

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Regional Office III

Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. **2022-06-303**

PR No. **2022-06-657**

Mode of Procurement: NP-SVP

\*Company Name: \_\_\_\_\_

\*Company Address: \_\_\_\_\_

\*Contact Person: \_\_\_\_\_

\*Contact No.: \_\_\_\_\_

\*PhilGeps Reg. No.: \_\_\_\_\_

**\*REQUIRED.** To avoid bid disqualification,  
please fill out all the items accordingly.  
Indicate "N/A" if not applicable. Thank you!

**\*Title of the Project: Purchase of Food Items (fresh meats/fish/eggs) of DSWD Regional Home for Girls (RHFG) and Residential Care Facilities (CRCF's) for the period of July - August 2022.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or email to [quotation.fo3@dswd.gov.ph](mailto:quotation.fo3@dswd.gov.ph) not later than **3:00PM June 20, 2022**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number] [Complete title of the Project]**. Bids submitted must be in **pdf format ONLY** clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,

**JENNIFER CAMPANG - MORALES**

Procurement Section Chief

**Terms and Conditions:**

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/record of End User to Service Provider within Three (3) Months.
- Quotation validity shall be: Thirty (30) Calendar Day
- Good/s/Activity shall be delivered within: see attached Annex A for schedule of delivery
- Place of Delivery: DSWD REGIONAL HOME for GIRLS SINGALAT, PALAYAN CITY
- Terms of Payment:  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).  
Account Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_  
\*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: \_\_\_\_\_
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

**RIO M. ODTUJAN**

PPMU

(Signature over Printed Name)  
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) to register."

RFQ No. 2022-06-303  
Date:

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*PhilGEPS Reg. No.: \_\_\_\_\_

\*Delivery Date: see breakdown schedule of delivery

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
			<b>WET MARKET GOODS (Fresh Meats/Fish/Eggs)</b>			
			<b>A. REQUEST INFO</b>			
			Period of Requirement: Month of July - August CY 2022			
			Delivery Location: DSWD REGIONAL HOME for GIRLS			
			SINGALAT, PALAYAN CITY			
			Delivery Frequency: Twice a week (every Monday & Thursday)			
			the actual week of need (see breakdown below)			
			<b>B. ITEM SUMMARY</b>			
1	352	packs	<b>CHICKEN MEAT, QUARTER LEG PART and BREAST, FRESH ,one (1) KILO PER PACK</b>			
			> Must be free from unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			
			> Tear and Bruise-free			
2	234	packs	<b>PORK, LAMAN/LIEMPO PART, Fresh, (1) kilo per pack</b>			
			> Must be free from unpleasant smell			
			> Meat must be reddish/ pinkish in color and not green/gray			
3	52	packs	<b>PORK,GROUND, 10% Fat lean meat, Fresh, Unseasoned, one (1) kilo per pack</b>			
			> Must be from the shoulder part of the pig			
			> Must be free from unpleasant smell			
			> Meat must be reddish/ pinkish in color and not green/gray			
4	12	packs	<b>PORK LIVER, one (1) kilo per pack</b>			
			> Fresh, Good Quality			
			> Must be free from unpleasant smell			
5	330	kilos	<b>FISH, TILAPIA, FRESH, Preferably Alive when delivered, medium size, one (1) kilo per pack</b>			
			> Intact Scales, Bright Red Gills, Clear Eyes			
6	162	kilos	<b>FISH, BANGUS/MILKFISH, medium size, Three (3) pcs per kilo, one (1) kilo per pack</b>			
			> Intact Scales, Bright Red Gills, Clear Eyes			
7	128	kilos	<b>FISH GALUNGGONG, medium size 10-12 pcs per kilo, one (1) kilo per pack</b>			
			> Fresh, Good Quality			
			> Bright Red Gills, Clear Eyes			
8	40	kilos	<b>SQUID/PUSIT, medium size, one (1) kilo per pack</b>			
			> Fresh, Good Quality			
			> Must be free from unpleasant smell			
9	130	tray	<b>EGG, CHICKEN, White, Age:2-5 days old, Expiration: Two (2) weeks upon delivery</b>			
			> White, no broken shell			
			> Age: 2-5 days old			
			> Size: Medium, 45-50 grams, 30 pcs per tray			
			<b>C. BREAKDOWN PER WEEK</b>			
			<b>I. WEEK 1- JULY 1- 4, 2022 (Delivery Due Date on July 30, 2022)</b>			
			> 10 trays EGG			
			> 16 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART			
			> 12 kilos PORK, LAMAN/LIEMPO PART			
			> 10 kilos, SQUID/PUSIT			
			> 45 kilos, FISH TILAPIA			
			> 10 kilos, FISH GALUNGGONG			
			<b>II. WEEK I- JULY 5 - 7, 2022 (Delivery Due Date on July 4, 2022)</b>			
			> 4 trays EGG			
			> 29 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART			
			> 12 kilos PORK, LAMAN/LIEMPO			
			> 18 kilos, BANGUS			
			> 10 kilos, FISH GALUNGGONG			



