 92 LGUs were able to attend out of 91 targets.

9. Skills Enhancement for DSWD Core Group of Specialists: Effective Online Presentation Skills and Techniques

The Skills Enhancement for DSWD Core Group of Specialists: Effective Online Presentation Skills and Techniques was a three (3) days activity covering strategies to help develop presentation skills and learn how to present with conviction, poise, and without fear. The activity provides tips on effective presentation skills and techniques on how to answer questions from the participants and handle challenging situations. It was attended by 23 DSWD Core Group of Specialists (*Mentors and Mentees*) from different Offices/Divisions/Sections/Units (ODSUs), DPEOs, and Centers and Institutions. The sex aggregation is 5 Males and 18 Females.

10. Learning and Development Intervention on Women Welfare Training on Enhanced Modular Packages for Women

It is within the premise of the Department to continue providing opportunities for women to develop and enhance their knowledge and skills in the different aspects and promote their rights and fundamental freedom so that they can fully contribute to their family and community life. With that said, the Enriched Modular Packages for Women and Women Friendly Spaces provided comprehensive, preventive, and developmental services to women. This ensures that services to women are responsive to their current condition and situation in society.

This training was also designed based on the request of the LSWDOs regarding the conducted TARA PREW and Planning last December 2021.

The activity was five (5) days of learning development intervention training concerning women's welfare attended by all LSWD Officers and Women Focal, Head Social Workers (HAVEN for Girls & Tarlac Home for Women), All Community-Based Social Workers (Regional and DPEO Based). The total number of attendees is 146 composed of 136 Females and 10 Males.

11. Social Welfare and Development Learning Network (SWDL-Net)

The Central Luzon Social Welfare and Development Learning Network (SWDLNet) has convened twice for the 1st Semester of 2022.

12. SOP-005 Provision of Resource Person to DSWD Stakeholders and Intermediaries

As part of the DSWD for ISO certification, one of the identified processes under the Capability Building Section (CBS) is the process of the Provision of Resource Persons from external intermediaries and stakeholders such as Non-Government Organizations, Local Government Units, Academe, and Civil Society Organizations. The request for a resource person from the DSWD is to provide technical assistance by providing a lecture on a specific program, policy, or service of the Department or even national law or policies related to social welfare and development and social protection.

To ensure that faster and quality service will be provided, the Section already prepared a confirmation and regret letter format that can be edited by any staff in the Office regardless of position. A database is also developed and maintained by the administrative assistants whereas the facilitation of the preparatory meetings and coordination with the Resource Persons are facilitated by the technical staff.

For the first semester, the CBS received a total of **33 requests** from February to June 2022 from LGUs, Academe, and National Agencies. The majority of the topics requested are about women empowerment and related laws in line with the Women's Month Celebration and the Orientation on EO 70.

To continuously deliver quality service with the said process, the CBS conducts an orientation in the provision of resource persons to the requesting office together with the requested/identified Resource Person. The CBS discussed the process per SOP, the Intellectual Property Agreement, and the Client Satisfaction Survey Form. The CBS then gave ample time to the identified resource person and the requesting office to discuss the details and expectations from the resource person and the topics to discuss.

13. Regional Learning and Resource Center (RLRC)

Aside from the technical assistance, the Capability Building Section is also maintaining the **Regional Learning and Resource Center**. The RLRC continues serving by providing a learning and meeting space for the FO ODSUs. Television is already installed for online training and meeting presentation. The ODSUs also reserve their slot by completing the online reservation form. No reservation means no meeting policy is being practiced to ensure that accountability is installed if there will be any damage or even loss of items or materials.

The RLRC caters to a total of 17 reservations and 104 employees from March 16, 2022, to June 23, 2022. It became a hub for training, meetings, conferences, interviews, and planning among many others.

14. Knowledge Management

The CBS endorsed one (1) Knowledge Product (KP) entitled "From Roots to Fruits" and one (1) Knowledge Sharing Session (KSS) documentation on P/CSWD Conference to SWIDB 8 calendar days before the deadline.

15. Accomplishments of Pantawid Pamilyang Pilipino Program lodged at the Capability Building Section

1. TRAINING ON WOMEN'S AND CHILDREN'S LAW AND REFERRAL PATHWAYS	Date: March 21-April 1, 2022 Venue: via Google Meet & Google Classroom Number of Participants: 62 CPD Accredited: Approved with 45.5 CPD Units
2. MENTAL HEALTH AWARENESS TRAINING FOR PANTAWID PAMILYANG PILIPINO PROGRAM STAFF	Date: Batch 1: April 16-19, 2022 Batch 2: April 26-29 2022 Venue: via Google Meet Number of Participants: Batch 1: 96 pax Batch 2: 105 pax CPD Accredited: Approved with 28 CPD Units for Batch 1 Approved with 28 CPD Units for Batch 2
3. TRAINING ON CREATIVE WRITING, BASIC PHOTOJOURNALISM, AND BASIC EDITING	Date: May 23-27, 2022 Venue: via Google Meet Number of Participants: 79 participants

Financial Performance

The continuing funds amounted to PHP 3,640,736.23 is 100% obligated and utilized where a total of 1,875,166.32 is already disbursed.

STRATEGIC PRIORITY 3: Regulate SWDAs to continuously comply with SWD standards and regulations.

VII. STANDARDS SECTION

The Standards Section FO III is mandated to regulate Social Welfare and Development Agencies based on RA 4373 an "Act to regulate the practice of Social Work and the operation of Social Work Agencies in the Philippine and for other Purposes, as amended by Section 4 of RA 10847". Memorandum Circular No. 17, series of 2018 or the Rules and Regulation on the Registration and Licensing of Social Welfare and Development Agencies and Accreditation of Social Welfare and Development programs and services, Executive Order 292, Administrative Code of 1987, Title XVI, Chapter I, Section 3.

Standard Setting and Compliance Monitoring

OUTPUT INDICATOR	ANNUAL TARGETS	ACCOMPLISHMENTS			
OO 4: Continuing Compliance of Social Welfare and Development Agencies to Standards delivery of Social Welfare Services ensured					

OUTPUT INDICATOR		ANNUAL TARGETS	ACCOMPLISHMENTS			
			1 ST QTR	2 ND QTR	3 RD QTR	4 TH QTR
1. Percentage of SWAs, SWDAs and service providers with sustained compliance to Social Welfare & Development Standards						
a. Registered & Licensed SWAs	9	3	3			
b. Accredited SWDAs Level 1	4	1	0			
c. Accredited SWDAs Level 2	1	0	0			
d. Accredited SWDAs Level 3	0	0	0			
2. No. of SWAs and SWDAs registered, licensed and accredited						
a. Registered Private SWDAs	15	11	5			
b. Licensed Private SWAs and Auxiliary	15	9	3			
3. Level 1 Pre-Accreditation Assessment of SWAs						
- DSWD-Operated Residential Facilities (RRCY)	1	1	0			
- LGU-managed Facilities	1	0	1			
4. Level 2 Pre-Accreditation Assessment of SWAs						
- DSWD-Operated Residential Facilities (TLC & RRCY)	2	0	1			
5. Level 3 Pre-Accreditation Assessment of SWAs						
- DSWD-operated Residential Facilities (THFW)	1	0	0			
6. No. of CRCF certified for Excellence (HAVEN)	1	0	0			
7. Beneficiary CSO Accredited	ANA	10	13			
8. No. of service providers accredited						
- SWMCC	7	0	1			
- PMC	20	9	0			
- DCWs/DCCs (ECCD Services)	420	7	518			
9. Percentage of SWDAs with RLA Certificates issued within 30 working days upon receipt of complete applications	100%	100%	100%			
10. Percentage of detected violations or complaints acted upon within 7 working days	100%	100%	100%			

The Standards Section welcomed two (2) additional staff members mainly the Social Welfare Officer I (SWO I) covered by the SB Funds and an Administrative Aide IV (ADA IV) covered by TARA funds for augmentation of 3 months.

On April 18, 2022 the Orientation for the use of the Accreditation Tools for Residential and Community Based SWDAs and Centers was conduct through Google Meet with Ms. Juanita Infante as the speaker. While on April 28, 2022, a Virtual Orientation for the New Accreditation Tool for the ECCD Services was conducted for the Accredited Assessors of the Field Office III with the Resource Speaker, Ms. Le'Ann T. Parman.

The UAT for eServices of RLA was conducted on May 19-20, 2022 via Google Meet as was participated by the selected Regions per batch. Seminar on SWDA Work and Financial Plan was conducted through Zoom meeting which were participated by the SWDAs and resource speaker from the SB, Ms. Kristine DC. Calalang.



On May 25-27, June 2-3, and 29, 2022, the 2nd Quarter Meeting of ABSNET Clusters were conducted throughout the different provinces and SWDAs in Region III. The meeting was participated by the SWDAs and representatives from BFP, Pag-Ibig, Philhealth, SSS, and SEC. The Securities and Exchange Commission (SEC) Region III was personally presented by the Regional Director himself, Mr. Richard R. Laus with the meetings conducted throughout the region. SEC also communicated with the Standards Section to process the Memorandum of Agreement (MOA) to strengthen the relationship of the two government agencies which will benefit our SWDAs in advocating the SEC and DSWD partnership towards their services.



Pictures of Mr. Richard Laus (left), Regional Director of SEC FO III and Mr. Mark Catacutan (right), PIO of SEC FO III during the ABSNET 2nd Quarter Meeting at Ako Ang Saklay, Inc., San Antonio, Nueva Ecija.



Caravan of services of the National Government Agencies (NGAs) Philhealth, Social Security System (SSS), Pag-Ibig at Ako Ang Saklay, Inc., San Antonio, Nueva Ecija.

In the afternoon of June 9, 2022, the 2nd Quarter Meeting with the ECCD Accreditors was conducted through Google Meet discussing about the itinerary and program of activities for the “Lakbay Aral.” The said activity was conducted on June 10, 2022 with Ms. Le’Ann T. Parman of Standards Bureau. The selected Child Development Centers and Child Development Workers from two barangays in Palayan City, Nueva Ecija were assessed and accredited by the chosen Accreditors of the Field Office III. This was witnessed first-hand by the Standards Section Staff together with the OIC-Division Chief, Ms. Melanie M. Barnachea.



Accreditation of Child Development Centers and Workers at Atate CDC and Ganaderia CDC Palayan City, Nueva Ecija.

Kamustahan and Consultation Dialogue with the SWDA-CCAs was participated by the active Child Caring Agencies (CCAs) of Region III on June 13, 2022 through Google Meet. This

activity was co-facilitated by the Adoption Resource and Referral Section (ARRS) to strengthen our partnership among SWDAs and address their issues and concerns as a CCA.

The Standards Section was visited by the Standards Bureau on June 8-9, 2022 regarding the Consultation Dialogue for the Issued Guidelines and Policies that were accommodated by Ms. Ma. Aquilisa Ongleo, Ms. Michelle Montealto and Sir Richard Zafe Jr. On June 16, 2022, representatives from the Standards Bureau once again visited the Region III for the Consultation and Orientation of the MC 5 s. of 2021 or the Guidelines in the processing of Regional and National Public Solicitation.



**From left to right: Photo Op with RD Maristela and representatives from Standards Bureau on June 8, 2022 and June 16, 2022.*

STRATEGIC PRIORITY 6: Capacity building and occupational health and safety of personnel.

VIII. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT DIVISION (HRMDD) HUMAN RESOURCE PLANNING AND PERFORMANCE MANAGEMENT SECTION

OTHER ACCOMPLISHMENTS/ACTIONS

Relative to the other accomplishments or actions executed by the PM Unit, last April 26, 2022, RPMT members were requested to attend the online orientation on the recently issued guidelines for the grant of FY 2022 Performance-Based Bonus. The orientation was conducted by the AO-25 Secretariat via Youtube and Facebook.

Moreover, in relation to the crafting of Rating Guide of all employees, the Performance Management Section was also able to provide several technical assistance to the following eight (8) offices: Sustainable Livelihood Program, Office of the Protective Services Division Chief, Social Pension, Crisis Intervention Section, Property and Supply Section, Pantawid RPMO, Amor Village, and Tarlac Lingap Center.

LEARNING AND DEVELOPMENT SECTION

FACILITATING FACTORS/GOOD PRACTICES/ INNOVATIONS

- ✓ Facilitated the Agency-request Civil Service Examination-Pen and Paper Test (CSE-PPT) for the non-eligible personnel and assisted the 91 selected examinees from the preparation of requirements up to the online application.

- ✓ Conducted the first batch of effective Online New Employee Orientation Program for CY 2022 as one of pre-requisites during employees' HR On-Boarding Activities.
- ✓ Consolidated the accomplished Office Competency Assessment Tool (OCAT) forms of all divisions of FO III and started the analysis to come up with a comprehensive report as part of the requirements to maintain accreditation under Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) and the ISO 9001:2015.
- ✓ Created the LDS Official Database for the trainings attended by the DSWD Field Office III personnel which are available for access by all staff for future references or as the need arises. Dissemination of details and instructions were executed.
- ✓ Responsive to the request for facilitation of other divisions/offices for the trainings of FO's internal staff as one of the functions of the Learning and Development Section and for monitoring purposes.
- ✓ LDS resolutions, letters of communication, documentation, and reports are easy to access/track through the use of logbook and CTRIS to promote and maintain a systematic way of filing/sorting, encoding, and checking of LDS documents and files.
- ✓ Facilitation of training invitations from crafting of memo, identifying participants, and processing of registration up to the submission of feedback report.
- ✓ Proper monitoring of staff who render part-time employment/practice of profession outside, ensuring they sought approval from the Agency.
- ✓ Assistance for personnel availing study leave privilege in preparation for examinations.
- ✓ Augmentation support to other HR sections in executing urgent facilitation of deliverables as well as assisting with significant/major events.
- ✓ Augmentation support to the Office of HRMDD Office Division Chief and other HR sections in executing urgent facilitation of deliverables as well as assisting to significant/major events.

HUMAN RESOURCE WELFARE SECTION

ISSUANCE OF CERTIFICATES

The HRWS facilitated a total of 211 certifications requested by DSWD FO III personnel, 168 of which are Certificates of No Pending Case and 43 are Certifications relative to COVID-19.

PROVISION OF MEDICINES, FIRST AID SUPPLIES, AND BLOOD PRESSURE CHECKING

In assisting DSWD personnel in taking care of their health, the HRWS maintains a supply of medicines and other first aid supplies/medical equipment or apparatus available for DSWD FO III employees as needed. A total of 219 pieces of medicines, 88 first aid services, and 41 blood pressure checking were provided from January to June 30, 2022.

ASSISTANCE TO EMPLOYEES

Assistance to employees is a service provided for personnel in distress such as those without hospitalization and/or burial benefits (i.e., those who are not members of the employee association (SWEAP) and those who are not able to avail health cards) or those who have exhausted their financial resources and still need assistance. Moreover, this service is not limited to financial needs. It also caters to non-monetary needs such as counseling and referrals to proper institutions. For the 1st quarter, no request for assistance was received or facilitated however, for the 2nd quarter, the HRWS received a total of 42 requests.

Rewards and Recognition

2021 PRAISE Awards

The PRAISE Awards is an annual awards search to encourage, recognize and reward DSWD employees, individually or in groups, for their exemplary performance and extraordinary acts of service. The HRWS as the Regional Secretariat assisted the FO III finalists in their preparation for the different phases of their evaluation. The following activities were coordinated and attended:

- January 4, 2022 – Validation Interview of MAT San Simon
- January 13, 2022 – Final Interview of Mr. Allain Malit and Mr. Czar Cornelius David
- January 14, 2022 - Final Interview of Ms. Thea Maria Rica Del Rosario and Mr. Julius Ceasar Baldogo, and MAT San Simon

Also, together with the ICTMS, the finalists and special citation awardees were assisted during the 2021 PRAISE virtual awarding ceremony on January 21, 2022. 4 out of 5 finalists were awarded 1st place and 1 3rd place:

Name of Finalist	Award Category
Allain Malit	Best Technical Staff (1st place)
Thea Maria Rica Del Rosario	Best Administrative Staff (1st place)
Julius Ceasar Baldogo	Best Houseparent
Czar Cornelius David	Best Technical Social Worker (3rd place)
MAT San Simon, Pampanga	Best Convergence Action Team

Civil Service Honor Awards Program

For the 2022 Honor Awards Program of Civil Service Commission, the DSWD FO III proudly endorsed the nomination packets for CSC PAGASA Award and Dangal ng Bayan Awards. This was the result of the Regional PRAISE committee deliberation as convened by the HRWS last February 16, 2022 via Google Meet. The following nominations were submitted on March 31, 2022 to the Civil service Commission – Region III and last May 27, 2022 one out of these three entries received the good news of being conferred as one of the Regional Winners, to wit;

CATEGORY	NOMINEE
CSC PAGASA Award	Allain R. Malit
	MAT San Simon
Dangal ng Bayan Award	Thea Maria Rica S. Del Rosario – CSC Regional Awardee

The Regional HAP awarding ceremony is scheduled to take place on September 2022.

