

**BIDS AND AWARDS COMMITTEE (BAC)**

**Resolution No. 2022-01-01**

**APPROVAL OF THE ANNUAL PROCUREMENT PLAN FOR CY 2022**

January 20, 2022

**WHEREAS, Section 7.1, Rule II of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act. (RA) No. 9184**, otherwise known as the Government Procurement Reform Act (GPRA), states that "All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. Consistent with government fiscal discipline measures, only those considered crucial to the efficient discharge of governmental functions shall be included in the Annual Procurement Plan (APP). For purposes of this IRR, a procurement project shall be considered crucial to the efficient discharge of governmental functions if it is required for the day-to-day operations or is in pursuit of the principal mandate of the Procuring Entity concerned. The APP shall include provisions for foreseeable emergencies based on historical records."

**WHEREAS, Section 7.2, Rule II of the 2016 IRR of RA No. 9184**, is explicit that "No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf."

**WHEREAS, Section 7.3.1 of the same law** further provides that "as soon as the GAA, corporate budget, or appropriation ordinance, as the case may be, becomes final, the end-user or implementing units shall revise and adjust the PPMPs to reflect the budgetary allocation for their respective PAPs. **The revised PPMPs shall be submitted to the BAC, through its Secretariat, for the final recommendation of the methods of procurement. The indicative APP shall then be revised and approved in accordance with Section 7.2 of this IRR. The APP shall be submitted to the GPPB on or before the end of January of the budget year, and shall be posted in accordance with E.O. 662, series of 2007, as amended."**

**WHEREAS**, various Procurement Project Management Plans (PPMPs) confirmed by the Budget Section to be included in the General Appropriations Act (GAA) FY 2022 were forwarded to the BAC Secretariat in order for the latter to consolidate the PPMPs into Indicative Annual Procurement Plan (APP);


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**WHEREAS**, on January 13, 2022, the Bids and Awards Committee deliberated on the proposed procurement modality and reviewed the consolidated PPMPs into the Indicative Annual Procurement Plan which yields a grand total of **PHP 193,959,210.06** of which amount is backed up with the assurance from the Budget Section of its conformity with Section 7.5 of Rule II of the same law which states that "*except for procurement projects undertaken through early procurement activities (EPA), the ABC as reflected in the approved APP shall be at all times consistent with the appropriations for the project authorized in the GAA, continuing, and automatic appropriations, the corporate budget, and the appropriations ordinance, as the case may be*";

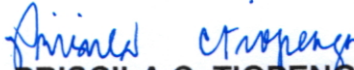
**NOW, THEREFORE RESOLVE AS IT IS HEREBY RESOLVED**, the Bids and Awards Committee hereby recommends for the approval by the Commission en Banc the approval of the **Annual Procurement Plan (APP) for CY 2022** with a total amount of **PHP 193,959,210.06** in accordance with **Rule II of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act. (RA) No. 9184**.

**RESOLVED**, at the DSWD-Regional Office III, this 20<sup>th</sup> day of January, 2022.

  
**VENUS F. REBULDELA**  
Chairperson, BAC

  
**ARMONT C. PECINA**  
Vice Chairperson, BAC

**RENANN M. MACAPINLAC**  
Member, BAC

  
**PRISCILA C. TIOPENGCO**  
Member, BAC

**MARITES D. LIWANAG**  
Member, BAC

**ATTY. JESSA G. BERNARDO**  
Member, BAC

( ☒ ) **Approved**

( ☐ ) **Disapproved**

  
**MARITES M. MARISTELA, CESO III**  
Regional Director

(per Special Order No. 2479, Series of 2019)

