

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. **2022-07-429**
PR No. **See Annex A**
Mode of Procurement: **Shopping 52.1b**

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification,
please fill out all the items accordingly.
Indicate "N/A" if not applicable. Thank you!

***Title of the Project: Purchase of Janitorial Supplies of Six (6) Center and Institutions (AMOR Village, TLC, RRCY, Haven for Girls, RSCC & RHFG) of DSWD RO III for Third (3rd) Quarter 2022.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with **Annex A** and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or **email to quotation.fo3@dswd.gov.ph** not later than **3:00PM July 26, 2022**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number] [Deadline of Submission]**. Bids submitted must be in **pdf format ONLY** clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,

JENNIFER CAMPANG-MORALES
Procurement Section Chief

Terms and Conditions:

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/record of End User to Service Provider within Three (3) Months.
- Quotation validity shall be: Thirty (30) Calendar Day
- Good/s/Activity shall be delivered within: Target Delivery Date: August 31, 2022
- Place of Delivery: DSWD FOIII, DMGC Brgy., Maimpis City of San Fernando Pampanga
- Terms of Payment: Within Thirty (30) Calendar Days
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name: _____ Account Number: _____
Bank Name: _____ Branch: _____
- *Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.

RIO M. OBTUJAN
PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

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RFQ No. 2022-07-429
Date:

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
			JANITORIAL SUPPLIES			
1	CAN	64	AIR FRESHENER, Aerosol type/Spray Mist, 320ml, Lemon Scent			
2	BOTTLE	136	ALCOHOL, ISOPROPYL, 70% solution, 500ml			
3	PIECE	24	BABY LOTION, 500ml			
4	PIECE	10	BABY OIL, REGULAR, 300ml			
5	PIECE	74	BABY POWDER, Classic, 500g			
6	PACK	7	BAGS, SANDO TYPE, Large, White, 100pcs./pack			
7	PACK	32	BATTERY, AA, Alkaline, 1.5Volts, 2 pieces per blister pack			
8	PACK	2	BATTERY, Alkaline, 9 Volts, 1 pc/pack			
9	PACK	2	BATTERY, RECHARGEABLE, Alkaline, 9 volts, 175mAh, 1 pc/pack			
10	BOTTLE	12	BLEACH, All Purpose, 1 liter			
11	PIECE	16	BROOM SOFT, TAMBO, Tiger Grass/Arjuna Fiber			
12	PIECE	57	BROOM, STICK, TINGTING			
13	PIECE	35	BROOM, STICK, TINGTING, With Handle			
14	PIECE	7	AIR FRESHENER, GEL TYPE, Lemon Scent, 180g			
15	PIECE	36	CLEANER, TOILET BOWL, Antibacterial, 900ml			
16	CAN	30	CLEANSER, SCOURING POWDER, Floral Scent, 500g			
17	PIECE	24	BABY COLOGNE, REGULAR, size: 125ml			
18	PACK	12	COTTON BALLS, HYPOALLERGENIC, 140-150 balls/pack			
19	PACK	112	COTTON BUDS, Plastic Stem, 200pcs/can			
20	PIECE	153	DEODORANT, ROLL-ON, FOR MEN, ICE COOL SCENT, 50ml			
21	PIECE	285	DEODORANT, ROLL-ON, FOR WOMEN, POWDER DRY, 50ml			
22	PIECE	50	DEODORIZER, TOILET, Lemon Scent, size: 100g w/ frame/holder			
23	BAR	1034	DETERGENT BAR, BLOSSOM FRESH, Jumbo Cut, 120g			
24	POUCH	395	DETERGENT POWDER 2.1 to 2.2kg/pouch			
25	PACK	40	DIAPERS, XXL size, (15-25 kg), 34pcs/pack			
26	PIECE	6	DIPPER, PLASTIC, Durable			
27	BOTTLE	122	DISHWASHING LIQUID, Kalamansi, 475-495ml			
28	CAN	45	DISINFECTANT SPRAY, Aerosol type, Crisp Linen Scent, 510g			
29	GALLON	5	DISINFECTANT LIQUID BLEACH, Sodium Hypochlorite, 3.5L			
30	BUNDLE	94	FABRIC CONDITIONER, Antibacterial, 36-45ml, 6pcs/bundle			
31	CAN	38	INSECTICIDE, Multi Insect Killer, Aerosol type, 500ml			
32	UNIT	3	MOP BUCKET W/ WRINGER, Heavy Duty, 32L capacity			
33	PIECE	10	MOPHANDLE, Aluminum Handle, Screw Type			
34	PACK	150	NAPKIN, Cotony Soft Cover, with Wings, 8pads/pack			
35	PACK	200	NAPKIN, Cotony Soft Cover, without Wings, 8pads/pack			
36	PIECE	6	PAIL, PLASTIC, With Metal Handle, 12 Liters Capacity			
37	BAR	810	PURE WHITE BAR SOAP, anti-bacterial, 85 grams			
38	KILO	50	RAGS, ALL COTTON, Round, Size: 7 inches, 1kilo			
39	BOTTLE	5	PURE WHITE, LIQUID HANDWASH, Antibacterial, Scented, 225ml			
40	PIECE	32	SCOURING BALL, STAINLESS STEEL, Regular, 30grams			
41	PIECE	50	SCOURING PAD, Heavy Duty, Size: 150mm x 200mm x 8mm			
42	PIECE	112	SCRUB SPONGE, Heavy Duty, Size: 105mm x 83mm x 30mm			

43	BOTTLE	130	SHAMPOO, FOR MEN, Cool Menthol, Size: 330ml			
44	BOTTLE	280	SHAMPOO, FOR WOMEN, Smooth and Silky, Size: atleast 330ml			
45	ROLL	22	TAPE, ELECTRIC, size: 19mm x 16mm			
46	PACK	10	TOILET BOWL CLEANING STRIP, Stick-on, weight: 10g, 3strips/pack			
47	PACK	48	TOILET TISSUE PAPER, 3-ply, 600 sheets, 12rolls/pack			
48	PIECE	167	TOOTHBRUSH, Medium Bristles for adult use			
49	PIECE	327	TOOTHPASTE, Anti-Cavity, Size: atleast 140-145ml			
50	PACK	5	WIPES, FACIAL/HAND, Alcohol-free, Unscented, No Paraben, 90pcs./pack			
			NOTE:			
			> No Negative Feedback/Record of End-User to Service Provider w/in 60 days			
			> No extension and modification of delivery			
			> TARGET DELIVERY DATE: August 31, 2022			
			* NOTHING FOLLOWS *			
			Approved Budget for the Contract: PhP 623,666.11			

Purchase of Janitorial Supplies of Six (6) Center and Institutions (AMOR Village, TLC, RRCY, Haven for Girls, RSCC & RHFG) of DSWD RO III for Third (3rd) Quarter 2022.

PURPOSE:

PR No.

2022-07-817, 2022-07-816 2022-07-822, 2022-07-828, 2022-07-823 & 2022-07-829

IMPORTANT:

The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. **FAILURE** to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY". Thank you very much!

JENNIFER C. MORALES

Procurement Officer



Supplier