Regional Character Building Program

As the Department believes that the character and traits of employees in the workplace reflect how an agency operates, and in accordance with Memorandum Circular No. 34, s. 2004, the Regional Character-Building Program was created and relaunched officially. The program seeks to recognize and reward DSWD personnel who demonstrate exemplary character, motivate, uplift employee morale, and inspire others to embody the same. Through a

memorandum released by the HRWS, the Regional Administrative Order No. 02, series of 2022, also known as the Guidelines on the Regional Character Building Program in DSWD Field Office III was disseminated to the entire FO III staff for reference implementation.

One major part of the program is the recognition of a Character Employee of the Month - a staff of the Field Office who best exemplifies in his/her actions, behaviors, and/or activities the respective character traits featured every month.

For the first quarter of CY 2022, 3 employees emerged as Character Employee Awardees as deliberated by the Regional PRAISE Committee, to wit:

Month (Character Trait)	Winner
January (Equality)	Christopher Joy Ortiz
February (Excellence)	Keisha Nguyen
March (Faith)	Janine Celario

As of June 30, 2022, the HRWS has received a total of 11 nominations coming from the different offices for the 2nd Quarter of CY 2022. Among the 11 nominations, 5 nominations are for April (Faithfulness), 3 nominations are for May (Fellowship) and 3 nominations are for June (Forgiveness). The said nominations are scheduled for deliberation by the PRAISE Committee by the 2nd week of July.

Occupational Safety and Health (OSH)

Pursuant to Administrative Order No. 3 series of 2021 or the OSH Standards for the DSWD and roll out of the OSH Compliance Checklist, the HRWS coordinated with OSH focal persons of DPEOs and Centers to accomplish the said checklist relative to the 2nd phase of its roll out. Responses were consolidated and were forwarded to the National Secretariat on March 21, 2022. A satisfaction survey on the Provision of Reasonable Working Conditions in the Workplace (Phase 2) was also referred to DSWD FO III personnel to assist the National Safety and Committee to collect data that will be used for further improvements for the Department.

To further ensure the safety of personnel during their different activities, requests for the conduct of face-to-face activities are also being facilitated through assessment vis-a-vis the latest IATF-MEID issuances on alert level systems on proposed venues and guidelines on allowed activities under such alert levels. A total of 25 requests were received and facilitated for the 1st (11) and 2nd (14) quarters.

PERSONNEL ADMINISTRATION SECTION

- For the 1st quarter, staff under CMF received their salary beyond the deadline on January 2022. This is due to the late release of their allotment and cash allocation. From February to March 2022, all salaries were received within the timeline (Permanent, casual and contractual workers is every 10th and 25th of the month while MOA/JO is every 25th of the month and 8th day of the following month)
- For the second quarter, there were 2 contractual workers who received their salary beyond the deadline due to the late submission of daily time record and accomplishment report.
- Overtime and premium payment were received on May 2022 while the monetization is currently pending at the FMD and awaiting the requested funds from DSWD Central Office
- For CY 2022 1st Semester, a total of 10 staff requested for the issuance of ARTA ID.

- The Personnel Administration Section has prepared and issued a total of 183 DSWD Employee ID for Newly Hired staff and provided replacement for those staff with name/status change, damaged, lost or stolen cards.
- There were 208 issued request letters for ATM inclusion. Mostly these staff are newly hired and some due to replacement of ATM.
- There were 34 newly hired staff (RO based) enrolled in biometrics as of CY 2022 2nd Quarter
- Out of 13 processed terminal leave claims, 10 separated workers received their claims while the 3 are pending for the availability of funds
- 473 staff applied for GSIS loan as confirmed by the Agency Authorized Officer. However, one application was disapproved due to the amount of his take home pay.
- PAS was able to endorse a total of 144 staff to PHIC for updating of records and for member registration for the newly hired staff.
- As authorized signatory, OIC Section Head had signed 167 Pag ibig loan applications (MPL) for eligible staff
- There were 23 permanent staff who incurred step increment for the 1st quarter and 1,155 staff were issued NOSA for the Salary Standardization Law V (SSL V) Third Tranche; No NOSA nor NOSI was issued for the 2nd quarter.
- Rate of absenteeism for the month of January to March 2022 were 41%, 24% and 34% for permanent, casual, contractual and contract of service. While per status of employment, 47% for contractual, 43% for permanent, 40% for casual and 13% for COS.
- Rate of absenteeism for the 2nd quarter was increased compared to the 1st quarter; this is primarily due to the implementation of 100% on -site workforce.
- 14 certificates of leave credits were issued to separated officials and employees as supporting documents to their terminal leave claims
- A total of 6 completed clearance certifications were issued from money, property and legal accountabilities to separated officials and employees. 2 for employment and 3 for their terminal leave claims.
- PAS had issued 685 Certificates of Employment. From March to June, there are 192 current and 20 separated officials and employees
- 5 certificates of unused leave were issued for the 1st quarter while no request was received for the 2nd quarter
- A total of 170 Service Records were issued as of the CY 2022 2nd Quarter Period.
- A total of 3 certificates of leave without pay (LWOP)/no LWOP were issued to separated officials

IX. SUPPLEMENTARY FEEDING PROGRAM

The SFP Cycle 11 was carried on until April, 2022 specially for those 61 LGUs under the Fund Transfer scheme, though the 33 LGUs under Regional Procurement completed the cycle in December 2021

Some of the Highlights for the period under review are the following:

1. Continuous reviewing and analysis of LGU reports of which findings/observations and recommendations were communicated for their appropriate action.

2. Conducted Program Implementation Review (PIR) to 33 LGUs under Regional Procurement last January and to 61 LGUs under Transfer of Fund last April 2022. Both activities are fully documented for management information and guidance.
3. Early preparation for the 12th Cycle covered by the General Appropriation Act 2022 and memo of Central Office dated May 30, 2022 re: Advisory on the FY 2022 Implementation of the Supplementary Feeding Program. For this particular cycle, 112 LGUs were identified representing 86.15% of the total number of LGUs in Region III, while a total of 154,549 children are the target number of children representing 73% of the total number of pre-schoolers.
4. Meeting with the 35 LGUs (via google meet) under **early procurement** of which agenda is their food allocation and budget, system of distribution and standard operating procedure. For this particular group (Nueva Ecija Province a PPAN area, three (3) 5th class LGUs of Tarlac) the fund for the procurement of nutribun/milky bun/malunggay pandesal will be transferred to them due to failure of bidding on nutribun. The rest of the non perishable items will be delivered in a central distribution point.
5. Meeting with the 78 LGUs under Transfer of Fund explaining the community based procurement system in coordination with EPAHP and Procurement Section and their fund appropriation.
6. For cycle 12, target date of submission of supporting documents like SB Resolution, Memorandum of Agreement. Project Proposal and Masterlist with baseline weight and height report is July, releasing of checks by August and implementation by September 2022. The twice a day feeding will be applied to catch up on the timeline.
7. Continuous monitoring of SFP staff specially the SWO II, ND II, PDO1 in their Technical Assistance function likewise, the regular monitoring of LGUs in complying to the required documents on S.F. and other lacking reports.

Assessment of Physical and Financial Accomplishment

Targets versus Accomplishments on Outcome Indicator of Program

Outcome Indicator	Accomplishment	Target	Variance	Assessment
Improved weight from severely underweight to underweight	On-going gathering of Nutritional Status	Baseline to 788 to 501	287 improved or 63.57% improved	On-going the consolidation of Nutritional Status Report
Improved from underweight to normal	On-going gathering of Nutritional Status	Baseline 7,902 to 2,439	55,463 or 69.13% improved	On-going the consolidation of Nutritional Status Report

Targets versus Accomplishments on Output Indicator of Program

Output Indicator	Cycle 11 Accomplishment				Target	Variance	Assessment
Number of children in	Q1	Q2	Q3	Q4	133,568	6,274	Variance due to additional children saved from continuing
		139,847					

Output Indicator	Cycle 11 Accomplishment				Target	Variance	Assessment
DCC provided with SF							fund and savings from bidding

Financial Performance Office/ Program as of March 2022

Program	Allocated Budget	Obligation	Disbursement	Utilization	
				Obligation	Disbursement
SFP-Hot Meal	P240,423,960	P240,423,960	P240,423,960	100%	100%
Milk Feeding	P5,674,880	P5,674,880	P5,674,880	100%	100%

X. ADOPTION RESOURCE AND REFERRAL UNIT

The Adoption Resource and Referral Unit of the Field Office is tasked to ensure that alternative child care programs are implemented in accordance to existing laws such as Republic Act 11642 or the Domestic Administrative Adoption and Alternative Child Care Act, which amended Republic Act 8552 and Republic Act 9523, An Act requiring DSWD Certification Declaring a Child Legally Available for Adoption, and repealed Republic Act 8043 – Inter-country Adoption, Republic Act 10165 – Foster Care Act, and Republic Act 11222 – Simulated Birth Rectification Act.

Financial Performance of Adoption Resource & Referral Unit for CY 2022

Program/Activity /Project	Adjusted Allotment	Obligation	Disbursement	Balance	Utilization Rate	
					Obligatio ns	Disburse ment
CURRENT APPROPRIATIONS						
Travel Expenses-Local	210,000.00	66,883.00	66,883.00	210,000.00	31.85%	31.85%
Training Expenses	610,937.74	-	-	610,937.74	-	-
Office Supplies	100,000.00	20,476.51	20,476.51	100,000.00	20.48%	20.48%
Telephone Expenses (Mobile)	79,200.00	-	-	79,200.00	-	-
Other Professional Services	2,443,384.10	1,942,961.25	466,579.75	200,422.85	91%	21.77%
Foster Care Subsidy	4,320,000.00	1,514,000.00	1,514,000.00	3,468,000.00	20%	20%
Representation Expenses	366,000.00	137,241.00	137,241.00	366,000.00	27.98%	27.98%
OTHER MOOE	686,700.00	-	-	686,700.00	-	-
CURRENT APPROPRIATIONS	8,584,637.84	3,681,561.76	2,205,180.26	4,903,076.08	43%	25.69%

Program/Activity /Project	Adjusted Allotment	Obligation	Disbursement	Balance	Utilization Rate	
					Obligatio ns	Disburse ment
CONTINUING FUNDS OF 2021						
Training Expenses	300,000.00	300,000.00	300,000.00	0	100%	100%
Medical, Dental and Laboratory Supplies Exp.	858,543.52	-	-	858,543.52	-	-
Semi Expendable - ICT Equipment	700,000.00	-	-	700,000.00	-	-
Other Professional Services	1,348,757.00	1,348,757.00	1,348,757.00	0	100%	100%
Subsidies – Others	182,000.00	182,000.00	182,000.00	0	100%	100%
Other MOOE	503,500.00	503,500.00	503,500.00	0	100%	100%
CONTINUING FUNDS	3,892,800.52	2,334,257.00	2,334,257.00	1,558,543.52	59.96%	59.96%
TOTAL	12,477,438.36	6,015,818.76	4,539,437.26	6,461,619.60	48.21%	36.38%

For the 1st Semester of CY 2022, the Unit was only able to achieve the target on the recruitment and development of adoptive families as the targets on the issuance of CDCLAA, children provided with subsidy, children for foster placement and recruitment and development of foster families were not met.

The variances on the placement of children under foster care is due to unavailability of children based on the age and gender preferences of available foster families, while the issuance of CDCLAA could be attributed to slow compliance on the comments provided to the petitioners and applicants and issuance of the Certificate of Posting by the LSWDOs take time. On the other hand, one (1) foster parent issued with license for the 1st quarter was developed from previous year thus, not counted as new for CY 2022.

As to the financial performance, the recalibration, modification of continuing and current funds amounting to 3,892,800.52 and 8,584,637.84 and the withdrawal of funds under Subsidies amounting to 578,000.00 are still for approval by the Central Office. Nonetheless, the Unit was able to disburse 4,539,437.26 from January to June 2022.

XI. COMMUNITY BASED SERVICES

The Community - Based Services are provided to Children in Need of Special Protection (CNSP), Minors Traveling Abroad (MTA), Women in Especially Difficult Circumstances (WEDC), Trafficking in Persons (TIP), Overseas Filipinos and their families, People of Special Concern in response/support to the Organizational Outcome 2, whereby the rights of the poor, vulnerable, and marginalized are promoted and protected. These are being implemented by the community-based social workers of the seven (7) DSWD Provincial Extension Offices in region 3. The Sectoral Concerns unit is now in place under the section.

Women in Especially Difficult Circumstances (WEDC)

A total 117 out of 140 or 84% of women in especially difficult circumstance were served for the period January to June, 2022 with the following breakdown: Victims of Illegal Recruitment (VIR)-1, Victims of Trafficking-16, Physical Abused-1, Emotionally disturbed/Abused-91, claim for custody case-1; Economic Abused-6 and Psychological abuse-1. The highest cases served were emotionally disturbed followed by victims of trafficking due to poor husband -wife relationship and absence of one parent caring for the children. These women belong to the vulnerable sector and need to undergo inner healing process and prevent from re-victimization

The following psychosocial interventions were provided to these women: counseling-109; medical assistance-23; referrals to: Legal Service-9, parenting capability assessment, case conferences and discharge conferences and further case management. Transportation assistance-1, Burial assistance-5, support services to LGUs-11, Livelihood/Educational Assistance-7, EAICs-4, financial assistance 52, residential care -3.

There are still women who request other assistance for further counseling and consultation dialogue from our office considering that programs and services on WEDC are already devolved to the Local Government Unit. And due to political intervention. Likewise, continuous coordination with C/MSWDOs is being done for further case management. In order to strengthen the mechanism to be established in handling VAWC/WEDC, the LSWDOs in the 7 provinces were oriented through the first and second quarter TARA virtual meetings on the organization as well as reactivation of LCAT-VAWC in their respective LGUs and the VAWC Desk Officers in the barangays in response to these women during Pandemic.

Children in Need of Special Protection

A total of 64 or 23% out of the 278 targeted Children in need of special protection were served for the first semester 2022 with 20 Male and 44 Female children.(23 for the first quarter while 41 for the second quarter).The accomplishment is low considering the multi-tasking of community based social workers and field office staff assisting in implementation of the Social Pension, Expanded Assistance to Individuals in Crisis Situation. Pay-out in the provinces. The extent of pandemic to endemic situation was only lowered to Level 1 later of the 3rd month of the first quarter.

The following are the breakdown of Children served: Abandoned-2, neglected-,15 Voluntary Committed/Surrender-7, Rape-1, Incest-2, Acts of Lasciviousness-3, Physically abused/Maltreated-3, Victims of Child Labor-1, Victims of Child Trafficking-18, and psychologically/emotionally abused-12. It shows that the highest number of cases serve for the semester is child trafficking with 18 cases, followed by neglected with 15 cases and emotionally disturbed/abuse with 12 cases. These children were provided psychosocial interventions/evaluation 4, counseling –60 and referrals for the following: Financial assistance-23, Medical assistance-1, Transportation assistance-4, Educational assistance-12, legal service-3, support services from LGUs-24, for PCAR 1, Residential care-7, livelihood assistance -2, and support services in coordination with the P/C/MSWDO for further case management. They were also referred for appropriate child placement services in coordination with ARRS and partnership with Bantay Bata Hotline, media, LGUs and other private and non-government agencies.

The rights and welfare of these children should be protected by their families and the government as well, especially with the present health situation that children and their parents stay at home most of the time due to enhanced community quarantine. Information dissemination through the conduct of webinar and TARA Meeting is being done to the 137 LSWDOs in coordination with the TARA Focal in order to respond to CNSP during COVID 19

and for the transition in the implementation of the Mandanas Ruling or Executive Order 138 S. 2021. Two of the programs namely SHIELD, PLHIV, PWD, RRPTP were included in the TARA Agenda for this semester.

Likewise, technical assistance sessions and virtual orientation to program focal under the Sectoral Division from the Program Management Bureau and ISSO were provided to sectoral/program focal persons and Community-based social workers to enhance their skills in the management of cases.

Minors Traveling Abroad (MTA)

A total of 1,555 minors (Male -747, Female- 808) were served for minors traveling abroad for the period January to June 2022. With these, 644 were served for the first quarter and 911 for the 2nd quarter. There is an increase in number served whereby countries and airlines are now open for passengers/minors to go out of the country and considering the alert level was already lowered to level 1. For FO 3 generated the amount of P644,200.00 from 1,553 minors issued travel clearance. For this semester the top three (3) countries of destination of minors issued travel clearance are the following; United Arab Emirates (UAE) with 624 with minors followed by Singapore with 237 minors and United State of America (USA) with 129 minors respectively.