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
FIELD OFFICE III  
ANNUAL PROCUREMENT PLAN (APP) FOR CY 2022

CODE	PROCUREMENT PROGRAM / PROJECT	PMO / END-USER	IS THIS AN EARLY PROCUREMENT ACTIVITY? (YES/NO)	MODE OF PROCUREMENT	SCHEDULE OF EACH ACTIVITY				SOURCE OF FUNDS	ESTIMATED BUDGET (Php)			REMARKS (Brief description of Program / Project)
					Ads / Post of ITB / REI	Sub / Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
50202010-00	Training Expenses	AICS,ARRS,DRMD,EPAHP,KC- NCDDP,4PS,RRPTP,SFP,SLP,S OCTECH,STANDARDS,CENTE RS,TARA, & GASS	NO	NP- Small Value Procurement	VARIOUS DATES				GOP	14,399,026.53	14,399,026.53		Trainings / Capability Building Activities of Various Programs/Activities/Projects; Also includes Negotiated Procurement Lease of Venue (Section 53.10 RA 9184) and Centrally Managed Funds
50203010-00	Office Supplies Expenses	All DSWD Programs/Offices/Divisions	NO	NP- Agency to Agency	1st, 2nd, 3rd, and 4th Quarter				GOP	11,881,022.18	11,881,022.18		Common Used Supplies to be procured via PS-DBM; if not available resort to Shopping (Section 52.1b RA 9184); if harmonized, then mode shall be Competitive Bidding.
50203020-00	Accountable Forms Expenses	AICS,DRMD,KC- NCDDP,SFP,SLP,TARA, AND GASS	NO	NP- Agency to Agency	VARIOUS DATES				GOP	282,640.00	282,640.00		Accountable Forms available will be purchased from National Printing Office (NPO), intended for the use of DSWD Programs/Offices/Divisions; Alternate Mode of Procurement: NP - Small Value Procurement (Section 53.9 RA 9184)
50203050-00	Food Supplies Expenses	PSD - CENTERS	NO	Competitive Bidding	1st, 2nd, 3rd, and 4th Quarter				GOP	25,233,485.62	25,233,485.62		Intended for the residents of Centers and Residential Care Facilities (CRCF), most purchases are rice items (NFA), also includes wet market goods and groceries. Combination of Direct Release and Centrally Managed Funds; Alternate mode: if not harmonized, NP-Small Value Procurement (Section 53.9 RA 9184); NP - Emergency Section 53.2 RA 9184)
50203060-00	Welfare Goods Expenses	DRMD - QRF	NO	Competitive Bidding	1st, 2nd, 3rd, and 4th Quarter				GOP	18,480,000.00	18,480,000.00		Intended for the purchase of Family Food Packs/ Centrally Managed Funds; Alternate Mode: Repeat Order or NP Emergency Cases (Section 53.2 RA 9184) or GPPB Resolution 03-2020)
50203070-00	Drugs and Medicines Expenses	DRMD - DF, Centers, and TARA	NO	NP - Small Value Procurement	VARIOUS DATES				GOP	1,751,374.49	1,751,374.49		Intended for the residents of Centers, and DSWD Personnel. Alternate Mode: NP - Emergency Cases (Section 53.2 RA 9184)
50203080-00	Medical, Dental and Laboratory Supplies Exp.	AICS,CCAM,DRMD,SLP,SOCPE N,CENTERS,TARA, & GASS	NO	Direct Contracting	1st, 2nd, 3rd, and 4th Quarter				GOP	3,046,514.66	3,046,514.66		Intended for the residents of Centers, and DSWD Personnel. Alternate Mode: NP - Small Value Procurement (Section 53.9 RA 9184)
50203090-00	Gasoline, Oil and Lubricants Expenses	GASS, PPD, Promotive, Protective, DRMD, and TARA	NO	Direct Retail	1st, 2nd, 3rd, and 4th Quarter				GOP	2,685,981.95	2,685,981.95		Intended for the Government Vehicles of the Agency; Procurement to be delegated to End-User (Section 10 Annex "H" RA 9184; GPPB Resolution 24 - 2019)

