

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2022-06-276
PR No. Please see attach Annex A
Mode of Procurement: Shopping 52.1b

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification,
please fill out all the items accordingly.
Indicate "N/A" if not applicable. Thank you!

*Title of the Project: Janitorial Supplies of Six (6) Center and Institutions (AMOR VILLAGE, TLC, THFW, RRCY, HAVEN & RHFG) of DSWD RO III for Month of June – July 2022.

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or email to quotation.fo3@dswd.gov.ph not later than **3:00PM June 8, 2022**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number] [Complete title of the Project]**. Bids submitted must be in **pdf format ONLY** clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,


JENNIFER CAMPANG – MORALES

Procurement Section Chief

Terms and Conditions:

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/record of End User to Service Provider within Sixty (60) days.
- Quotation validity shall be Thirty (30) Calendar Day
- Good/s/Activity shall be delivered within: June 28, 2022
- Place of Delivery: DSWD FOIII, DMGC Brgy., Maimpis City of San Fernando Pampanga
- Terms of Payment: Within Thirty (30) Calendar Days
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name: _____ Account Number: _____
Bank Name: _____ Branch: _____
*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


R. M. O. O. O. O.
RPM

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

RFQ No. 2022-06-276
Date:NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

*Delivery Date: June 28, 2022

*Company Name: _____

*Company Address: _____

*Contact Person: _____

*Contact No.: _____

*PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
			JANITORIAL SUPPLIES			
1	37	CAN	AIR FRESHENER, Aerosol type/Spray Mist, 320ml, Lemon Scent			
2	24	BOTTLE	ALCOHOL, ISOPROPHYL, 70% solution, 500ml			
3	8	PIECE	BABY LOTION, 500ml			
4	18	PIECE	BABY OIL, REGULAR, 300ml			
5	31	PIECE	BABY POWDER, Classic, 500g			
6	8	PACK	BAGS, SANDO TYPE, Large, White, 100pcs./pack			
7	13	PACK	BATTERY, AA, Alkaline, 1.5Volts, 2 pieces per blister pack			
8	3	PACK	BATTERY, D, Alkaline, 1.5Volts, 2 pieces per blister pack			
9	30	BOTTLE	BLEACH, All Purpose, 1 liter			
10	29	PIECE	BROOM SOFT, TAMBO, Tiger Grass/Arjuna Fiber			
11	24	PIECE	BROOM, STICK, TINGTING			
12	40	PIECE	BROOM, STICK, TINGTING, With Handle			
13	5	PIECE	AIR FRESHENER, GEL TYPE, Lemon Scent, 180g			
14	58	PIECE	CLEANER, TOILET BOWL, Antibacterial, 900ml			
15	12	CAN	CLEANSER, SCOURING POWDER, Floral Scent, 500g			
16	26	PIECE	BABY COLOGNE, REGULAR, size: 125ml			
17	48	PACK	COTTON BALLS, HYPOALLERGENIC, 140-150 balls/pack			
18	180	PACK	COTTON BUDS, Plastic Stem, 200pcs/can			
19	82	PIECE	DEODORANT, ROLL-ON, FOR MEN, ICE COOL SCENT, 50ml			
20	70	PIECE	DEODORANT, ROLL-ON, FOR WOMEN, POWDER DRY, 50ml			
21	58	PIECE	DEODORIZER, TOILET, Lemon Scent, size: 100g w/ frame/holder			
22	1170	BAR	DETERGENT BAR, BLOSSOM FRESH, Jumbo Cut, 120g			
23	213	POUCH	DETERGENT POWDER 2.1 to 2.2kg/pouch			
24	5	PACK	DIAPERS, DISPOSABLE, Large size (9-14 kg), 48pcs/pack			
25	5	PACK	DIAPERS, DISPOSABLE, Medium size (6-11 kg), 40pcs/pack			
26	5	PACK	DIAPERS, Small size (3-7 kg), 60pcs/pack			
27	35	PACK	DIAPERS, XXL size, (15-25 kg), 34pcs/pack			
28	36	PACK	DIAPERS, ADULT USE, Unisex, Medium, Waist Size: 32-44 inches, 10pads/pack			
29	20	PIECE	DIPPER, PLASTIC, Durable, Size: L29 x W16 x H12cm			
30	194	BOTTLE	DISHWASHING LIQUID, Kalamansi, 495ml			
31	38	CAN	DISINFECTANT SPRAY, Aerosol type, Crisp Linen Scent, 510ml			
32	4	GALLON	DISINFECTANT LIQUID BLEACH, Sodium Hypochlorite, 3.5L			
33	62	BUNDLE	FABRIC CONDITIONER, Antibacterial, Fresh day, 40-50ml, 6pcs/bundle			
34	42	CAN	INSECTICIDE, Multi Insect Killer, Aerosol type, 500ml			
35	10	PIECE	MOPHANDLE, Aluminum Handle, Screw Type			
36	20	PIECE	MOPHEAD, RAYON, 40 strands/ply, 3ply/strand, Twisted			
37	6	BOTTLE	MURIATIC ACID, All purpose Cleaner, 1L capacity			
38	390	PACK	NAPKIN, Cotony Soft Cover, with Wings, 8pads/pack			
39	357	PACK	NAPKIN, Cotony Soft Cover, without Wings, 8pads/pack			
40	20	PIECE	PAIL, PLASTIC, With Metal Handle, 12 Liters Capacity			
41	810	BAR	PURE WHITE BAR SOAP, anti-bacterial, 85 grams			
42	5	BOTTLE	PURE WHITE, LIQUID HANDWASH, Antibacterial, Scented, 225ml			
43	36	PIECE	SCOURING BALL, STAINLESS STEEL, Regular, 30grams			
44	75	PIECE	SCOURING PAD, Heavy Duty, Size: 150mm x 200mm x 8mm			
45	146	PIECE	SCRUB SPONGE, Heavy Duty, Size: 105mm x 83mm x 30mm			
46	90	BOTTLE	SHAMPOO, FOR MEN, Cool Menthol, Size: 330ml			

47	330	BOTTLE	SHAMPOO, FOR WOMEN, Smooth and Silky, Size: atleast 330ml		
48	47	ROLL	TAPE, ELECTRIC, size: 19mm x 16mm		
49	28	BAG	TOILET TISSUE PAPER, 3-ply, 600 sheets, Virgin Fiber, Anti-Clogging, Water Soluble, Flushable, 48rolls/bag		
50	215	PIECE	TOOTHBRUSH, Medium Bristles for adult use		
51	416	PIECE	TOOTHPASTE, Anti-Cavity, Size: atleast 140-145ml		
52	30	PACK	WIPES, FACIAL/HAND, Alcohol-free, Unscented, No Paraben, 90pcs./pack		
			NOTE:		
			> No Negative Feedback/Record of End-User to Service Provider w/in 60 days		
			> No extension and modification of delivery		
			> TARGET DELIVERY DATE: June 28, 2022		
			* NOTHING FOLLOWS *		
			Approved Budget for the Contract: PHP 540,840.81		

PURPOSE: Janitorial Supplies of Six (6) Center and Institutions (AMOR VILLAGE, TLC, THFW, RRCY, HAVEN & RHFG) of DSWD RO III for Month of June – July 2022.

PR No. 2022-05-553, 2022-05-555, 2022-05-554, 2022-05-552, 2022-05-550 & 2022-05-551

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. **FAILURE** to show up and means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check your bid (i.e. price, technical specifications). DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY". Thank you very much!

JENNIFER C. MORALES

Procurement Officer

Supplier