On the other hand, there are 201 minors (Male-111, Female-90) who were issued certificates of exemption. Sixty-Eight (68) minors were traveling with their parents, sixty-two (62) are holding valid pass such as dependent's/identification cards, fifty-nine (59) are holding valid permanent visa/immigrant visa, and Twelve (12) minors with foreign passports. The parents/custodians and/or person given authority to secure travel clearance and those with exemption were asked to rate in the client Satisfaction survey on the extent of services provided to them by the staff in charge.

Trafficking in Persons /Victims of Human Trafficking

A total of Fifty-Five (55) or 37% (52 female and 3 male) out of 150 TIPs were served for the period January to June 2022. Out of the 55 served, 52 are female and 3 are male. Likewise, 32 are minors and 23 are adults. All of them were provided with psychosocial counseling, ten (10) received livelihood assistance amounting to Php10,000 each and 1 provided with transportation assistance in attending court hearing in other region while five (6) were provided educational assistance

There are four (4) rescue operations conducted in coordination with the PNP RATTG Camp Olivas, Pampanga. As a result of the rescue operation, nine (9) adult rescued victim survivors were reintegrated to their families and communities while thirty (30) rescued victims were referred to residential care facilities in the region such as Haven for Girls, Magalang, Pampanga, Regional Home for Girls, Palayan City, Nueva Ecija, Reception and Study Center for Children, Tarlac Home for Women in Tarlac City and partner NGOs outside the Region for protective custody.



The Field Office III continuously provides advocacy campaigns and community orientation against human trafficking through physical and virtual platform. The CBSS Section Head and SWO II RRPTP acted as resource person and discussed RA 9775 or Anti-Child Pornography of 2009 and RA 11313 or the Safe Spaces Act of 2019 in line with the National Women's Month Celebration Theme "We Make CHANGE Work for Women". Said activity was conducted by the City Social Welfare and Development Office of Balanga, Bataan.



The RRPTP SWO II and the Center Social Worker provided an orientation regarding the Nature of Trafficking in the Philippines, available services for Trafficked Victims and Proper Case Management in Handling Trafficking Cases to the third and fourth year BSSW students of Don Honorio Ventura State University during their activity entitled "Na-Trapik Aka! Unveiling The Plain Sight of Human Trafficking" held last June 18, 2022.

In addition to this, the case of gender - based violence in the province of Bataan has increased and the PNP Women and Children Protection Desk Officers were oriented on the Protocol in handling child abuse, neglected and exploited children. This was in partnership with the Provincial Council for the Welfare of Children (PCWC) of Bataan.

OFs and their Families (ISSO)

A total of Two Hundred Thirty-nine (239) Overseas Filipinos and their families were served for the period January to June 2022 of which 69 or 29% are male while 170 or 71% are female. The top three (3) sending countries are from Kingdom of Saudi Arabia with a total of Seventy-five (75) OFs (Male 9; Female-66), followed by Qatar with 28 OFs (Male-5, Female-23) and UAE with 17 OFs (Male-6, Female-11) with four (4) OFs and Kuwait with three (3) OFs (Male-1, Female-2). Most of the Female OF served worked as Household Service Worker (HSW) in KSA.

The SWO II alternate focal together with the FISSO Focal was also invited to be part of the Overseas Workers Welfare Administration (OWWA) Regional Welfare Office III to join the celebration of Migrant Worker's Day held on June 17, 2022 in Royce Hotel, Clark, Pampanga. Ms. Presentacion D. Pinaroc, SWO IV, Head, CBSS joined the signing of the agency partnership while Ms. Karen B. Alvarado, SWO II Alternate ISSO Focal discussed the program and services of DSWD for Overseas Filipinos and Overseas Workers.



Family Sector / Solo Parents

A total of 218 Solo Parents (194-female and 24-male) were served for the 1st Semester of the year 2022, wherein two (2) were given medical assistance, two (2) solo parents were referred to their respective LGUs for the application of solo parent ID and two hundred fourteen (214)

indigent solo parents were provided food assistance amounting to Php 642,000 at php3,000 per solo parent to aid in the daily needs of the solo parent beneficiaries and their families.

Financial Performance of Office/Program

Program/Activity by Project	Allocated (ADJUSTED)	Obligation	Disbursement	Utilization Rate (%)	
				Obligation	Disbursed
Recovery and Reintegration for Trafficked Persons	1,959,626.94	664,133.16	453,551.16	32.84%	23.14%
Services to Overseas Filipino	652,324.71	427,251.56	212,844.5	97.77%	65.50%
OP/PWDs	565,080.00	56,910.00	29,365.00	10.07%	5.2%

The table shows utilization of the above programs is low from the targeted 50% utilization for the first semester especially for RRPTP and PWD.

For RRPTP, cases served for the quarter are very limited based on the rescue operation conducted. Old cases need to be reassessed for continuous or further intervention.

For ISSO funds, the amount of Php652, 324.71 is allocated for the cost of services for the SWO II, office supplies and mobile expenses. Likewise, for PWD only one activity was conducted hence utilization is also low.

In addition to this, the continuous health situation of the COVID-19, programs and services were not suspended however clients have limited access to the office.

Most of the targeted activities of the programs under CBSS were utilized in the second quarter of CY 2022.

XII. SOCIAL PENSION/CENTENARIAN

Social Pension Program has always been a program that prioritizes the concern and welfare of our senior citizens. We and our team may have been put into several grievances but graciously provides polite and dutiful replies. We may for a while tested in our disposition but ends up responding to contentions with due diligence and accountability. This doesn't shake us in our stand because we knew that at the end of the day, we have one common goal for the sector that each beneficiary receives and helps them benefit from the government funds.

ASSESSMENT OF PHYSICAL AND FINANCIAL ACCOMPLISHMENTS

Based on the data presented below, as of the 1st Semester CY 2022 we have already served _129,302 beneficiaries out of the 131,103 or 98% considering accomplishment from the continuing and vurrent funds. Distribution of stipend thru cash pay out is being utilized as a means to pay the stipend to the senior citizens.

As to the Centenarian Program, RSPU has already granted 130 cash gifts to the Centenarians 100 years old and above and/or relatives. This accomplishment is already 93% from a total target for the year of 140 Centenarians.

As for UCT Social Pension, distribution of LBP Cash Cards for 2020 received a go signal from the Program Management Bureau through a Memorandum. As of 2021, we have already accomplished 80% with 16,813 unclaimed cash cards in few LBP branches.

Social Pension Unit is continuously coordinating with all LBP branches regionwide through its workforce at all DSWD Satellite offices for the remaining unreleased cash cards. Field PDOs at the ground are tasked to initiate and coordinate with all concerned key players from logistics and LGUs and to generate report for our daily monitoring and reporting.

TARGETS VERSUS ACCOMPLISHMENT ON OUTCOME INDICATORS OF SOCIAL PENSION

Outcome Indicators	Accomplishments	Targets	Variance	Assessment
Regular SocPen CA 2022	98%	100%	4%	Minor Deviation
Regular SocPen Continuing 2021	100%	100%	0%	Completed
Centenarian	93%	100%	7%	Minor Deviation
UCT (2020)	80%	100%	20%	Minor Deviation

TARGET VERSUS ACCOMPLISHMENTS ON OUTPUT INDICATORS OF OFFICE/PROGRAM

Output Indicators	Accomplishments					Targets	Variance	Assessment
	Q1	Q2	Q3	Q4	T			
Regular SocPen CA 2022	124,883	4,919 - replacements 125,299 original bene				131,103	1,801	Minor Deviation
Regular SocPen Continuing 2021	2,597	2,597				2,597		Completed
Centenarian	28	109				140	10	Minor Deviation
UCT (2020)		69,203				105,581	16,813	86,016 produced cards, 19,565 unproduced cards

FINANCIAL PERFORMANCE OF OFFICE PROGRAM

Program / Activity/Project	Adjusted Allotment	Obligations	Disbursements	Utilization (%)
Continuing Appropriation				
Admin Cost	2,246,395.86	2,246,395.86	2,071,581.86	92%
Subsidies	7,793,000.00	7,793,000.00	7,793,000.00	100%
Total Cont.Appro.	10,039,395.86	10,039,395.86	9,864,581.86	98%

Program / Activity/Project	Allotment Received	Obligations	Disbursements	Utilization (%)
PS	1,554,000.00	689,848.31	689,848.31	44.39%
Admin Cost	19,541,000.00	16,139,751.91	6,860,337.02	82.59%
Subsidies	786,618,000.00	385,516,000.00	373,981,500.00	49.00%
Total Current Appropriations	807,713,000.00	402,345,600.22	381,531,685.33	49.81%
Grand Total (Cont.+Current)	817,752,395.86	412,384,996.08	391,396,267.19	50.43%

Centenarian cash gifts were awarded during the 1st semester after careful scrutiny of documents of senior citizen.



XIII. PANTAWID FAMILYANG PILIPINO PROGRAM

PANTAWID FAMILYANG PILIPINO PROGRAM

The Pantawid Pamilyang Pilipino Program (Pantawid Pamilya) is a rights-based program that focuses on human capital development through the provision of cash grants to eligible poor households. It is one of the flagship social protection programs of the national government that seek to enable poor households to meet certain human development goals, particularly on health and education outcomes, to break the inter-generational cycle of poverty. The provision of cash grants is conditional and depends on the beneficiaries' compliance to program conditions.

PHYSICAL AND FINANCIAL ACCOMPLISHMENTS

Output Indicator	Physical Target	Physical Accomplishment	Fund Allocation	Utilization
Number of Pantawid households provided with conditional cash grants (RCCT and MCCT)	297,254 Households	300,359 Households as of P1 2022 (Feb-Mar)	7,374,516,360	1,204,266,546

HOUSEHOLD REGISTRATION

Number of Registered Pantawid Households As April 30, 2022

PROVINCE	RCCT	MCCT	TOTAL
AURORA	8,746	830	9576
BATAAN	18,525	285	18,810

PROVINCE	RCCT	MCCT	TOTAL
BULACAN	73,682	195	73,877
NUEVA ECIJA	86,033	705	86,738
PAMPANGA	54,921	569	55,490
TARLAC	41,879	588	42,467
ZAMBALES	19,884	1,012	20,896
REGION III	303,670	4,184	307,854

Source: Pantawid Pamilya Information System (PPIS) from Client Status 1 – Active, 19 – Grants Temporarily on Hold, 21 - RPMO Approved Household for NPMO Processing

The region has a total of 307,854 registered active households, which is 103.57% of the 297,254 target households. The total number registered households have increased from 306,687 last quarter.

REGULAR CCT

**Number of Registered Pantawid Households per Set
As April 30, 2022**

PROVINCE	1	2	3	4	5	6	7	8	9	10	11	TOTAL
AURORA	25	1	877	93	4,957	1,141	335	22	433	290	572	8,746
BATAAN	67	51	761	160	2,089	10,227	2,867	97	603	518	1,085	18,525
BULACAN	588	125	4,061	2,752	13,586	36,062	7,439	346	3,080	3,430	2,213	73,682
NUEVA ECIJA	5,330	25	3,034	5,106	13,056	40,056	8,004	312	4,852	2,345	3,913	86,033
PAMPANGA	91	60	2,630	2,078	5,318	30,757	5,433	188	2,703	2,525	3,138	54,921
TARLAC	46	14	3,758	922	7,212	21,681	2,100	126	1,896	1,084	3,040	41,879
ZAMBALES	50	19	1,627	204	4,778	9,082	1,094	91	1,102	619	1,218	19,884
REGION III	6,197	295	16,748	11,315	50,996	149,006	27,272	1,182	14,669	10,811	15,179	303,670

From 302,519 registered households last February 28, 2022, there's an increase of 1,151 households this April 30, 2022 (303,670). This is due to the reason that there are 1,802 households have been reinstated in the program, 175 households transferred residence to Region III and 61 have been registered from Set 9, 10, and 11. While there are also 631 households delisted/deactivated in the program and 81 households transferred residence outside Region III.

MODIFIED CCT

Number of Registered MCCT Households per Enrolment Type As April 30,2022

PROVINCE	ENROLMENT TYPE			GRAND TOTAL
	FNSP	Homeless Street Families	IPs in GIDA	
AURORA	1		829	830
BATAAN			285	285
BULACAN	3	25	167	195
NUEVA ECIJA	8		697	705
PAMPANGA	1	14	554	569
TARLAC		1	587	588
ZAMBALES		9	1,003	1,012
REGION III	13	49	4,122	4,184

Active, FDS Only No Eligible Beneficiaries for CVS Monitoring, and Grants on Hold Status

The number of MCCT Households increased from 4,168 to 4,184 actual registered households this quarter. The province of Zambales has the highest number of MCCT households, while Bulacan having the lowest.

BENEFICIARY MANAGEMENT STATUS

APPROVED UPDATES PER TOPOLOGY (RCCT)

Approved Update Transactions: Region 3, April 30, 2022

PROVINCE	1- New Born	2 - Change of Address within 4Ps Area	4-Update of Health Facility	5-Update of Education	6-Change of Grantee	7-Deceased	8-Additional Household Member	9-Correction of basic information	10-Indigenous People / Tribal Affiliation	11-Replacement or child select for CVS Education	12 - Succeeding Pregnancy	GRAND TOTAL
AURORA	2	83		687	3		9	19	3	127		933
BATAAN		184	2	1,074	3		5	18	1	71	1	1,359
BULACAN		311	96	8,470	96	3	165	328		1,292	53	10,814
NUEVA ECIJA	1	267	127	4,797	145	9	230	281		1,427	38	7,322
PAMPANGA	16	124	143	5,734	78	4	240	351		1,530	17	8,237
TARLAC	9	108	65	2,812	187	7	318	233	2	1,099	38	4,878
ZAMBALES	4	81	3	1,130	39	1	31	144	1	226	23	1,683
REGION III	32	1,158	436	24,704	551	24	998	1,374	7	5,772	170	35,226

Source: Pantawid Pamilya Information System (PPIS)

Education updates have the greatest number of transactions since the majority of the BDM activity this semester is the validation of households like massive validation of CS 9- Not Registered Households, CS15 - No Eligible member of HH for CVS monitoring HHs, CS26- Deferred Exit due to NAC Resolution No. 2 s. 2020 HHs and not attending children (WTUL).

In relation to change of address the following is the breakdown of households that filed Update 2: change of address within 4Ps area.

2 transferred to different Sitio/Purok
290 households transferred to different Barangay
131 households transferred to another Municipality
26 households transferred to another Province
179 households transferred to Region III
81 households transferred residence outside Region III

Approved change of grantee and change address are endorsed to Financial Management Unit for opening of EMV cards on May 12, 2022.

A. TRANSITIONING MODULES AMONG 4Ps BENEFICIARIES ENTITLED PAGPUPUGAY SA TAGUMPAY SA MGA KA 4Ps - Based on the Republic Act 11310 o the 4Ps Act, the program beneficiaries can stay within the program up to 7 years. With that in mind, the program has been trying to prepare its beneficiaries for their eventually graduate or exit in the program following the tagline #Walangforeversa4Ps. The eFDS on Pagpupugay sa Tagumpay ng mga Ka-4Ps conducted as a rider topic to all parent groups through face to face especially to those with low or zero COVID 19 cases.

B. TOPICS POSTED ON GITNANG LUZON FDS – during the previous months run of the FB group, topics posted by Pantawid Pamilya Program of NPMO were shared, gaining reactions and affirmations from the beneficiaries. Relevant information was also posted in the said platform.

Moreover, the undersigned constantly monitor the responses and reactions of the beneficiaries on these topics because disclosure might happen and needs immediate attention.

Mandatory topics from NMPO were also posted on the group:

Pagharap sa Problema bilang Pamilya
Pagbibigay Proteksyon sa mga Konsumers
Pangunahing Kaalaman sa Pagbabangko

C. FINANCIAL LITERACY (FinLit) - the undersigned together drafted proposal for the TOT of financial literacy among supervisors and selected case managers. This is part of transformational learning strategy of the department. The said training was scheduled on August 2022. The objective of the training is to capacitate FDS Implementers on the Financial Literacy Manual for Pantawid Pamilyang Pilipino Program. Moreso, topics for the month of May and June 2022 falls under the topic FinLit.

D. YOUTH DEVELOPMENT SESSIONS - with the continuous effort of YDS focal in cooperation and partnership with US peace corps and Action Japan, our partners

funded and supported trainings among youth to aid in mitigating the concerns on Not Attending School among our 4Ps beneficiaries.