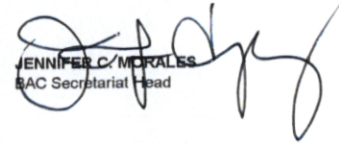
50203210-03	Semi Expendable - ICT Equipment	Centenarian, ICTMS	NO	NP - Agency to Agency	for Centenarian: May 2022. for ICTMS: April 2022 (Competitive Bidding)		GOP	1,045,000.00	1,045,000.00		Purchase of Semi-Ex ICT Equipment intended for ICTMS. Centrally Managed Funds; If not available in PS DBM, resort to Alternate Mode of Procurement: Shopping (Section 52.1b RA 9184) Also Includes those sourced from GAA 2021 - Continuing Funds)
50203220-01	Semi Expendable - Furniture & Fixtures	SOCPEN,Centers,SOCTECH	NO	NP- Small Value Procurement	VARIOUS DATES		GOP	65,000.00	65,000.00		Intended for various offices in DSWD; if harmonized, revert to Competitive Bidding
50203990-00	Other Supplies Expenses	Centers, GASS, and KC-NCDDP	NO	NP - Agency to Agency	VARIOUS DATES / AS NEEDED		GOP	8,314,934.26	8,314,934.26		Intended for Centers and DSWD Regional Office. Items to be purchased at PS-DBM for CSE; if not available in PS, Alternate Mode: Shopping (Section 52.1b RA 9184); if Non CSE, resort to NP- Small Value Procurement (Section 53.9); if harmonized, revert to Competitive Bidding
50205010-00	Postage and Deliveries	AICS,DRMD,EPAHP,KC-NCDDP,NHTS,SFP,SLP,SOCPE N,TARA,CENTERS,GASS	NO	NP - Agency to Agency	MONTHLY		GOP	491,368.00	491,368.00		Intended for the payment of postage requirement by DSWD - Field Office III; Contract renewed with Philippine Postal Corporation.
50205020-02	Telephone Expenses-Landline	AICS,ARRS,CCAM,CENTENARIAN,COMBASED,COMPRE,DRMD,EPAHP,ISSO,KC-NCDDP,NHTS,RRPTP,SFP,SLP,SOCPEN,SOCTECH,STANDARD S,TARA,CENTERS,GASS	NO	Direct Contracting (renewal)	MONTHLY		GOP	406,070.00	406,070.00		Intended for the monthly payment of various telephone lines being utilized by the DSWD Field Office III
50205030-00	Internet Expenses	AICS,CCAM,DRMD,EPAHP,KC-NCDDP,SFP,SLP,SOCPEN,TAR A,CENTERS,GASS	NO	Direct Contracting (renewal)	MONTHLY		GOP	277,284.00	277,284.00		Intended for the payment of Monthly Internet Expenses of Regional Office, DPEOs and Centers and Residential Care Facilities
50212020-00	Janitorial Services / PROCUREMENT OF JANITORIAL SERVICES FOR THE DSWD FIELD OFFICE III – EARLY PROCUREMENT ACTIVITY (EPA)".	AICS,CCAM,DRMD,EPAHP,KC-NCDDP,SFP,SLP,SOCPEN,TAR A,GASS	YES	Competitive Bidding	4th Quarter of 2021	1st Quarter of 2022	GOP	5,258,282.85	5,258,282.85		Intended for DSWD FO III for the year 2022; Authority to Conduct EPA for CMF Fund was issued last November, 2021
50212030-00	Security Services / PROCUREMENT OF SECURITY SERVICES FOR THE DSWD FIELD OFFICE III – EARLY PROCUREMENT ACTIVITY (EPA)".	AICS,CCAM,DRMD,EPAHP,KC-NCDDP,SFP,SLP,SOCPEN,TAR A,Centers,GASS	YES	Competitive Bidding	4th Quarter of 2021	1st Quarter of 2022	GOP	12,255,996.79	12,255,996.79		Intended for DSWD FO III for the year 2022; Authority to Conduct EPA for CMF Fund was issued last November, 2021
50213040-01	RM - Buildings	AICS,DRMD,KC-NCDDP,SFP,SLP,SOCPEN,TAR A,CENTERS,GASS	NO	Competitive Bidding	VARIOUS DATES / AS NEEDED		GOP	4,325,750.00	4,325,750.00		Repairs intended for the buildings of CRCF and Regional Office. Note that only part of the amount is for bidding intended for the CRCF. Centrally Managed Funds;
50213040-99	RM - Other Structures	CENTERS	NO	NP- Small Value Procurement	AS NEEDED		GOP	500,000.00	500,000.00		Intended for Centers building improvement