			<b>III. WEEK II - JULY 8 - 11, 2022 (Delivery Due Date on July 7, 2022)</b>			
			> 10 trays EGG			
			> 16 Kilos, CHICKEN MEAT, QUARTER LEG and BREAST PART			
			> 12 kilos PORK, LAMAN/LIEMPO			
			> 45 kilos, FISH TILAPIA			
			> 10 kilos FISH, PUSIT			
			> 10 kilos FISH, GALUNGGONG			
			<b>IV. WEEK II- JULY 12-14 (Delivery Due Date on July 11)</b>			
			> 4 trays EGG			
			> 29 Kilos, CHICKEN MEAT, QUARTER LEG and BREAST PART			
			> 12 kilos PORK, LAMAN/LIEMPO			
			> 18 kilos FISH, BANGUS			
			> 10 kilos, FISH GALUNGGONG/GIGI			
			<b>V. WEEK III - JULY 15 - 18, 2022 (Delivery Due Date on July 14)</b>			
			> 10 trays EGG			
			> 16 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART			
			> 12 kilos PORK, LAMAN/LIEMPO			
			> 45 kilos FISH, TILAPIA			
			> 10 kilos, SQUID/PUSIT			
			> 10 kilos, FISH GALUNGGONG			
			<b>VI. WEEK III - JULY 19 - 21, 2022 (Delivery Due Date on July 18)</b>			
			> 4 trays EGG			
			> 29 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART			
			> 12 kilos PORK, LAMAN/LIEMPO			
			> 18 kilos, Bangus			
			> 10 kilos, FISH, Galunggong			
			<b>VII. WEEK IV- JULY 22 - 25, 2022 (Delivery Due Date on July 21)</b>			
			> 10 trays EGG			
			> 16 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART			
			> 12 kilos PORK, LAMAN/LIEMPO			
			> 10 kilos, SQUID/PUSIT			
			> 45 kilos, FISH TILAPIA			
			> 10 kilos, FISH GALUNGGONG			
			<b>VIII. WEEK III - JULY 26 - 28 (Delivery Due Date on July 25)</b>			
			> 4 trays EGG			
			> 29 Kilos, CHICKEN MEAT, QUARTER LEG and BREAST PART			
			> 12 kilos PORK, LAMAN/LIEMPO			
			> 18 kilos, BANGUS			
			> 10 kilos, FISH GALUNGGONG			
			<b>IX. WEEK IV - JULY 29 - AUGUST 1, 2022 (Delivery Due Date on July 28)</b>			
			> 10 trays EGG			
			> 16 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART			
			> 14 kilos PORK, LAMAN/LIEMPO			
			> 18 kilos, FISH BANGUS			
			> 30 kilos, FISH, TILAPIA			
			<b>X. Week I - AUGUST 2 - 4 , 2022 (Delivery Due Date on August 1)</b>			
			> 4 trays EGG			
			> 3 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART			
			> 22 kilos PORK, LAMAN/LIEMPO			
			> 10 kilos, PORK GINILING			
			> 3 kilos, PORK LIVER/ ATAY			
			> 30 kilos FISH, TILAPIA			
			<b>XI. WEEK II- AUGUST 5 - 8 , 2022 (Delivery Due Date on August 4)</b>			
			> 11 trays EGG			
			> 36 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART			
			> 6 kilos PORK, LAMAN/LIEMPO			
			> 3 kilos, PORK GINILING			
			> 18 kilos FISH BANGUS			
			> 16 kilos, FISH GALUNGGONG			
			<b>XII. WEEK II - AUGUST 9 - 11 , 2022 (Delivery Due Date on August 8)</b>			
			> 8 trays EGG			
			> 3 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART			
			> 22 kilos PORK, LAMAN/LIEMPO			
			> 10 kilos PORK GINILING			
			> 3 kilos PORK LIVER			
			> 30 kilos, FISH TILAPIA			
			<b>XIII. WEEK III - AUGUST 12-15, 2022 (Delivery Due Date on August 11, 2022)</b>			
			> 11 trays EGG			
			> 36 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART			
			> 6 kilos PORK, LAMAN/LIEMPO PART			