E. SUPPLEMENTARY MATERIAL FOR FDS – The Pantawid Pamilya continues to enhance the FDS to provide better opportunities for inducing positive health and nutrition behaviors. With the support of the United Nations Children’s Fund (UNICEF) the NPMO has developed supplementary FDS Material on the Kalusugan at Nutrisyun ng Mag Nanay to strengthen the First 1000 Days advocacy. With this, Training on Kalusugan at Nutrisyun ng ma Nanay among supervisors and FDS Focal person was conducted last May 10-13 at Discovery Suites, Ortigas, Metro Manila. This activity aims to train supervisors about this matter and cascade the training to the C/MLs

F. GULAYAN SA BARANGAY- below is the summary of percentage of Pantawid households involve in Gulayan sa Barangay per province. As of May 2022, the total percentage of Households involved in the Gulayan is 97%.

G. FDS MONTHLY IMPLEMENTATION REPORT FOR THE MONTH OF MARCH and April 2022 - the topics provided by the NMPO for this month is entitled Pagharap sa Problema Bilang Pamilya at Pabibigay Proteksyon sa mga Konsumers.

H. PARENT GROUPS – region III has a total number of 10,364 parent groups

FINANCIAL ACCOMPLISHMENT

PAYMENT REPORT (Period 1 2022)

A total amount Php **1,236,219,000** out of the funded amount of Php **1,236,219,000** of cash grants was released thru Cash Card other conduits for Period 1 2022 (February-March). These grants were released to 300,359 households with 100% disbursement rate. Payment Report for Period 2 2022 will be available in the first week of July 2022.

PROVINCE	NUMBER OF FUNDED HOUSEHOLDS	TOTAL FUNDED AMOUNT	NUMBER OF PAID HOUSEHOLDS	TOTAL AMOUNT DISBURSED	% of DISBURSEMENT
AURORA	8,694	36,413,800	8,694	36,413,800	100.0%
BATAAN	18,399	76,858,050	18,399	76,858,050	100.0%
BULACAN	72,561	296,511,100	72,561	296,511,100	100.0%
NUEVA ECIJA	85,424	350,906,850	85,424	350,906,850	100.0%
PAMPANGA	54,218	222,987,650	54,218	222,987,650	100.0%
TARLAC	41,517	171,058,050	41,517	171,058,050	100.0%
ZAMBALES	19,755	81,483,500	19,755	81,483,500	100.0%
REGION III	300,568	1,236,219,000	300,568	1,236,219,000	100.0%

GENDER AND DEVELOPMENT

Capacity building on GAD is strengthened among the beneficiaries by providing them gender sensitivity training aside from the topics being discussed in the FDS to prevent and address gender-based related abuses in the households. The initiative also aims to empower them and boost their resiliency when there are such experiences. Gender Sensitivity training is also

now being extended to partners particularly barangay officials not only to strengthen partnerships among them but to help them in their functions as BCPC. This an avenue by the field implementers to seek support from partner LGUs.


DPEOs Other GAD Initiatives			
DPEO	Activities	Participants	Funding/Sponsors
Aurora	Solo Parents: Skills Training on Meat Processing, March 28, 2022	Female: 7	APECO in collaboration with Youmanitarian Int'l (GAD Budget)
	Radio guesting during Women's Month Celebration featuring Empowered Women of Pantawid Pamilyang Pilipino Program, March 18, 2022	Female: 2	Casiguran, Aurora: LGU MSWDO
	Participation on the Search for Most Resilient Woman in Baler, Aurora dated March 24, 2022	Selected Parent Leaders	Baler: LGU MSWDO
	Participation on Women's Day celebration where some of the Parent Leaders received an award for their service as Brgy VAWC Desk Officers	2 Female Parent Leader Awardees	Dilasag, Aurora: LGU
Bulacan	<p>Balagtas: The whole month of March was dedicated to the comprehensive discussion on the rights of women and children through the Family Development Session (FDS) as Rider Topic. This serves as review of the laws and rights that protects them.</p> <p>Calumpit: The GBV watch group became part of the LCPC and BCPC that is acknowledged by the barangay local council through a barangay resolution.</p>		<p>Balagtas, Bulacan: LGU</p> <p>Calumpit, Bulacan: LGU</p>
	<p>Guiguinto: FGD: Adolescent and Reproductive Health and Parent Effectiveness.</p> <p>Convergence Initiative: Pantawid Pamilyang Ayaw sa Karahasan (PPAK). During the Women's month, violence against women and their children (VAWC) monitoring body of Pantawid Pamilya have undergone training. The training aimed to equip the 45 monitoring officers of Pantawid Pamilya Ayaw sa Karahasan with the new studies and situationer of VAWC in the Philippines especially in a pandemic situation where the domestic abuse became more prevalent in various forms.</p>		<p>Municipal Population Office and Municipal Nutrition Office</p> <p>MAT, MSWDO, PNP</p>

DPEOs Other GAD Initiatives			
DPEO	Activities	Participants	Funding/Sponsors
	<p>City of Malolos: The CMAT team provided modular scheme through FDS. This topic will ensure that participants be aware on concerns about gender sensitivity and to minimize the cases related to gender abuse and to make them aware of some signs and symptoms of a person experiencing GBV or is already expose to gender abuse.</p> <p>City of Meycauayan: PopCom Pilot program, "Social Protection Program for Adolescent Mothers & Their Children (SPPAMC)" -teen moms will receive monthly allowance, pre-natal check-up, alternatibong learning at livelihood programs, sexual health & reproductive education, etc.</p>		<p>City of Malolos, Bulacan: LGU</p> <p>City of Meycauayan, Bulacan: LGU</p>
	<p>Obando: Family Planning seminar, counseling, employment facilitation</p> <p>Paombong: Celebration of Women's month and Anti-violence against women and children and RA 8353 (Anti-rape Law) Seminar.</p> <p>Plaridel: Brief orientation/ discussion on RA 9262 last May 4, 2022. The MAT team and LGU Plaridel also distributed free vegetable seeds to all the participants on the said event.</p>	53 Parent Leaders	<p>MAT team and LGU Obando</p> <p>Paombong, Bulacan: LGU</p> <p>Plaridel, Bulacan: LGU</p>
	<p>Dona Remedios Trinidad: The three RSW MATmembers conducted an orientation on RA 9262 also known as "Anti-Violence Against Women and their Children Act of 2004" & Responsible Parenthood, April 6, 2022, at Sitio Abo, Brgy Pulong Sampaloc, DRT.</p> <p>City of San Jose Del Monte: Forum concerning GBV; Parent Leaders Capability Building Training on Laws and Issuances on women and Children; Family Planning; Mental Health Awareness; Youth Development Session for OSY</p>		<p>MAT team and LGU DRT</p> <p>CSJDM</p>
	Hagonoy: Coordination to the barangay and LGU for GAD awareness; Pantawid grantees'		Hagonoy LGU

DPEOs Other GAD Initiatives			
DPEO	Activities	Participants	Funding/Sponsors
	participation to the "Stress Management and Physical Fitness during the New Normal" facilitated by the Konsehong Pambayan Para sa Kababaihan Ng Hagonoy [KPKH] as part of the celebration of women's month. Case management and referrals immediate interventions especially on GBV cases.		

	Baliuag: The Baliuag ALL LADIES RESCUE TEAM (B!ALERT) is a local initiative of the Municipality to empower and capacitate ALL female Pantawid Pamilya members, regarding safety, disaster preparedness, and in rendering first AID and search and RESCUE efforts, as well as to resolve gender based issues with regards safety measurements prior, during and after a calamity/disaster.	Female Pantawid	Baliug, Bulacan: LGU
Zambales	Participation in the Regional Children's Congress organized by RSCWC (Discussed Child Protection Laws, Election of children and youth representatives for the whole Region 3) Sean Mike Lee and Sophia Lakandili were participated in the said event	Female: 1 Male: 1	RSCWC
	Conducted a Symposium on Women's Rights and Earthquake Drill Orientation for the Pantawid Pamilya beneficiaries in line with the Women's Month celebration held in Cabangan, Zambales (March 10, 2022)	Female: 23 Male: 0 IP: 6	MAT, MSWDO, Mr. Gregg Champ Del Rosario of DRRMO, and Ms. Jean Rose Aguilon of PNP
	Conducted a Symposium on Women's Rights, Gender Equality, Mental Health Awareness and Women Related Laws for Pantawid Pamilya beneficiaries and Parent Leaders held in San Marcelino, Zambales (March 11, 2022)	Female: 43 Male: 18	MAT, MSWDO, Vice Mayor Apolinario Abelon, and PNP
	Conducted a Symposium on Anti-VAWC Cum Culminating Activity for the pantawid Pamilya Beneficiaries held in People's Plaza, Botolan, Zambales (March 28, 2022)	Female: 79 Male: 1 IP: 50	MSWDO, LGU GAD Focal, MAT, SWO II/GAD Focal, SWO III, BUS Focal and PREDA Foundation Inc.
	Conducted a Forum on Women's Rights, RA 9262 Anti-Violence Against Women and their Children (VAWC), Anti Sexual Harassment and Safe Spaces Act for the Pantawid Pamilya beneficiaries held at Sitio Mapalad, Brgy Lucapon South, Sta. Cruz, Zambales (March 29, 2022)	Female: 21 Male: 4	MAT, MSWD, VAWC Officers, Women's Desk of PNP
	Women's Month Forum for 41 Parent Leaders (in celebration of Women's Month (March 2022)	41 Parent Leaders	MAT Castillejos, MSWDO
	Discussion on Healthy Lifestyle and Responsible Family Planning for 43 4Ps beneficiaries (March 2022)	43 Parent Leaders	MAT Castillejos, MSWDO
	Provision of medical assistance to beneficiaries with psychological and mental problem		MAT Castillejos, MSWDO

PHOTO DOCUMENTATION:





Pantawid CAD Working Group Meeting
June 8, 2022
9:00am - 4:00pm

Proposed AGENDA

TIME	ACTIVITY	PERSONNEL
9:00am - 9:05am	Opening Prayer	Ms. Joanne Mateo, PL Aurora
9:05am - 10:00am	Call to Order Acknowledgment of Participants Opening Remarks Presentation: Proposed Agenda Updates from meetings, previous agreements and training feedbacks	DC Tam Lino ARDO Venus F. Rebuldeña
10:00am - 10:15am	Presentation of Gender Statistics	Daisy P. Teneño GAD Focal
10:15am - 12:00pm	a. Use of SDO, Inventory of Special Cases, GAD Template (SWOS), b. Submission of Report Quarterly vs. Semi-annual c. Foreign Pregnancy, Early Parenthood, Working Children and Early Childbearing d. SWOS TA Needs in handling GBV and other Special Cases e. Issues and concerns Discussion: FRAXIS Award Nomination	Daisy P. Teneño DC Tam Lino

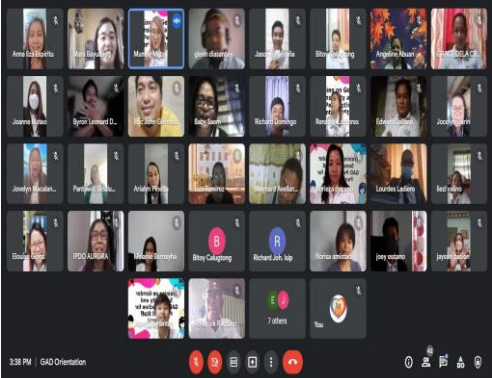
Proposed AGENDA





TIME	ACTIVITY	PERSONNEL
2:00pm - 3:30pm	DPED GAD Accomplishments based on approved GFB and other initiatives	DPEDN
3:30pm - 4:00pm	Any Other concerns Dinner (seated time)	RPMO Focals

PANTAWID GAD WORKING GROUP MEETING

AURORA GAD INITIATIVES



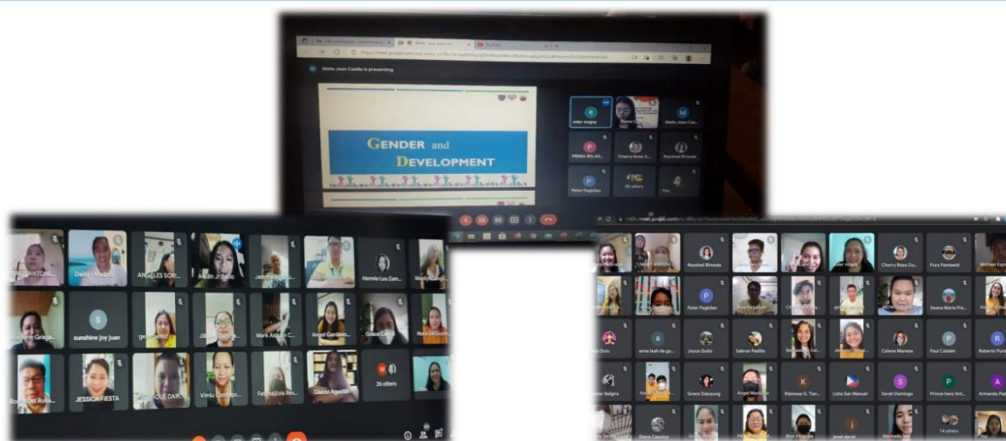


BULACAN GAD INITIATIVES



TARLAC GAD INITIATIVES

Roll Out Training on GST and GAD perspective



ZAMBALES GAD INITIATIVES



Photo documentation



Symposium on Anti-VAWC Cum Culminating Activity held on March 28, 2022 at People's Plaza, Botolan, Zambales



Symposium on Women's Rights and Earthquake Drill Orientation in line with the Women's Month celebration held on March 10, 2022 at Cabangan, Zambales



Symposium on Women's Rights, Gender Equality, Mental Health Awareness and Women Related Laws held on March 11, 2022@ San Marcelino, Zambales



#DSWDMayMasakit



@dswd3



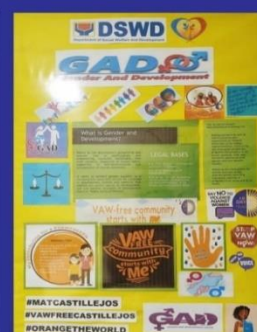
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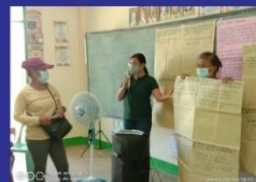
GAD CORNER POSTED AT CmAT OFFICES



Sa Serbisyo Puso ang Sentro, Pag-unlad ay Sigurado.



Sa Serbisyo Puso ang Sentro, Pag-unlad ay Sigurado.



Gender Sensitivity Training for Pantawid Pamilyang Pilipino Beneficiaries in IP Community of Cabatuan, Eastern Baranggay, Botolan Zambales held last June 2-3, 2022

XIV. SOCIAL MARKETING UNIT

The Social Marketing Unit or SMU is the prime office that leads, manages, and promotes the brand of the agency. It develops, implements, and evaluates advocacies and communication campaigns that will raise awareness of the public on DSWD programs and services, transfers knowledge to the same, and modifies the public's behavior towards their own welfare and to the department.

ASSESSMENT OF PHYSICAL AND FINANCIAL ACCOMPLISHMENTS Targets versus Accomplishments

Indicator	Accomplishments	Targets	Variance	Assessment
1. Percentage of stakeholders informed on DSWD programs and services	98.50%	85%	13.50%	Minor deviation
2. Number of social marketing activities conducted				
a. Information caravans	17	8	9	Major deviation
b. Issuance of press releases	52	15	37	Major deviation
c. Communication campaigns	6	3	3	Major deviation
d. Number of IEC materials developed	510	60	450	Major Deviation

Financial Performance of Office / Program

For CY 2021, the centralized advocacy and advertising funds intended for use of the Social Marketing Unit amounts to P1,504,108.00. These funds were sourced from various programs and offices, the breakdown of which is as follows:

Fund Source	Allocation	Amount Utilized	% Utilized
SLP (Advertising)	P500,000.00	P450,500.00	90.1%
Pantawid (Other MOOE)	481,800.00	481,800.00	100%
Pantawid (Printing and Publication)	339,066.00	339,066.00	100%
Pantawid (Continuing)	63,242.00	63,242.00	100%
DRRP-CC (Advertising)	50,000.00	50,000.00	100%
RRPTP (Advertising)	30,000.00	26,000.00	87%
SFP (Advertising)	40,000.00	40,000.00	100%
Total	P1,504,108.00	P1,450,608.00	96.44%

The above table shows that SMU was able to utilize 96.44% of the total advocacy funds. These advocacy funds were used for the purchase of advocacy materials such as personalized notepads, tumblers, journals, flash drives, and pens. A portion of the funds were also allocated for the procurement of red vests for Field Office III staff. The unutilized funds reflect the savings incurred due to the lower actual costs of procured materials versus the approved budget.