50213050-02	RM - Office Equipment	AICS,DRMD,KC-NCDDP,SFP,SLP,TARA,CENTERS,GASS	NO	NP- Small Value Procurement	VARIOUS DATES / AS NEEDED		GOP	283,850.00	283,850.00		Intended for various offices in the Regional Office, DPEOs, and CRCF for the repair of their office equipment
50213050-03	RM - ICT Equipment	ICTMS,CENTERS	NO	NP- Small Value Procurement	FOR ICTMS: APRIL 2022 FOR CENTERS: JULY 2022		GOP	1,020,000.00	1,020,000.00		Intended for various offices in the Regional Office, DPEOs, and CRCF for the repair of their ICT Equipment; May be subject to Ordering Agreement
50213060-01	RM - Motor Vehicle	AICS,DRMD,EPAHP,KC-NCDDP,SFP,SLP,SOCPEN,CENTERS,GASS	NO	NP- Small Value Procurement	VARIOUS DATES / AS NEEDED		GOP	1,342,040.00	1,342,040.00		Intended for the Preventive Maintenance Service and repairs of all Government Vehicles; if vehicle is under warranty, Alternate Mode: Direct Contracting
	RM - Semi Expendable - Office Equipment	EPAHP	NO	NP- Small Value Procurement	VARIOUS DATES / AS NEEDED		GOP	126,000.00	126,000.00		Resort to Alternative Mode of Procurement - Negotiated Procurement - Small Value Procurement (Section 53.9)
50213210-03	RM - Semi Expendable - ICT Equipment	ICTMS	NO	NP- Small Value Procurement	April 2022		GOP	255,000.00	255,000.00		Intended for various offices in the Regional Office, DPEOs, and CRCF for the repair of their ict equipmnt (Semi-Expendable)
50214990-00	Subsidies - Others / Purchase of Food Items for the Implementation of Supplemental Feeding Program Cycle 12 for PPAN Areas - EPA	PSD - SFP	YES	Competitive Bidding	4th Quarter of 2021	1st Quarter of 2022	GOP	43,205,662.50	43,205,662.50		SFP/ Intended for the 12th Cycle Supplementary Feeding Program (to proceed with procurement of Lot D via Competitive Bidding)
50215020-00	Fidelity Bond Premiums	AICS,DRMD,SFP,SLP,SOCPEN,TARA,CENTERS,GASS	NO	NP- Agency to Agency	VARIOUS DATES		GOP	1,358,491.08	1,358,491.08		Fidelity bond Premiums for all SDOs and Petty Cash Custodians
50215030-00	Insurance Expenses	AICS,DRMD,KC-NCDDP,SFP,SLP,SOCPEN,TARA,CENTERS,GASS	NO	NP- Agency to Agency	VARIOUS DATES		GOP	3,263,330.76	3,263,330.76		Intended for the Buildings and Motor Vehicles insurance managed by the Admin Division and CRCF
50299010-00	Advertising Expense	AICS,ARRS,CENTENARIAN,COMBASED,RRPTP,SFP,SOCPEN,SLP,TARA,CENTERS	NO	NP - Small Value Procurement	VARIOUS DATES / AS NEEDED		GOP	1,118,238.55	1,118,238.55		Intended for all the cost of the DSWD Field Office III in all advertising requirement.
	Motor Vehicle Capital Outlay - Purchase of Motor Vehicle	GASS	NO	Competitive Bidding	1st Quarter of 2022		GOP	1,500,000.00		1,500,000.00	Intended for the use of DSWD FO III
	Motor Vehicle Capital Outlay - Purchase of Motor Vehicles	GASS	NO	Competitive Bidding	2nd Quarter of 2022		GOP	5,460,000.00		5,460,000.00	Intended for the use of DSWD FO III
50299020-00	Printing & Publication Expenses	SOC TECH,TARA,CENTERS,GASS	NO	NP - Small Value Procurement	VARIOUS DATES / AS NEEDED		GOP	637,700.00	637,700.00		Intended for the Printing Expenses (i.e. forms etc) needed by the DSWD Field Office III