	> 3 kilos PORK, GROUND/GINILING		
	> 18 kilos FISH, BANGUS		
	> 16 kilo FISH, GALUNGGONG		
	<b>XIV. WEEK III - AUGUST 16-18, 2022 (Delivery Due Date on August 15, 2022)</b>		
	> 4 tray EGG		
	> 3 kilos CHICKEN MEAT, QUARTER LEG and BREAST		
	> 22 kilos PORK, LAMAN/LIEMPO PART		
	> 10 kilos PORK, GROUND/GINILING		
	> 3 kilos, PORK LIVER		
	> 30 kilos FISH TILAPIA		
	<b>XV. WEEK IV - AUGUST 19-22, 2022 (Delivery Due Date on August 18, 2022)</b>		
	> 11 trays EGG		
	> 36 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART		
	> 6 kilos PORK, LAMAN/LIEMPO PART		
	> 3 kilos PORK, GROUND/GINILING		
	> 18 kilos FISH, BANGUS		
	> 16 kilos FISH, GALUNGGONG		
	<b>XVI. WEEK IV - AUGUST 23 - 25, 2022 (Delivery Due Date on August 22)</b>		
	> 4 trays EGG		
	> 3 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART		
	> 22 kilos PORK, LAMAN/LIEMPO PART		
	> 10 kilos PORK GROUND/GINILING		
	> 3 kilos, PORK LIVER		
	> 30 kilos FISH TILAPIA		
	<b>XVII. WEEK V - AUGUST 26 - 30, 2022 (Delivery Due Date on August 25, 2022)</b>		
	> 11 tray EGG		
	> 36 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART		
	> 18 kilos PORK LAMAN/ LIEMPO PART		
	> 3 kilos PORK GROUND/GINILING		
	> 18 kilos, FISH BANGUS		
	> 16 kilos, FISH GALUNGGONG		
	<b>D. TERMS AND CONDITION</b>		
	> All prices quoted herein are valid, binding and effective for <b>two (2) months - JULY - AUGUST 2022</b>		
	> Prices quoted shall be inclusive of all costs including transportation, freight and handling and other incidental expenses maybe incurred to the indicated delivery site.		
	> Supplier/service providers must have 10% of the quantity of each of the items stated in this request which will serve as "buffer items" in case of spoiled or rejected deliveries		
	> The bidder is preferably a local supplier for in case of complaints, the local supplier can immediately respond. However, in the absence of the qualified local supplier, a Provincial or Regional Supplier shall qualify		
	> Provision for packaging of the items is required to prevent their damage or deterioration during transit to their final destination, as indicated in this contract. The packaging shall be sufficient to withstand, without limitation rough handling during transit and exposure to extreme temperatures		
	> Ensure no disruption of deliveries		
	> The DSWD accepts no liability for the damage of items during transit, in the case if terms supplied from within the Philippines or supplied by domestic suppliers risk and little will not be deemed to have passed to the DSWD until their receipt and final acceptance at the final destination		
	<b>NOTE:</b>		
	> PLEASE SUBMIT YOUR BEST OFFER W/O SACRIFICING ITS QUALITY		
	> No Negative Feedback/Report and/or delay of delivery of Service Provider within Three (3) Months.		
	<b>* NOTHING FOLLOWS *</b>		
	<b>Approved Budget for the Contract: PhP 328,400.00</b>		

Purchase of Food Items (fresh meats/fish/eggs) of DSWD Regional Home for Girls (RHFG) and Residential Care Facilities (CRCF's) for the period of July - August 2022.

PURPOSE:

PR No. 2022-06-657

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. **FAILURE** to show up and means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check your bid (i.e. price, technical specifications). DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY". Thank you very much!

JENNIFER C. MORALES

Procurement Officer

Supplier