XV. DISASTER RESPONSE MANAGEMENT DIVISION

The Disaster Response Management Division has been consistent with its mandate in providing immediate relief assistance to the families affected by disaster incidents. For the fiscal year 2022, the Field Office III has provided relief augmentation to 9 Local Government Units affected by various disaster incidents in the Region.

To ensure immediate response during disaster the Field Office III strengthened its partnership with other Government Agencies and stakeholders such as the Armed Forces of the Philippines, wherein the Department had entered into a Memorandum of agreement for the establishment of satellite warehouse in the military facilities.

DISASTER RESPONSE AND REHABILITATION SECTION

Recovery and Rehabilitation Activities

The implementation of Emergency Shelter Assistance Program w/ Cash for Work are intended to the affected families by Typhoon Ulysses last November, 2020. Funds for this program are those that were downloaded last quarter of 2021 but was not fully utilized due to the non-compliance of the target LGUs on their documentary requirements and limited Special Disbursing Officer (SDOs) of the Field Office.

For CY 2022 a total of 103,929,800.00 has been downloaded for the implementation of ESA with Built in CFW for the 14,638 families affected by Typhoon Ulysses last 2020. Based on our monitoring a total of Php. 92,484,600.00 were already disbursed to the beneficiaries, while the remaining Php. 11,445,200.00 are for targeted to be completed for distribution this July 2022.

The delay in the disbursement of funds was due to the prevailing election ban in relation to the 2022 National Election and processing of the replacement and cancellation of checks.

PROVINCE	# OF LGUS	TARGET		ACCOMPLISHMENT		GAP	PERCENTAGE
		BENE	AMOUNT	BENE	AMOUNT		
BULACAN	14	9,912	70,375,200.00	8,562	60,790,200.00	1,350	86.38%
NUEVA ECIJA	11	3,592	25,503,200.00	3,432	24,367,200.00	160	95.54%
PAMPANGA	2	74	525,400.00	72	511,200.00	2	97.29%
TARLAC	7	1,060	7,526,000.00	960	6,816,000.00	100	90.56%
TOTAL	34	14,638	103,929,800	13,026	92,484,600	1,612	88.98%

Risk Resiliency Program thru Climate Change Adaptation and Mitigation-Disaster Risk Reduction

The implementation of Risk Resiliency Program for the 1st semester focused on the conduct of social preparation and orientation to our partner Provincial Government as well as the provision of technical assistance prior to execution of their projects and activities for their target Local Government Units for the program.

Out of the total allocation for the CY 2022 amounting to Php. 98,821,800.00, 32.21% or equivalent to Php. 31,831,800.00 was disbursed from May-June 2022. This is beyond the target disbursement for 1st Semester of 2022 which is 31,558,800.00 targeted to be disbursed from May-June, 2022 based from our submitted Monthly Disbursement Plan (MDP) but, the team was not able to meet its target due to the issues encountered such as delay in the submission and implementation of projects and activities of our provincial targets. Nevertheless, the downloaded fund intended for the said months was already obligated and utilized at our Finance Division.

Target Allocation for FOIII	Target obligation for the 1 st Semester (based on MDP)	Total amount obligated	Percentage	Variance (allocation-obligation)
98,758,800.00	31,558,800.00	31,831,800.00	100.87%	66,927,000.00

Province	Target		Accomplishment		Percentage
	Bene	Amount	Bene	Amount	
Aurora	794	3,334,800.00	-	-	0%
Bataan	780	3,276,000.00	260	1,092,000.00	33.33%
Bulacan	6,360	26,712,000.00	-	-	0%
Nueva Ecija	7,406	31,105,200.00	1,013	4,254,600.00	13.67%
Pampanga	5,830	23,373,000.00	-	-	0%
Tarlac	1,500	6,300,000.00	-	-	0%
Zambales	300	1,260,000.00	-	-	0%
Excess/ Waived	544	2,284,800.00	For reallocation		
Total	23,514	98,758,800.00	1,273	5,346,600.00	5.41%

Highlight of Activities and Documentations:

1. Conduct of Social Preparation and Orientation

To ensure effective and efficient implementation of the program the DRRS in partnership with the PGU had conducted social preparation and orientation to our partner stakeholders. This is one of the interventions perceived to harmonized the plans of the LGUs and in providing guidance and directives in addressing the issues and concerns encountered in the project execution.

2. Site Validation/ Inspection of proposed areas for implementation

Along with the conduct of social preparation the program focal together with the monitoring and evaluation officers has conducted site validation and inspection, this intervention aims to assess the effectiveness and efficiency of the proposed project to the proposed community.

3. Monitoring of project implementations

Continuous monitoring of on-going project implementations of LGUs is one of the primary activities of our Project Development Officer. This is to ensure that projects being implemented are based from their project objectives and aligned with their approved program of works.

4. Payout and distribution of grants

5. Convergence Activities

With the intent to synergize our programs and services the Division attended the meeting with the Enhanced Partnership Against Hunger and Poverty – Regional Convergence Team (EPAHP-RCT) to improve and strengthen the convergence strategy of the department. The objectives of this meeting are as follows:

- ✓ To convene and provide latest updates of the EPAHP Program in the Region.
- ✓ To present the target goals and expected deliverables of the program
- ✓ To strengthen the convergence and synergy frameworks within the department.

6. Capacity Building Activities

Also, to enhance and improve strategies relative to the implementation of the Risk Resiliency Program. The Field Office III attended and participated on the conducted Strategic Planning Workshop held last June 06-10, 2022 at the Puerto Princesa City, Palawan joined also with other Field Offices of DSWD.

The said activity aims to:

1. Review the alignment of the RRP Strategies to DSWD and CCAM-DRR Roadmap;
2. Vetting and finalization of the:
 - ✓ Operations Manual
 - ✓ RRP Guidelines
 - ✓ 2023 Field Office Performance Contract (FOPC) indicators
 - ✓ 2023 Work and Financial Plan (WFP)
 - ✓ Proposed FO Core Workforce (Organizational Structure)
 - ✓ Terms of Reference (TOR) / Competency-Based Job Descriptions (CBJD)
 - ✓ 2024 Project Proposal preparation guidance
 - ✓ RRP Communication strategies
 - ✓ 2022 Monitoring and Technical Assistance (MATA) Plan; and
 - ✓ Provide capacity building related to adaptive Social Protection.

7. Compendium project

To showcase the innovations and success stories from the programs and services of DRMD, the division in partnership with the Social Marketing Unit of DSWD Field Office III, Local Government Units, Beneficiaries and other partner stakeholders from the Seven (7) Provinces of Region III conducted video interview and photo documentations for the production of the Regional Compendium of DRMD Success Stories 2022. This will also highlight some of the featured project implementations of the Risk Resiliency Program from 2020-2021 implemented by our LGUs and their best practices.

DISASTER RESPONSE INFORMATION MANAGEMENT SECTION

Monitoring of Weather Disturbances

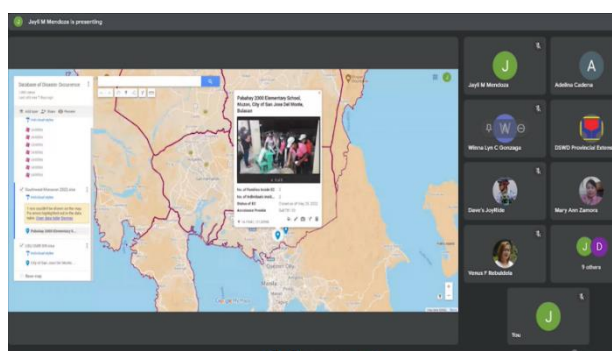
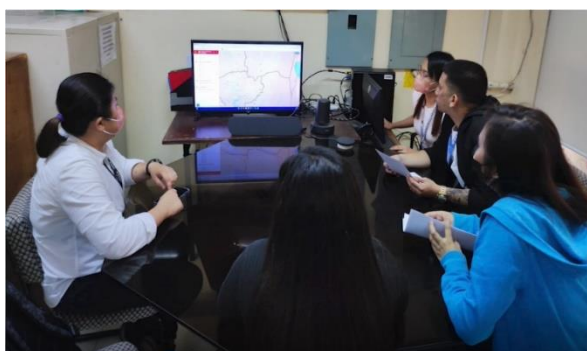
The Disaster Response Information Management Section is the lead in the monitoring of prevailing risk and hazards in the region. As of June 20, 2022, the section had monitored 3 Weather Disturbance and 1 Fire incident in in the Province of Bulacan.

In recognition to the importance of information management, the disaster response information management section started the conceptualization of the Virtual Disaster Response Operations Center (Virtual OpCen) this aims to improve the efficiency and effectiveness of our response operations by using ICT solution, in streamlining the processes

in the implementation of Disaster Risk Reduction Projects and Activities and data banking of relevant information (e.g Hazard and Vulnerability Assessment tool, Evacuation Centers etc.) as reference for decision making during disaster response operations. This tool will ensure timely and coordinated provision of humanitarian assistance to the families affected by disaster.

A. Unified Virtual Disaster Response Operations Center

a.) Pilot Testing of the Virtual Disaster Response Operations Center. On June 6, 2022 the Disaster Response Information Management Section had conducted orientation meeting with the Provincial Social Welfare and Development Officers and LSWDOs of the target LGUs for the Pilot Testing of Virtual OpCen in Central Luzon.



b.) Approval of the Luzon Stronghold Resolution No. 4, Series of 2022 or the inter-regional pilot testing of the Unified Virtual Disaster Response Operations Center.

c.) Data banking and Geotagging of Critical Information relative to disaster preparedness and response operations.

CONSTRUCTION AND EXPANSION OF THREE – STOREY OFFICE WAREHOUSE WITH ROOF DECK INCLUDING OTHER FACILITIES AT AURORA PROVINCE UNDER DESIGN AND BUILD SCHEME

The Soft – Launching Ceremony for the three – storey office – warehouse was celebrated last June 21, 2022. It was participated by the Local and Provincial Government Unit, Luzon DSWD Field Offices and the Officials from the Central Office including Secretary Rolando Joselito D. Bautista.

To date, the construction of the satellite warehouse is on its 75% completion. It is expected to be fully accomplished by August 2022.

Through this, the Field Office will be able to preposition at least 10,000 Food and Non – Food Items in the Province of Aurora.



SUPPORT TO OPERATIONS

XVI. NATIONAL HOUSEHOLD TARGETING SYSTEM

Pursuant to the memorandum dated 05 October 2021, the field office was advised to discontinue all validation and finalization phase activities due to limited funds to cover the remaining activities for the Listahanan 3. In our goal to complete the Listahanan 3 database before the end of December 2021, the NHTS facilitated a series of activities which includes the encoding and verification of remaining assessed household assessment forms, deduplication process, and terminal reporting.

Other Accomplishments of the NHTS:

While most of the targets in the Division Performance Office (DPC) were lodged in the second semester of CY 2022, the NHTS already accomplished some of its targets in the 1st Semester of CY 2022. Furthermore, the following were the remarkable accomplishments of the NHTS:

Internal Quality Audit (IQA) for ISO Certification

In line with the management directives, seven (7) approved standard operating procedures (SOPs) were included for ISO Certification which focused on internal and external including walk-in clients for the facilitation of data sharing, data statistics and name matching. The NHTS prepared the required documentation including the SWOT Analysis, Registry of Stakeholders, and Opportunities Risk and Treatment Plan (ORTP). Per audit conducted by DSWD FO III Internal Quality Auditors (IQAs) on 08-10 February 2022, a total of 28 conformities and one (1) observation were reflected on the audit report which the NHTS was able to comply with the submission of action plan before the set deadline.

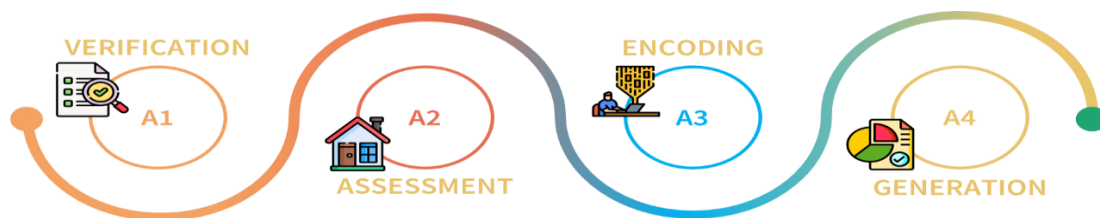
Assessment of MCCT Beneficiaries

Pursuant to the issued memorandum dated 15 March 2022 signed by Atty. Adonis P. Sulit, CESO II, Undersecretary for Operations and General Administration and Support Services instructed the temporary withholding of all payment of cash grants to all MCCT program beneficiaries. A meeting was set on 25 March 2022 between the MANCOM, NHTS, 4Ps RPMO including C/MAT Leaders to discuss the initial plan for the assessment and include the Modified Conditional Cash Transfer (MCCT) beneficiaries in the Listahanan 3 database.

Given this, the NHTS has crafted a guideline¹ to be followed by regional staff to achieve the following goals:

- Ensure that all active and inactive unassessed MCCT beneficiaries will be included in the Listahanan 3 database through assessment and data entry;
- Defining roles and responsibilities of the NHTS, 4Ps-RPMO, and other staff concerned in the implementation of these guidelines; and
- Identify the action plans for major activities as presented on the activity flow presented below.

¹ DSWD Regional Administrative Order No. 05 s. 2021 or the Guidelines on the Listahanan 3 and Modified Conditional Cash Transfer (L3-MCCT) Assessment approved on April 25, 2022



Attendance to TARA Meeting for P/CSWDO Orientation

In preparation for the Regional Launching and Listahanan data sharing among partners P/LGUs, the Regional Field Coordinator participated and acted as resource person to P/CSWDO in region III. The highlight of the discussions focused on the Listahanan overview, sharing of initial statistical results of Listahanan 3 and the challenges faced in the completion, and DSWD MC 15 s. 2021 – Guidelines on the Sharing of Data Generated from Listahanan database to external partners. As a result, the majority of the P/CSWDO signified their interest to access the results, specifically the City of Cabanatuan since they already secured a City Resolution allowing the Mayor to enter a Data Sharing Agreement.

Participation during RFC Monthly Meeting, NHTO PREW and CD Training

Part of the commitment of the NHTS is to attend and actively participate in RFC Monthly Meetings, NHTO PREW conducted on 07-11 February 2022 and Communication for Development Training on 10-14 May 2022. During these activities the NHTS team was able to raise relevant issues and provide recommendations for the attainment of set objectives.

Conduct of NHTS Bi-Monthly Meetings and Attendance to PPD Meetings

The NHTS facilitated four (4) meetings on February 28, March 28, May 27, and June 24 to discuss the plans and activities for the Regional Launching and Printing of Regional Profile of the Poor, ISO Certification Preparation, MCCT Assessment, among others. Furthermore, as part of support and assistance with the division, the NHTS Section attended two (2) Section Heads Meeting and (1) PPD Meeting which was attended by the whole team. Among the topics discussed were O/D/IPC's, Trust and Priorities for CY 2022, Secretary and Regional Directors' Directives, and other important topics.

Field Visit of Laos and Somalia Delegates

The DSWD FO III became a venue for a 1-day field visit of delegates from Laos and Somalia on 16 June 2022. On a separate venue, a Focus Group Discussion was initiated by the NHTS RITO and have discussed the Listahanan overview, shared the major activities conducted by the FO III and its Management Information System among IT and Developers delegates.

Financial Performance of Project

Strategy/ Program/ Sub-Program/	Budget (GAA)	OBLIGATION		DISBURSEMENT	
		Amount	Percent	Amount	Percent
National Household Targeting System for	6,445,616.35	2,734,526.92	42.42%	1,998,266.59	31.00%
Direct Release - Current	5,456,000.00	2,729,910.57	50.04%	1,993,650.24	36.54%
Direct Release - RO Continuing	4,616.35	4,616.35	100.00%	4,616.35	100.00%
CMF - Current	985,000.00	0.00	0.00%	0.00	0.00%

Through the stringent monitoring of financial status, as of 30 June 2022, the NHTS was able to obligate Php 2,734,526.92 or 42.42% and disbursed 1,998,226.59 or 31% vis-à-vis 6,445,616.35 budgetary allocation. The slow obligation was due to the pending issuance of the Listahanan 3 PMT Results which will be the basis in facilitating the activities such as Regional Launching, Data Sharing Consultation Dialogues and Printing of Profile of the Poor. Further updating of WFP and recalibrated MDP will be prepared since the timeline of these activities are targeted for implementation on 2nd Semester of CY 2022.