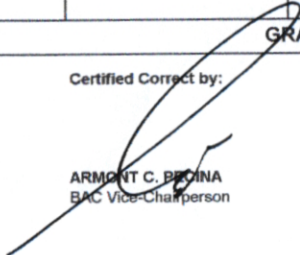


50299050-01	Rents - Buildings & Structures	AICS, DRMD, EPAHP, KC- NCCDP, SFP, SLP, SOCPEN, TA RA, GASS	NO	Competitive Bidding	UPON RELEASED OF GAA	GOP	12,338,107.80	12,338,107.80		Intended for the use of DPEOs - Renewal of Contract Lease; Alternate Mode: Agency to Agency or Direct Contracting
50299050-03	Rents - Motor Vehicles	AICS, CCAM, COMBASED, DRM D, KC- NCCDP, SFP, SLP, SOCPEN, SO CTECH, TARA	NO	NP - Small Value Procurement	VARIOUS DATES / AS NEEDED	GOP	3,140,000.00	3,140,000.00		intended for the use of Regional Office; Alternate Mode of Procurement: NP - SVP
50299060-00	Membership Dues & Cont. to Organizations	GASS	NO	NP- Agency to Agency	May 2022	GOP	40,000.00	40,000.00		Intended for the membership due of the agency in Region III's association
50299070-99	Subscription Expenses	TARA	NO	NP - Small Value Procurement	VARIOUS DATES / AS NEEDED	GOP	137,500.00	137,500.00		
50299990-99	Other MOOE	AICS, ARRS, COMBASED, SLP, T ARA, CENTERS, GASS	NO	NP- Small Value Procurement	AS NEEDED	GOP	3,344,335.75	3,344,335.75		Intended for Regional Office and CRCF
<b>GRAND TOTAL</b>							<b>193,959,210.06</b>	<b>186,999,210.06</b>	<b>6,960,000.00</b>	

Prepared by:

  
JENNIFER C. MORALES  
BAC Secretariat Head

Certified Correct by:

  
ARMONT C. PROINA  
BAC Vice-Chairperson

Recommending Approval:

  
VENUS E. REBULDELA  
BAC Chairperson

Disapproved: ( ) Approved: ( )

  
MARITES M. MARISTELA, CESO III  
Regional Director

Certified True and Correct  
As to Availability of Funds

  
KEISHA M. NGUYEN  
FMD, Chief



## APPENDIX "1"

### POSTING CERTIFICATION

This is to certify that the **Department of Social Welfare and Development – Field Office III (DSWD FO III)** has posted its ANNUAL PROCUREMENT PLAN (APP) for CY 2022 on its agency website and can be accessible through this link: <https://fo3.dswd.gov.ph/updating/> or a conspicuous place within the premises of the Procuring Entity, due to absence of an agency website.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 21<sup>th</sup> of January 2022.

**JENNIFER CAMPANG -MORALES**

Head, Bids and Awards Committee Secretariat