

**JOB ORDER FOR SHORT TERM SERVICES/SMALL WORKS**  
**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
 Regional Office III, City of San Fernando Pampanga

Service Provider: <b>EAST RICHWOOD SAFE CO. INC.</b>	J.O No: <b>2021-05-017</b>
Business Address: <b>22 N.Domingo St., Valencia Quezon City</b>	Date: <b>May 31, 2021</b>
TIN:	Mode of Procurement: <b>NP-SVP</b>

Gentlemen/Ladies:  
 The DSWD Region III requests you to supply/deliver/provide the short term service described and detailed below:

Place of Delivery: <b>DSWD Regional Office III</b>	Delivery Term: <b>W/in 30 working days</b>
Date of Delivery: <b>Base on the confirmation date vs delivery term</b>	Payment Term: <b>W/in 15-30 calendar days</b>

Item No.	Description	Unit	Quantity	Duration of Service	Unit Price	Total Amount
	<b>CHANGE OF PASSCODE COMBINATIONS</b>	<b>LOT</b>	<b>25</b>			
	<b>A. PROJECT DETAILS</b>					
	> Warranty period - 6 months					
	> Schedule of service - within 20 working days					
	> Location - by Areas where the units are located					
	> Provision of Vehicle - c/o DSWD					
	<b>B. SCOPE OF WORK</b>					
	> Unlock closed vaults					
	> Change passcode combinations					
	> Fabrication of Lost Keys					
	> Orient SDOs for passcode change					
	<b>C. BREAKDOWN OF UNITS</b>					
	<b>1. Cash Section - DSWD Regional Office III, SACOP, Maimpis CSFP - Cabinet/Vertical File Cabinet with Vault 3- drawer weingkled beige/ 17-Nov-09</b>				<b>2,150.00</b>	<b>2,150.00</b>
	<b>2. Cash Section - DSWD Regional Office III, SACOP, Maimpis CSFP - Cabinet/Vertical File Cabinet with Vault 3- drawer wringkled beige/ 17-Nov-09</b>				<b>2,150.00</b>	<b>2,150.00</b>
	<b>3. Cash Section - DSWD Regional Office III, SACOP, Maimpis CSFP - Vault/ Vault, steel record safe with dual lock 48Hx24wx22D/ 22-7-2012</b>				<b>2,150.00</b>	<b>2,150.00</b>
	<b>4. General Services Section - DSWD Regional Office III, SACOP, Maimpis CSFP - Cabinet/Steel filling cabinet, 4 drawers with vault/ 12-2012</b>				<b>2,150.00</b>	
	<b>5. Crisis Intervention Unit (CIU) - DSWD Regional Office III, SACOP, Maimpis CSFP - Vault/Safe well VB-230A metal, multi walled body fire proof/9/17/2015</b>				<b>1,600.00</b>	
	<b>6. Policy and Plans Division (PPD) - DSWD Regional Office III, SACOP, Maimpis CSFP - Cabinet/ Steel filling cabinet, 3 drawer with 1 vault/ 12-2012</b>					<b>2,150.00</b>
	<b>7. Personnel Administration Section (PAS) Cabinet/Filling with 4 drawers, vault, fire proof/ 19/12/2007</b>					<b>1,600.00</b>