XVII. SOCIAL TECHNOLOGY UNIT



The Special Drug Education Center (SDEC) and the Strategic Helpdesk for Information, Education, Livelihood and Other Developmental Interventions (SHIELD) Againsts Child Labor Program were two specific program concerns for the Provincial Social Welfare and Development Office of Aurora. In response, the parties decided to hold a program orientation, which was held in Baler, Aurora, on May 16–18, 2022. The LSWDOs of Aurora Province attended the orientation. This orientation helped the PSWDO in the province of Aurora with their preparations to provide interventions for their identified child laborers by DOLE and child-at-risk.

Further, STU conducted social marketing activity in four provinces to promote the completed social technologies, which were presented in two (2) batches for the month of May 2022. On May 13, 2022, via Google Meet, the province of Tarlac was oriented to various social technologies that had been developed, including Home Care Support Services for Senior Citizens (HCSSSC), CARE-ABLE, Women Friendly Space, and the Comprehensive Program for Street Children, Street Families, and IPs, particularly Sama Bajaus. The seven (7) LSWDOs and/or Representative attended the activity, which was facilitated by the PDO II of STU, Ms. Ericka Joy Garcia.

A total of 17 people participated in the second (2nd) batch of the online social marketing activity from May 24-26, 2022: 9 from the province of Bataan on May 24, 2022; 5 from the province of Zambales on May 25, 2022; and 3 from the province of Aurora on May 26, 2022. Mr. Rhyen E. Tolentino, PDO III at STU, oversaw the activities. Six (6) of the twenty-four (24) LGU participants indicated a desire to replicate the social technology projects or programs.

Since the majority of LGUs have other crucial events to attend, STU Head collaborated with TARA Focal to include Social Marketing activities to TARA's agenda for the second quarter meeting.

YAKAP BAYAN PROGRAM UPDATES

On June 2022, STU FO III had already secured partnerships with two (2) LGUs, namely the LGUs of San Jose Del Monte, Bulacan, and Guagua, Pampanga, through the signing and notarization of Memorandum of Agreement. Hopefully, this year's capacity-building initiatives will be carried out with funding from each LGU. Also, the program focal is still collaborating with the PSWDO of Bulacan and the LGU of Gerona Tarlac to replicate the aforementioned program in their locality.

Fortunately, the Anti-Drug Abuse Councils (ADACs) of Moncada Tarlac will be taught on the program from June 14–16, 2022. Twenty ADAC members participated in it, facilitated by the Community Based Services Section. Additionally, the CBSS provided funding for the training, and the STU program focal served as one of the Resource Persons.



Provision of Resource Augmentation

Based on the adopted resolutions from the Second World Assembly on Ageing from 8-12, April 2002, Article 15, in-lined with the development of Home Care Support Services for Senior Citizens Program, the families, volunteers, communities, older person's organizations and the other community-based organizations plays a significant role in providing support and informal care to older persons in addition to services provided by the Government. However, along the implementation of HCSSSC program, some issues and concerns were raised such as lack of resources/funds and manpower to mobilize on its implementation and volunteers have no vehicle service or transportation assistance to conduct home visitation and provide home care services particularly to far flung areas/barangays. Hence, the STU provided financial support to LGUs' selected and trained home care volunteers who were replicating HCSSSC program through transportation fare. There are 92 volunteers from the local governments of Pura Tarlac, Plaridel Bulacan and Cabanatuan City. This aims to motivate them to work hard and become passionate on their endeavour, appreciate and recognize their effort and contribution in helping sickly, frail and bedridden senior citizens in their community, boost their morale as Home Care Volunteers and encourage others to help older persons and to provide support for the transportation and/or meal of the volunteers.

ASSESSMENT OF PHYSICAL AND FINANCIAL ACCOMPLISHMENT

Output Indicator	Accomplishment	Target		Variance	Assessment	Remarks/Update
	1 st Sem (Q1&Q2)	1 st Sem (Q1&Q2)	2 nd Sem (Q3&Q4)			
		0	8			
Number of intermediaries replicating completed social technologies	3	-	8	3 or 100 %	Major Deviation	<p>Due to intermediaries' determination to replicate and implement completed social technologies in their locality as early as the second semester of 2022, the supposedly target of STU for the second semester has been suddenly moved.</p> <p>Currently, STU is awaiting the approval of the following LGUs' Sangguniang Panlungsod/Bayan Resolutions. Once approved, STU will facilitate the MOA signing:</p> <ol style="list-style-type: none"> 1. Angeles City (to replicate Yakap Bayan Program & Comprehensive Program) 2. City of San Fernando (to replicate the Comprehensive Program) 3. Gerona (to replicate the Yakap Bayan Program) 4. PSWDO Bulacan (to replicate the Yakap Bayan Program) 5. PSWDO Auroa (to replicate

Output Indicator	Accomplishment		Target				Variance	Assessment	Remarks/Update		
	1 st Sem (Q1&Q2)	1 st Sem (Q1&Q2)		2 nd Sem (Q3&Q4)							
		0		8							
									the SHIELD and SDEC)		
Percentage of Intermediaries reached through social marketing activities	Accomplishment		Projected Target				Annual Target	1 st sem Accomplishment	Variance	Assessment	Remarks/Update
	Q1	Q2	Q1	Q2	Q 3	Q 4					
No. of Intermediaries reached through social marketing activities	76	24	50	20	-	-	70	100	30 or 142.86%	Major Deviation	STU has 142% major deviation because most of the LSWDOs are present during TARA Meeting

Assessment Note: For the 1st Semester of 2022, STU promoted completed Social Technologies during TARA Meeting and Social Marketing Activity such as Yakap Bayan Program and SHIELD against Child Labor Project, CARE-aBLE, Home Care Support Services for Senior Citizens (HCSSC) Program, Women Friendly Space, Comprehensive Program for Street Children, Street Families and IPs especially Sama Bajaus program and Buklod-Paglaom para sa CIGL.

The target number of intermediaries reached through social marketing activities has more than 100% from the actual accomplishment because most of the LGUs per provinces are present during TARA meeting.

Fund Utilization/ Financial Report

Social Technology Continuing Fund as of June 29, 2022

Program/ Activity/Project	Allocated Budget	Obligation	Disbursement	Utilization Rate	
				Obligation	Disbursement
Training Expenses	49,000.00	35,000.00	35,000.00	71.43%	71.43%
Subsidies-Others	278,565.62	276,000.00	276,000.00	99.08%	99.08%

Program/ Activity/Project	Allocated Budget	Obligation	Disbursement	Utilization Rate	
				Obligation	Disbursement
TOTAL	327,565.62	311,000.00	311,000.00	94.94%	94.94%

Note: The remaining balances of STU under the Training-Expenses amounting to Php14,000 is intended for the documenter fee. Once the documentation report is available, there will be 100% utilization under training expenses. While the Php2,565.62 remaining on Subsidies- Others is for frontloading as recommended by the Social Technology Bureau subject for the approval of Regional Director and Budget Officer.

Social Technology Current Fund as of June 29, 2022

Program/ Activity/Project	Allocated Budget	Obligation	Disbursement	Utilization Rate	
				Obligation	Disbursement
Travel Expenses- Local	70,000.00	29,851.00	29,851.00	42.64%	42.64%
Training Expenses	47,719.10	-	-	0%	0%
Semi-Expendable – ICT Equipment	15,000.00	-	-	0%	0%
Semi Expendable – Furniture & Fixtures	19,500.00	-	-	0%	0%
Telephone Expenses-Mobile	21,600.00	-	-	0%	0%
Other Professional Services	430,792.90	420,792.90	420,792.90	97.68%	97.68%
Subsidies-Others	807,000.00	-	-	0%	0%
Printing & Publication Expenses	102,119.60	-	-	0%	0%
Rents-Motor Vehicles	50,000.00	-	-	0%	0%
TOTAL	1,563,731.60	450,643.90	450,643.90	28.82%	28.82%

Note: There were no STU funded activities planned and/or conducted for the 1st semester of 2022. All STU activities conducted on the 1st semester were mostly fieldwork such LGU visits and being Resource Person for LGU Orientations, preparation of project proposals and social marketing activity during TARA Meeting. Thus, no funds were utilized.

Comprehensive Program for SC/SF & IPs Esp Sama Bajaus Continuing and Current

As mentioned, the Department's thrust and priorities is the devolution of the Comprehensive Program for Children, Families and IPs in Street Situation to LGUs. Thus, a series of technical assistance and capacity development activities was lined up to assist the LGUs and respond to the new task and responsibility of the Department. Two (2) sets of Work and Financial Plan were allotted to adhere to this thrust and responsibility. Also, the Central Office has its lined-up capacity development plan for the technical officers, field implementers and partners to ensure skills and capacities in the process and implementation of the devolved functions and services. The Field Office and partner LGUs also seeks to widen its partnership to be able to serve and provide a holistic intervention and be able to demonstrate this engagement and collaboration to LGUs that shows the importance of participation, and active engagement. Thus, guarantee an enabling environment for the beneficiaries of the program. It continues to seek new ways and strategies to address eminent issues of the beneficiaries and communities. Thereby, shows and documents such practices to create knowledge management tools and materials that will help the LGUs once the program is on its transitioning and eventually devolved. Plotted activities such as Reactivation of the Regional Task Force, Creation of the Committee for Children and Families at risk in target LGUs, documentation of new social technologies, practices, stories and testimonies, Educational drive on the current issues being faced by the target clients, continue tapping and mobilizing resources to expand services.

XVIII. INFORMATION AND COMMUNICATIONS TECHNOLOGY MANGEMENT SECTION

The ICTMS continuously commits itself in the delivery of prompt IT support services and effective resolutions to various computing problems vital in ensuring improved productivity of workers in the performance of their tasks in a daily basis. Its overall accomplishment is highlighted by the completion of the first phase of network rehabilitation, telephone line upgrades, installation of Endpoint Security Solution, and training of target users in developed information systems. It also includes the regular network maintenance, office-to-office equipment diagnostics and repairs, troubleshooting network access and connectivity, technical augmentation in FO III activities, and development of local information systems.

Financial Performance of Office/Program

Account Code	Allocated Budget	Obligations	Disbursement	Utilization Rate (%)	
				Obl.	Disb.
Other Professional Services	1,269,765.66	1,269,765.66	1,269,765.66	100%	100%
Info and Communication Technology Equipment	3,000,000.00	2,689,221.18	-	89.64%	0%
TOTAL - ICTMS CONTINUING FUNDS	4,269,765.66	3,958,986.84	1,269,765.66	92.72%	29.74%
Other Professional Services	4,523,040.00	3,617,020.26	1,173,627.30	79.97%	25.95%
RM – Buildings	1,750,000.00	145,405.50	145,405.50	8.31%	8.31%
RM - ICT Equipment	250,000.00	-	-	0.00%	0.00%
Semi Expendable - ICT Equipment	3,000,000.00	55,800.00	55,800.00	1.86%	1.86%
Travel Expenses-Local	197,920.00	17,533.00	17,533.00	8.86%	8.86%
Representation Expenses	60,000.00	23,970.00	11,985.00	39.95%	19.98%
ICT Software subscription	500,000.00	465,800.00	-	93.16%	0.00%
Training Expenses	87,640.00	70,350.00	70,350.00	80.27%	80.27%
TOTAL – ICTMS CURRENT FUNDS	10,368,600.00	4,395,878.76	1,474,700.80	42.40%	14.22%
TOTAL CMF – CURRENT	14,638,365.66	8,354,865.60	2,744,466.46	57.08%	18.75%

For C.Y 2022, the fund of ICTMS is 14,638,365.66 with the following breakdown into continuing funds of 4,269,765.66, current funds of 10,368,600.00.

The continuing funds for other professional services amounting to 1,269,765.66 has been 100% obligated and disbursed. While the 3,000,000 ICT Equipment Capital Outlay has an obligation amount of 2,689,221.18 or 89.64%. The declared savings of 310,778.82 was given to Social Marketing Unit (SMU) – 200,000.00 and the remaining to DRMD for the operationalization of their Virtual Operations Center.

For the current funds, RICTMS was able to obligate 4,395,878.76 out of the 10,368,600.00 or 42.4%. The pending project of RICTMS is the structured cabling and purchase of RM ICT Equipment. Also, the purchase of semi expendable ICT equipment has been awarded and expected to be obligated this July 2022.

XIX. ADMINISTRATIVE SERVICES DIVISION

The Administrative Division is responsible for providing, maintaining, and managing logistical requirements to support the Department in the attainment of its mission and vision. It is primarily responsible for the maintenance of assets/facilities, operations of transportation and sustenance of vehicle's roadworthiness, supervision of janitorial, security and communication services, records management, and property and infrastructure maintenance.

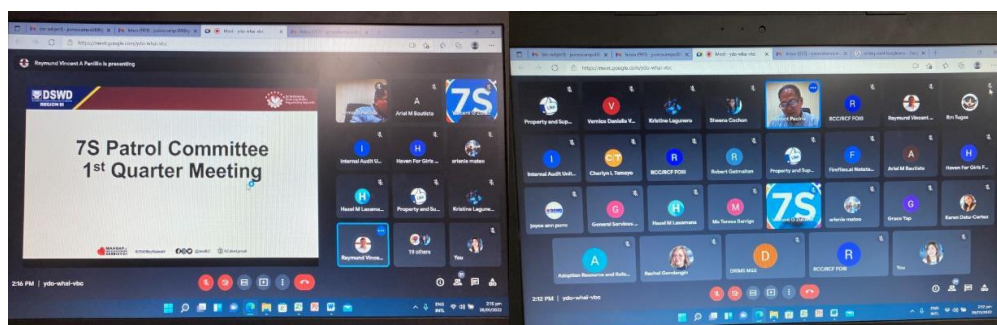
XX. GENERAL SERVICES SECTION

GENERAL UPKEEP AND HOUSEKEEPING

The General Services Section aims to provide a clean and safe workplace to the DSWD personnel in order to boost their morale as well as their productivity by giving them a conducive workplace. Thus, as part of the DSWD-wide ISO 9001:2015 Certification Project, the GSS is the primary responsible in the implementation and monitoring of 7S of Good Housekeeping in the Region.

In line with the monitoring of the 7S of Good Housekeeping, through a Regional Memorandum, the General Services Section conducted 7s Patrol Committee Kumustahan and 7S Patrol Committee Quarterly Meeting.

7S PATROL COMMITTEE 1ST QUARTER MEETING



On March 8 to 11, 2022, the Committees of 7S Patrol together with the 7S auditors conducted Onsite Pre-Assessment Audit on 7S of Good Housekeeping. Through this, the offices were able to identify opportunities for improvement in preparation for the actual conduct of audit.

ONSITE PRE-ASSESSMENT AUDIT



VIRTUAL RE-ORIENTATION ON THE 7S OF GOOD HOUSEKEEPING

On March 1, 2022 virtual re-orientation was conducted on the 7S of Good Housekeeping each Division and Programs including Centers and Institutions has a representative to make sure that they faithfully adhered to the virtues of the 7S of Good Housekeeping.



INSTALLATION OF THE NEWLY PROCURED FIRST AID KITS AT THE REGIONAL OFFICE



INSTALLATION OF OVER-AGED AND ADDITIONAL EMERGENCY LIGHTING SET



PROCUREMENT OF TWO ADDITIONAL CONTAINER VANS FOR CONTINUOUS DECONGESTION AND TRANSFER OF DOCUMENTS AND FILES



INSTALLED TWO SETS OF COLLAPSIBLE TENTS FOR CRISIS INTERVENTION SECTION



CERTIFICATE OF APPRECIATION FROM CRISIS INTERVENTION SECTION



SURPRISE 7S AUDIT PER DIVISION OF GENERAL SERVICES SECTION



ORIENTATION ON BUILDING FIRE SAFETY

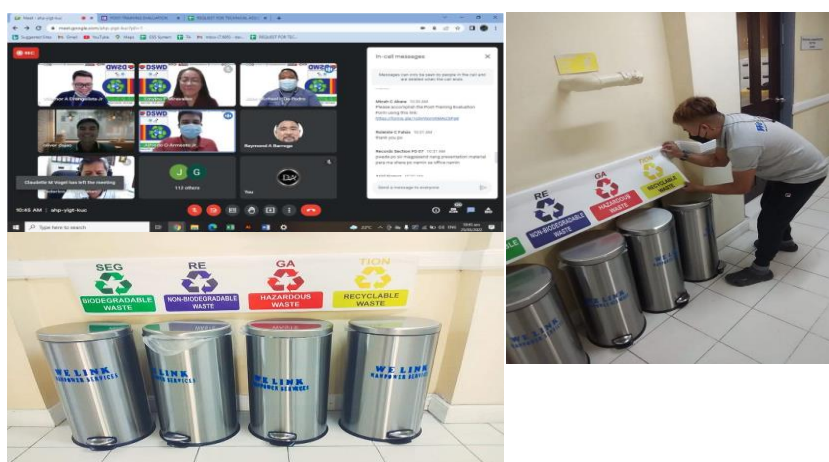
The Bureau of Fire Protection conducted inspection, orientation and actual demo about on Building Fire Safety held last March 30, 2022. As part of our efforts in ensuring our department's safety, we want to ensure the effectiveness of our organization's emergency

preparedness and response in case of unforeseen circumstances resulting to mishaps specifically in the event of fire ignitions or explosions. The main objective of this orientation is to raise awareness of fire hazards in our workplace and capacitate/train our workforce in the successful handling of fire safety procedures.



ORIENTATION ON SOLID WASTE MANAGEMENT

The Department attended the orientation regarding RA 9003 Ecological Solid Waste Management on March 25, 2022 but we already initiated practicing waste segregation and proper disposal of waste. Also, the section purchased trash bins in compliance with the color-coding requirements and ensure proper segregation and disposal of waste.



DISINFECTION/FUMIGATION ACTIVITIES

In order to maintain a workspace compliant with Occupational Health and Safety Standards, the utility personnel conducted regular cleaning and sanitation which includes spraying of multi-insect killer every day.

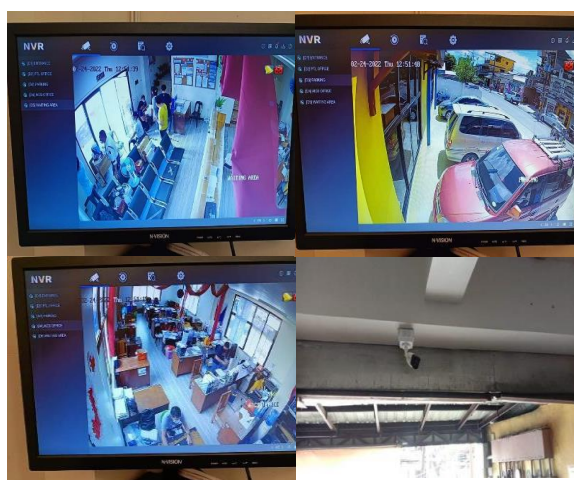
DISINFECTION ACTIVITY OF UTILITY PERSONNEL BASED IN THE REGIONAL OFFICE

Despite the pandemic curve and reported cases going down the GSS still continues its role in the regular conduct of weekly disinfection



INSTALLATIONS OF CCTVS OF ALL DSWD PROVINCIAL EXTENSION OFFICE

The General Services continue to support in keeping premises safe and in order by providing CCTV monitor and camera covering hallways, client area, and main entrance of Six (6) DPEO's in coordination with the Security Service Provider.



OFFICE TRANSFER AND CLEARING OF DSWD FO III



The General Services Section conducts a clearing and decongestion along with the ongoing transfer among offices in Region III and utilizes the A74 building ground floor as storage.



XXI. RECORDS AND ARCHIVES MANAGEMENT SECTION

At the start of the year, RAMS continuously implement its services as per approved Standard Operating Procedures (SOPs) and adopt the registered forms and template in conformity with Department-Wide ISO 9001:2015 Project. This is also in line with the establishment of a sound records management system thru maintenance and administration of a system handling mailing operations and messengerial services, issuance and retrieval of issuances and provision of technical assistance on records disposition. Attendance to various ISO preparation related meetings, orientations, workshops and mock audit were ensured in order to fully equip and prepare the Section on the final Certification activity. The Section also performs continuously its functions as designated Document Custodian of the Quality Management Team of the Field Office by safekeeping and disseminating controlled copies of approved SOPs and forms.

On May 12, 2022, Basic Orientation on Records and Archives Management for Newly Designated Records Management Officers (RMOs) was conducted by the RAMD-Central Office. This is a semestral activity and was attended by newly designated custodians from the Regional Office, DPEOs and Centers and Institutions. This virtual activity aims to equip the RMOs with basic knowledge on records management.

On July 5-8, RAMD in collaboration with ICTMS will conduct orientation on the Deployment of Enhanced Document and Transaction Management System (EDTMS). This system is designed to enhance the existing Document Tracking System (DTS) of the Department called the "Enhanced Document and Transaction Management System (EDTMS)" which has the following salient features:

1. Captures documented information
2. Categorizes documents
3. Establishes workflow of documents through facilitation of assignment and routing to individuals
4. Generates summaries and reports

In compliance with the DSWD-Wide ISO 9001:2015 Certification Project and in conformance with the requirements of the International Organization for Standardization (ISO) Quality Management System (OMS) Standards, the AS-RAMD and ICTMS are continuously developing the advanced automated and systematic control of all records and document, which includes the DSWD Field Offices (FOs) through EDTMS version 2.0.

Digitization of Records

The Administrative Division - Records and Archives Management Section is mandated to protect, preserve and properly manage/regulate the Agency's vital/valuable records. It is but imperative that the Field Office adopts/implements a new scheme using the latest information technology system that shall convert vital and permanent records on paper into a digital copy (with back-up) for easy retrieval, long-time preservation and safekeeping; hence the release of funds for the hiring of service provider for digitization of vital records at the regional level. In line with the approved digitization project, a service provider was procured to digitize a total of 1,313,100.00 paper-based records/documents of DSWD Field Office III and the project was completed last November 26, 2020. To ensure continuity of the project, the Document Management System (DMS) will be installed to offices and individual orientation or mentoring will be provided prior to their application and usage of the system once the Agency is able to procure scanners for all divisions, provincial extension offices and centers and institutions.

Disposal of Records

For CY 2022, the Section received on January 25, 2022 the Approved Request for Disposal of Valueless Records submitted last December 29, 2022. To date, as per coordination with the National Archives of the Philippines or NAP, there is no schedule yet of the actual disposal activity.

On June 17, 2022, another request for disposal of valueless records was forwarded to the National Archives of the Philippines, copy furnished the Records and Archives Management Division in DSWD Central Office.

For this year, the Section aims to submit one (1) more request for disposal this coming December 2022.

XXII. PROPERTY AND SUPPLY SECTION

The Property and Supply Section undertook effective and efficient service delivery during the quarter. Receipt, recording, issuance, and monitoring of all supplies and equipment are facilitated on time. Submission of reportorial requirements is likewise accomplished on or before the set deadlines.

Through the concerted efforts, positive working attitude, and teamwork of the PSS staff, thrusts and directions of the PSS for the second quarter was entirely undertaken and accomplished. Management support and proper coordination with other sections/units also contributed to achieving our targets for this quarter.

XXIII. PROCUREMENT SECTION

In this case, flexibility of staff was being utilized without violation of the existing auditing and accounting rules and regulations. With the onset of the Pandemic, the Procurement staff had adjustments in their workload in order to not only motivate themselves, but to further cultivate their capabilities & competencies in the procurement process.

Since the issuance of DSWD MC 1 and 6 Series 2012, and the recently issued AO 01 s.2019, the Procurement Section has been continuously undergoing systems enhancement by reviewing its business processes to improve systems and procedures. To duly adapt to the various changes brought about by the full implementation of R.A. 9184 and its IRR, the section adopted the setting of Central Office with regards to their Organizational Chart. The workforce is now divided under the following units;

- **Procurement Planning and Management Unit (PPMU)**
- **Contract Management Unit (CMU)**
- **Bids and Awards Committee Secretariat (BAC-Sec)**

To be precise, the PPMU and CMU has their own Team Leader which directly communicates all undertakings/activities to the Procurement Head. Under said units, is the pool of existing staff with their new assigned functions, properly distributed and re-shuffled to further capacitate them in all the fields of Procurement.

Good Practices/Facilitating Factors that need to be sustained/strengthened

- Centralized Procurement for CSE's and applicable Non-CSEs' (SEE, Groceries/Personal Supplies)
- Automated Purchase Request Form
- Standardization of procured items through Centralized Procurement
- Enforced acquisition/procurement of CSEs' from Procurement Service DBM.

XXIV. INTERNAL AUDIT UNIT

Hereunder are the accomplishments of the IAU:

STRATEGIC FUNCTIONS:

1. Submitted the AAPSI and SIPYAR as of April 15, 2022 on the CY 2021 Management letter to the COA last May 17, 2022.
2. Submitted the AAPSI and SIPYAR as of April 15, 2022 on the status of compliance to audit recommendations on the 2020 Consolidated Annual Audit Report (CAAR) to the Task force CAAR Secretariat last May 24, 2022.
3. Made preparations for the Entrance Conference for the CY 2022 Audit Accounts and Transactions held last May 24, 2022 and prepared memo re: areas for improvement and strengths of the Field Office as shared by Auditor Princess Lea B. Taroy.
4. Submitted the Summary of Audit Observation and Recommendation (SAOR) – CAAR CY 2021 USEC Danilo G. Pamonag and FMS last June 13, 2022.

CORE FUNCTIONS:

1. Revised and submitted the Audit Plan relative to the Audit on the SOPs for AICS and Social Pension Program and Management of Cash Advances and Petty Cash Funds and all its Annexes including the audit assignments and schedules; provided guidance to IQAs and made necessary actions relative to the audit as needed.
2. Ongoing audit on the SOPs and Cash Advances on DPEO Nueva Ecija and finalization of all working papers.
3. Made preparations for the Task Group CAAR FO3 Meeting held last April 26, 2022 and prepared Minutes of the Meeting which was submitted on the same day.
4. Made preparations for the RAGAC Meetings held last May 5, 2022 and prepared Minutes of the Meeting, updated the list of Active Cases and made necessary actions as RAGAC Secretariat on the cases handled by the Committee; attended the RAGAC Meeting last May 27, 2022 and acted on RAGAC agreements/decisions as its Secretariat.

5. Conducted Integritytalk during the Online New Employee Orientation (NEO) Batch 2 last May 4, 2022.

SUPPORT FUNCTIONS:

Submitted the following reports/documents:

- ✓ Inventory and utilization of office supplies last April 27, 2022.
- ✓ Report on Records Management with photo documentation last May 10, 2022
- ✓ Revised IPC and Rating Guide for the 2nd Semester CY 2022 of the MAA II and PDO II last May 26 and 31, 2022
- ✓ Report on the Physical count of inventories last June 14, 2022
- ✓ 2nd Quarter CY 2022 Accomplishment Report on 7S of Good Housekeeping on or before June 22, 2022

Attended the following IAS and FO initiated trainings/meetings and submitted corresponding feedback reports:

- ✓ Regional Management Development Conference last April 6-8, 2022
- ✓ Computer-Assisted Audit Techniques (CAATS) Training last April 18-22, 2022
- ✓ In-House Development of Agency Action Plan and Status of Implementation and Audit Observation Memorandum (AAPS/AOM) Information System last May 6, 2022
- ✓ ERMANCOM Meeting last May 24, 2022
- ✓ 2nd Government Internal Auditors Summit held last June 8-10, 2022

Acted as OFD Coordinator and farmed out communications/disseminated information/directives for the appropriate action of OFD Heads and technical staff

Acted on directives/communications from the Regional Management, IAS, COA and other offices as necessary.

XXV. FINANCIAL MANAGEMENT DIVISION

The Finance Management Division of the DSWD Field Office III consist of 3 Sections, the Accounting Section, the Budget Section, and the Cash Section. The Division collectively aims to evaluation and assessment of Internal Financial Management Reforms vis-à-vis compliance with oversight regulatory and safety measures to ensure the effectiveness to support operations. The Division also commits to conduct strategic audits as part of Internal Audit Plan thru updated and continuing Internal Audit Practices in conformity with the Philippine Internal Auditing Standards in order to ensure transparency, accountability, and good governance.

PERCENTAGE OF BUDGET UTILIZED

Outcome Indicators	Accomplishments	Targets (1st Sem)	Variance	Assessment
Actual Obligations Over Actual Allotment (Fund 101 & Fund 102)	4,646,257,650.55/ 2,216,462,507.38 =47.70%	40%	+7.7%	Minor Deviation

For current funds, a total of **Php 4,646,257,650.55** allotment was received where **Php 2,216,462,507.38** or **47.70%** was already obligated. This can be attributed in the efficient submission and facilitation of AICS Claims which has the biggest funds as of June 2022 amounting to **Php 2.2B**, of which **Php 1.2B** was already obligated. The breakdown of utilization per fund is as follows;

Current				
P/APs	ADJUSTED ALLOTMENT	OBLIGATIONS	BALANCE	UTILIZATION RATE
GASS	26,415,380.00	16,120,951.99	10,294,428.01	61.03%
ICTMS	10,368,600.00	4,395,878.76	5,972,721.24	42.40%
SocTech	1,563,731.60	450,643.90	1,113,087.70	28.82%
PDPB	100,000.00	36,699.00	63,301.00	36.70%
EPAHP	3,461,201.04	950,857.90	2,510,343.14	27.47%
NHTS	6,441,000.00	2,277,926.10	4,163,073.90	35.37%
Pantawid	528,351,433.00	254,417,370.41	273,934,062.59	48.15%
SLP	241,221,260.00	60,382,009.20	180,839,250.80	25.03%
KC-KKB	11,252,452.00	3,393,006.24	7,859,445.76	30.15%
Centers	122,134,000.00	71,281,772.96	50,852,227.04	58.36%
CentersPMB	23,297,840.00	11,312,090.92	11,985,749.08	48.55%
SFP	290,855,000.00	33,167,046.15	257,687,953.85	11.40%
SocPen	807,713,000.00	402,345,600.22	405,367,399.78	49.81%
Centenarian	14,438,012.00	14,411,251.42	26,760.58	99.81%
PSF Adoption	8,584,637.84	3,720,936.76	4,863,701.08	43.34%
PSF CommunityBase	8,219,368.00	4,662,123.90	3,557,244.10	56.72%
PSP AICS	2,283,313,000.00	1,224,404,492.43	1,058,908,507.57	53.62%
PWD	565,080.00	56,910.00	508,170.00	10.07%
Compre	1,201,289.36	1,001,363.33	199,926.03	83.36%
ISSO / SWATO	463,810.56	238,737.41	225,073.15	51.47%
RRPTP	1,497,000.00	424,946.24	1,072,053.76	28.39%
DRRP-CC	109,596,833.15	39,200,342.96	70,396,490.19	35.77%
DRRP-DF	13,229,120.00	9,090,577.72	4,138,542.28	68.72%
STANDARD	922,430.00	326,882.26	595,547.74	35.44%
TARA	84,509,000.00	37,001,439.68	47,507,560.32	43.78%
TrainingProg	34,400.00	-	34,400.00	0.00%
RLIP-Center	1,291,000.00	689,426.91	601,573.09	53.40%
RLIP-TARA	5,813,000.00	3,001,246.57	2,811,753.43	51.63%
AF-KC-NCDDP	39,404,772.00	17,699,976.04	21,704,795.96	44.92%
TOTAL	4,646,257,650.55	2,216,462,507.38	2,429,795,143.17	47.70%

CO Continuing Funds				
P/APs	ADJUSTED ALLOTMENT	OBLIGATIONS	BALANCE	UTILIZATION RATE
PDPB	841,300.00	750,830.89	90,469.11	89.25%
EPAHP	45,920.00	45,920.00	-	100.00%
Pantawid	77,500.00	75,000.00	2,500.00	96.77%
KC-KKB	31,979,777.88	18,617,305.87	13,362,472.01	58.22%
PSF CommunityBased	285,000.00	104,703.76	180,296.24	36.74%
DRRP-CC	41,640.00	29,140.00	12,500.00	69.98%
STANDARD	30,000.00	-	30,000.00	0.00%
CalamityFund - QRF 49	5,000,000.00	4,746,202.21	253,797.79	94.92%
TOTAL	38,301,137.88	24,369,102.73	13,932,035.15	63.63%

The table above shows the breakdown of utilization for CO-Continuing funds where **Php 24,368,102.73** out of the **Php 38,301,137.88** or **63.63%** was already obligated this a major accomplishment compared to the 1st Quarter utilization rate where a **3%** utilization rate recorded during that time. The majority of the balances came from the unutilized KALAH I Continuing funds which is at P13,362,472.01 compared to its balance last 1st Quarter of Php31,013,118.11. It is highly expected for the remaining CO-Continuing funds to be fully utilized by end of August 2022.

On the other hand, the utilization of RO Continuing is now at **95.35** or **Php 204,581,805.95** was utilized out **Php 214,561,593.29**. The remaining balances are majorly from the unutilized funds of SLP, Centers, and Adoption.