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<b>8. DPEO Pampanga San Isidro, City of San Fernando (P) -</b> Vault/ safe well vb-230A metal, multi walled body, fire proof/ 9-17-2015	1,600.00	1,600.00	d sa
<b>9. Reception and Study Center for Children (RSCC) - Prado Siongco, Lubao, Pampanga -</b> Vault/Record Safe Cabinet, safety Vault, heavy duty with wheels/ 12-14-2017	1,600.00	1,600.00	
<b>10. Reception and Study Center for Children (RSCC) - Prado Siongco, Lubao, Pampanga -</b> Cabinet/Steel filling cabinet, 3 drawers & 1 safety Vault/ 10-30-2015	2,150.00	2,150.00	
<b>11. HAVEN - Magalang Pampanga -</b> Vault/ Record Safe Cabinet, safety Vault, heavy duty with wheels/ 12-14-2015	1,600.00	1,600.00	TL PORT
<b>12. Regional Rehabilitation Center Youth (RRCY) - Magalang, Pampanga -</b> Vault/Record safe cabinet/ safety vault, heavy duty with wheels/12/14/2017	1,600.00	1,600.00	
<b>13. Regional Rehabilitation Center Youth (RRCY) - Magalang, Pampanga -</b> Cabinet/Filling steel with 3 drawers & 1 vault FSSP224, gray/ 01-09-2009	2,150.00	2,150.00	w
<b>14. DPEO Bataan - Hermosa Bataan -</b> Vault/ safe well vb-230A metal, multi walled body, fire proof/ 9-17-2015	1,600.00	1,600.00	
<b>15. DPEO Bulacan - Malolos, Bulacan -</b> Vault/ safe well vb-230A metal, multi walled body, fire proof/ 9-17-2015	1,600.00	1,600.00	
<b>16. DPEO Bulacan - Malolos, Bulacan -</b> Cabinet/ Steel filling cabinet, 4 drawers with Vault/ 6-17-13	2,150.00	2,150.00	
<b>17. DPEO Tarlac - Tarlac City -</b> Vault/ safe well vb-230A metal, multi walled body, fire proof/ 9-17-2015	1,600.00	1,600.00	
<b>18. DPEO Tarlac - Tarlac City -</b> Cabinet/ steeling filling cabinet, 4 drawers with Vault/ 8-06-2015	2,150.00	2,150.00	
<b>19. Tarlac Home for Women (THFW) - San Vicente, Tarlac City</b> Vault/ Record Safe Cabinet, Safety Vault, heavy duty with wheels/ 12-14-2017	1,600.00	1,600.00	
<b>20. Tarlac Lingap Center (TLC) - San Juan de Mata, Tarlac City -</b> Vault/ Record Safe Cabinet, Safety Vault, Heavy Duty with wheels/ 12-14-2017	1,600.00	1,600.00	
<b>21. AMOR VILLAGE - Anao Tarlac -</b> Cabinet/ modular filling cabinet, 4 drawers with Vault, rough gray/ 12-16-2010	2,150.00	2,150.00	
<b>22. DPEO ZAMBALES - Olongapo City -</b> Vault/ safe well vb-230A metal, multi walled body fire proof/ 9-17-2015	1,600.00	1,600.00	

23. DPEO Nueva Ecija - Cabanatuan City - Vault/ safe well vb-230A metal, multi walled body, fire proof/ 9-17-2015

1,600.00 1,600.00

24. Regional Home for Girls (RHFG) - Palayan City - Vault/ Record safe cabinet/ safety vault, heavy duty with wheels/ 12/14/2017

1,600.00 1,600.00

25. DPEO AURORA - Baler Aurora - Vault/ safe well vb-230A metal, multi walled body, fire proof/ 0-17-201

1,600.00 1,600.00

\*\*\*NOTHING FOLLOWS\*\*\*

Change Passcode re:

FOR CHANGE OF PASSCODES COMBINATIONS OF VAULTS OF SPECIAL DISBURSING OFFICER (SDOs)

Amount in Words:

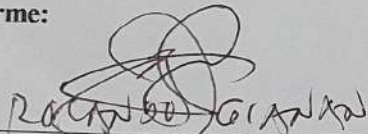
Forty Five Thousand Five Hundred Pesos Only

Grand Total

45,500.0

The DSWD Region III reserves the right to accept or reject any part of the items/services delivered which are not in accordance with the specifications. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/services.

Conforme:

  
Signature over Printed Name of Service Provider

07/06/21

Date:

Approved:

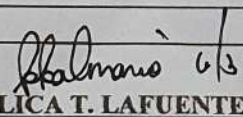
  
MARITES M. MARISTELA, CESO III  
Regional Director

Fund Cluster :

01

Funds Available :

45,500

  
ANGELICA T. LAFUENTE

Signature of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. :

2021-04-3579

Date of the ORS/BURS:

6/2

Amount :

45,500

  
PAUL ALBERT T. PARICO