DSWD FIELD OFFICE III SUMMARY OF UTILIZATION (Cont.)				
DIRECT RELEASES				
CLASS	ADJUSTED ALLOTMENT	OBLIGATIONS INCURRED	BALANCE	%
MOOE	21,359,198.63	20,997,140.98	362,057.65	98.30%
TOTAL DR	21,359,198.63	20,997,140.98	362,057.65	98.30%
CENTRALLY MANAGED FUNDS				
CLASS	ADJUSTED ALLOTMENT	OBLIGATIONS INCURRED	BALANCE	%
MOOE	220,235,128.89	186,776,895.94	33,458,232.95	84.81%
CO	21,776,139.65	21,176,871.76	599,267.89	97.25%
TOTAL CMF	242,011,268.54	207,953,767.70	34,057,500.84	85.93%
GRAND TOTAL	263,370,467.17	228,950,908.68	34,419,558.49	86.93%

The table above shows the over-all utilization of Continuing funds where the Agency was able to record **86.93%** or **Php 228,950,908.68** was already obligated out of **Php 263,370,467.17**. With the extension on the utilization of continuing funds until August 31, 2022, it is expected that 100% of the continuing funds will be utilized.

DSWD FIELD OFFICE III SUMMARY OF UTILIZATION (Over-all)				
DIRECT RELEASES				
CLASS	ALLOTMENT/ APPROPRIATION	OBLIGATIONS INCURRED	BALANCE	%
PS	142,771,000.00	65,946,794.46	76,824,205.54	46.19%
MOOE	1,394,689,198.63	581,346,008.69	813,343,189.94	41.68%
TOTAL DR	1,544,420,198.63	647,292,803.15	897,127,395.48	41.91%
CENTRALLY MANAGED FUNDS				
CLASS	ALLOTMENT/ OBLIGATIONAL AUTHORITY	OBLIGATIONS INCURRED	BALANCE	%
PS	472,120,640.00	228,409,171.04	243,711,468.96	48.38%
MOOE	2,860,803,403.44	1,548,534,570.11	1,312,268,833.33	54.13%
CO	21,776,139.65	21,176,871.76	599,267.89	97.25%
TOTAL CMF	3,354,700,183.09	1,798,120,612.91	1,556,579,570.18	53.60%
GRAND TOTAL	4,899,120,381.72	2,445,413,416.06	2,453,706,965.66	49.92%

The over-all utilization rate of the Agency, as of June 30, 2022, is at **49.92%** or **Php 2,445,413,416.06** out of the **Php 4,899,120,381.72** compared to the **21.81%** accomplishment in the 1st Quarter. The target for the 1st Semester of 2022 was set at 40% which resulted to a positive (+) 7.7% variance.

ISSUES/CONCERNS AND RECOMMENDATIONS

ISSUES AND CONCERNS	RECOMMENDATIONS	
	For the Field Office	For the Central Office
CRISIS INTERVENTION SECTION		
Bonafide SDOs for references cash advance	Approval of Contractual employees as SDOs	Continues identification of different SDOs
Lack of manpower during conduct of payout	Provision of augmentation support from other programs	Request for additional manpower for CIS.
Finite numbers of vehicle / vehicle capacity from DSWD office / rental during payout	Contingency to augmentation from LGU/partner Submission of Payout Plan to GASSD/Admin section	Provide additional vehicle for the Regional Office.
Lack of ICT equipment for efficiency and effectiveness of mobilizing services to clients.	Using of personal laptops and printers of staffs to render the efficiency of the program.	Approval of modification of funds.
CENTERS AND RESIDENTIAL CARE FACILITIES		
Increased requirement for the number of House parents (HP) as to the ratio of children per HP		For the Central Office - PMB and SB to look into the implication of the standard ratio of social worker and house parent as a requirement for Level III accreditation against the budget allocation and lacking approved
Increased requirement for the supplies of the children in-care/clients.		

ISSUES AND CONCERNS	RECOMMENDATIONS	
	For the Field Office	For the Central Office
		positions for CRCFs. Please note that most of the regular SWO II positions at CRCFs (Haven for Girls, Lingap Center and RHFG) are community-based positions. For PMB to also look into the implications of the JMC #1 series of 2019 to the employees of CRCFs and the standard ratio.
Delayed filing up of positions especially COS which greatly affects the utilization of funds.	For the HRMDD to fast track the hiring of the unfilled positions of CRCFs.	
KALAHI		
There is still minor finding to comply with RFR Documents for 2 nd Tranche like data needed for Gantt Chart. Some Barangay Captains reluctant to sign the RFR Documents such as Resolutions, Certificates and O&M Plan.	Facilitate compliance for RFR findings. Ask for DILG's assistance in coordinating with the Barangay Captains in signing RFR documents.	
Late completion of SPs due to the availability labor, insufficient materials and labor cost due to unforeseen scope of works, late delivery of materials and budget for additional labor.	Strict and continuous monitoring of SPs to meet target date of completion. Seek for help from LGU to fast track the SPI focus on helping the community volunteers to be more pro-active and inspire them to be productive in getting the work done on the set deadline.	
Huge number of unfilled up vacant positions especially from the Area Coordinating Team (AC & CEFs). Limited interested applicants for the position. High QS especially for AC. Late hiring upon the commence of the program.	Maximize the available staffs especially CEFs to ensure that every area has at least one staff. Designated roving staffs for each unit.	
SUSTAINABLE LIVELIHOOD PROGRAM		
Approval of Amendments to MC 19 s. 2020 otherwise	The SLP-RPMO to follow-up on the approval of MC 19 s2020 amendments to NPMO	

ISSUES AND CONCERNS	RECOMMENDATIONS	
	For the Field Office	For the Central Office
<p>known as the Special Guidelines on the Provision of Livelihood Assistance Grants Under Section III</p> <p>Scope, Coverage and Applicability</p> <p>A. Eligibility Criteria</p> <p>Under Section VI</p> <p>Operational Guidelines</p> <p>A. Target Beneficiaries</p> <p>B. Beneficiary and Project Identification and Pre-Assessment & Finalization and Submission of LRPP</p> <p>F. LAG Utilization Monitoring</p>		
<p>Needed support from NPMO</p>	<p>The NPMO should ensure that additional target given to FO's (such as OP Funds and other Special Funded Projects) for implementation that there must be an allotted staff complement to do the Grant Utilization Report and Monitoring and subject for thorough discussion/regulation with the FO.</p>	
CAPABILITY BUILDING SECTION		
<p>Immediate hiring of the additional workforce (1 Librarian, ISA, 1 PDO II for TARA (Monitoring and Evaluation), and 1 Training Specialist</p>	<p>Immediate hiring of the requested additional workforce.</p>	
<p>2 LGUs with no participation in LDIs, TA sessions, and even requests for RP</p>	<p>Schedule a dialogue with the LGU on the T.A. needs of the LSWDOs</p>	
<p>3. Permanent positions for the CBS and TARA</p>	<p>Submission of proposal to SWIDB</p>	<p>For SWIDB to propose contractualization/regularization of CBS/TARA personnel to DBM</p>

ISSUES AND CONCERNS	RECOMMENDATIONS	
	For the Field Office	For the Central Office
STANDARDS SECTION		
Upgrading of SWO I and PDO I COS/MOA position to regular position	Submission of proposal to CO STB	STB to propose contractualization/regularization of SU personnel to DBM
POLICY DEVELOPMENT AND PLANNING SECTION		
Creating of PDO V and regular position for the M and E and additional position for the Research	Submission of proposal to PDPB	PDPB to propose contractualization/regularization of PDPS personnel to DBM
SUPPLEMENTARY FEEDING PROGRAM		
High prices of commodities and low budget parameter P15.00 per meal	Continue the 2x/day feeding for budget offsetting	Increase budget to P30.00 per meal to meet the 1/3 RDA.
Limited number of SLPAS, ARBOS, for Combased Procurement for Cycle 12	for the EPAHP Unit to coordinate with DA, to organize more farmers coops and fisher folks groups in supplying the food requirements of SF Program	
LGUs not allocating funds on SF after devolution	Continuous advocacy on the importance of the feeding program for the physical and mental development of children	
ADOPTION AND REFERRAL SECTION		
Not all Child Caring Agencies (CCAs) in the Region are involved in adoption and foster care thus, many children are getting old and are overstaying in the center	Continuous technical assistance and monitoring visits to CCAs	The Standards Bureau issued a memorandum encouraging the CCAs to facilitate the issuance of CDCLAA of all eligible children under their care
Other return of dossiers to the petitioner/applicant/field office	Thorough review of dossiers and intensify provision of technical assistance to managing social workers	Continuous provision of technical assistance to social workers
Delays in the submission of eligibility assessment of children for adoption	Continuous follow up and provision of technical assistance to social workers	
COMMBASED		
Low utilization of funds especially RRTP and PWD and SHIELD	To closely monitor accomplishment/utilization of funds based on the WFP and MDP. and preparation of Operational Strategic Plan	
SOCIAL PENSION/CENTENARIAN		
Limited fund allocation for CY 2022 Centenarians	Reiterate request for CY 2022 additional funding for the	To lobby and provide recommendation for a strong

ISSUES AND CONCERNS	RECOMMENDATIONS	
	For the Field Office	For the Central Office
	Centenarian Program from 140 to at least 200 slots.	justification in the increase of allotment in all regions with pending eligible beneficiaries and get our allotment secured.
Increase additional slots for the 130 LGUs for the regular SocPen program to accommodate all endorsed, validated eligible applicants and grievances/endorsements for inclusion to the program	Provide our 130 LGUs with the allotted slots for their necessary endorsement/compliance.	To secure justifiable increase in the additional slots given the voluminous referrals from Presidential Complaint Centers, 8888, Social Marketing, etcetera.
Concrete direction for the SocPen/ RSPU's transition plan to National Commission of Senior Citizens (NCSC)	To prepare documents and staffs concerned for the transition	For PMB to provide update/directions on the status of transition in relation to the Devolution Transition Plan (DTP).
SOCIAL MARKETING UNIT		
Not enough equipment / low quality equipment	Use personal equipment / other unit's/office's equipment	Provide budget for the purchase of equipment
No premium subscriptions for apps	Allocate budget for the purchase of premium subscriptions	Provide budget / premium subscriptions
DISASTER RESPONSE MANAGEMENT DIVISION		
Inconsistent disaster report of the LSWDO and LDRRMO	The Field Office III thru the Disaster Response Information Management Section proposed a unified disaster reporting template to the members of the RDRRMC 3 during the RDRRMC SOPG Planning workshop. The RDRRMC Chairperson will issue a resolution/memo for the adaption of the DSWD disaster reporting template.	For the Central Office to recommend to the NDRRMC the issuance of a resolution for the adaption of a unified reporting template for the LGUs.
Contractualization of MOA/JOB DRMD Staff		DRMB to facilitate the request for contractualization of MOA and J.O staff.
NATIONAL HOUSEHOLD TARGETING SECTION		
Delayed on the Issuance of Final PMT Model	<p>✓ Follow up on the issuance/releasing of final PMT Result – Poor Household in Region III</p> <p>✓ Facilitates initial plan and activities for the Data Generation and Report Management Phase</p>	

ISSUES AND CONCERNS	RECOMMENDATIONS	
	For the Field Office	For the Central Office
SOCIAL TECHNOLOGY UNIT		
CO initiated activity specifically on User's Acceptance Test Training and Pre-Testing of MOI Modules	Continues coordination with STB for the preparation of activity and training materials needed Preparation of project proposal	To provide information about the activity/training such as the intended participants, the implementation date, etc. in order to prepare a project proposal.
Delayed implementation for the other subsidies plotted in the 2 nd quarter to first month of the 3 rd quarter due to recent approval of the funds/SAA (June 30, 2022 – Cascaded to Field Offices)	Available proposals and other necessary documentary requirements for the plotted activities (Subsidies) for urgent approval.	Provide Memorandum to justify the FOs Targets and accomplishment.
Unfinalized Memorandum of Agreement for all devolved programs including the Comprehensive Program	Continuous coordination and monitoring for the approved MOA for all devolved programs. Secure SB Resolution as a means for MOA replacement while waiting for the release of one MOA for all the devolved programs coming from the Central Office.	Provide Technical Assistance and or look for initial document to be sorted to secure partnership and commitment to LGUs as replacement for the MOA in the meantime.
Contractualization/Regularization of STU Staff	Submission proposal to Central Office	STB to propose contractualization/regularization of STU personnel to DBM
ICTMS		
Additional ICT equipment to replace aging ICT equipment	Preparation of updated ICT replacement plan	Approval of ICTMS Central Office on the proposed 2022 ICT replacement plan
Contractualization/Regularization of ICTMS Staff	Already submitted proposal to Central Office	ICTMS CO to propose contractualization/regularization of ICT personnel to DBM
Different understanding in preparation of ICTMS Reports		Training of ICTMS Staff in preparation of various report like ISO forms, HPMS etc.
Unable to maximize personnel with IT position to other offices	Mainstreaming of all personnel with ICT position	Craft general policy/guidelines on the mainstreaming of all IT personnel of the FO
ADMINISTRATIVE DIVISION		
Secured storage area/site for permanent files	To sub allot funds once requirements for the capital outlay relative to procurement of mobile file compactors	

ISSUES AND CONCERNS	RECOMMENDATIONS	
	For the Field Office	For the Central Office
	Actions taken: Target completion of the new building construction with storage areas for records	
Preparation and Submission of Supplemental PPMPs	The end-user should seriously plan its procurement activities and promptly submit the same within target dates to allow ample time for BAC to consolidate in APP Actions taken: The Procurement Section has provided technical assistance to all programs/offices/units/section/divisions re: Preparation of PPMP and Supplemental PPMP; Cascaded a memorandum re: Deadlines for the submission of PPMPs to all divisions.	
Limited fire extinguishers. Some offices doesn't have fire extinguishers	For GSS to follow up the procurement process of the fire extinguishers Actions taken: The project proposal prepared by the General Services Section has been approved and is in the process of procuring.	
No available first aid kit per Office	For the GSS to expedite the probation and installation of first aid kits. Actions taken: The GSS and HRWS have started the probation and installation of the First Aid kits per offices	
Clarification on the Authority issued by the DBM versus the Omnibus Guidelines on Acquisition of Vehicles recently downloaded	To continuously check with the AS to the response pertaining to the sent clarification in order to proceed with the procurement. Actions taken: Already communicated with Admin Service (CO). Awaiting for the response from DBM	

ISSUES AND CONCERNS	RECOMMENDATIONS	
	For the Field Office	For the Central Office
Authority to issue by the DBM re: Procurement of additional vehicles that were not originally part of the sent confirmation/ authority by the DBM last 2021	To closely coordinate with CO re: granting of authority for the procurement of additional vehicles Actions taken: Already sent a communication to CO to endorse our letter to DBM for the request for authority to purchase motor vehicles	
Failure to secure Authority to Rent Motor Vehicles for more than 15 days to DBM	Already went to Central Office to ask for technical advice	
Funding Requirements needed to comply with the BOF's findings during the assessment last March 30, 2022	For GSS to coordinate with the Budget Section to fund the projects needed for compliance. Actions taken: The GSS is already preparing the project proposals needed for the compliances.	
PROCUREMENT SECTION		
Preparation and submission of Supplemental PPMPs	The end user should seriously plan its procurement activities and promptly submit the same within the target dates to allow ample time for BAC to consolidate in APP.	
FINANCE AND MANAGEMENT DIVISION		
Limited number of scanners of Service Providers attributed to slow submission of LRs to COA.	For the Management to facilitate the immediate delivery of heavy-duty scanners to FMD.	
Non-renewal of twenty-three (23) Liquidation Reviewers at the Liquidation Team which will affect the capacity of the Agency to review liquidation reports considering almost 1.2B CA was already issued as of 1 st Semester.		For the Office of the Undersecretary for Operations to reconsider the approval of the creation of COS for AICS liquidation reviewers.
Wrong payees name in the Cash Assistance	For all office concerned, specifically internal control	

ISSUES AND CONCERNS	RECOMMENDATIONS	
	For the Field Office	For the Central Office
Payroll and Disbursement Vouchers which resulted to spoiled checks.	team of each offices, to ensure accuracy of payees' names in the CAP and DV.	
Bulk of DVs were received and processed near or on the last day of closing of books.	All Division to strictly observe/follow the cut-off time on processing of DVs and to strictly implement their Work and Financial Plan.	
Unavailability of signatories affects the smooth processing of claims.	Ensure there is always available signatory for the smooth processing of claims.	
The 3 teams (Utilization team, ADA/Check processing Team and Releasing/Collections team) has only one printer for their team.	To request the purchase of additional printers and be considered by the Regional PBSC.	
Vacant position for the SLP staff mainstreamed in the Cash Section who will monitor and release the bulk number of processed SLP DVs	For the HR to fast track the hiring of vacant position.	
Return of for compliance Cash Assistance Payrolls of SLP DVs to respective DPEOs hinders the immediate submission of DVS to Accounting Section	For the DPEO to ensure completeness of supporting docs for paid CAPs prior to submission to Cash section	

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