



**Republic of the Philippines**  
**Department of Social Welfare and Development**  
DSWD Field Office III, Diosdado Macapagal Government Center, Maimpis,  
City of San Fernando Pampanga, Philippines 2000  
Tel: (045) 861 – 2413; Telefax: (045) 961 – 2413  
Email: fo3@dswd.gov.ph  
Website: <http://www.dswd.gov.ph>

**INVITATION TO BID FOR**  
**Upgrading of Information and Communication Technology Management Service**  
**(ICTMS) Office, Server Room and Establishment of Agency Operation Center (AOC)**  
**and various repair to offices with ICT Equipment**

ITB NO. GOP/DSWD3-2021-08-002  
(PR No. 2021-07-466)

1. The **Department of Social Welfare and Development (DSWD) Field Office III**, through the **ICTMS RM-Buildings 2021 Current Funds** intends to apply the sum of **Three Million Four Hundred Ninety Nine Thousand Nine Hundred Ninety Eight Pesos and 19/100 (PhP3,499,998.19)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Upgrading of Information and Communication Technology Management Service (ICTMS) Office, Server Room and Establishment of Agency Operation Center (AOC) and various repair to offices with ICT Equipment**. Interested bidder may bid for one lot or for combination of two or more lots. Bid prices per lot in excess of the ABC shall be automatically rejected at bid opening.
2. The DSWD - Field Office III now invites bids for the above Procurement Project. **Upgrading of Information and Communication Technology Management Service (ICTMS) Office, Server Room and Establishment of Agency Operation Center (AOC) and various repair to offices with ICT Equipment**. Completion of the Works is required. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from **DSWD – Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below from **Monday to Friday at 8:00 a.m. to 5:00 p.m.**
5. A complete set of Bidding Documents may be acquired by interested bidders on **16 August 2021 to 27 August 2021** from given address and website/s below in the amount of **Five Thousand Pesos (PhP 5,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity,

4. Interested bidders may obtain further information from **DSWD – Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below from **Monday to Friday at 8:00 a.m. to 5:00 p.m.**
5. A complete set of Bidding Documents may be acquired by interested bidders on **18 August 2021 to 31 August 2021** from given address and website/s below in the amount of **Five Thousand Pesos (PhP5,000.00).**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The DSWD - Field Office III will hold a Pre-Bid Conference on **18 August 2021 (Wednesday), 10:00 a.m.**, through **videoconferencing/webcasting via google meet** (*Link to be provided*), which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below on or before **31 August 2021 (Tuesday), 9:00 a.m.** Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 15.
9. Bid opening shall be on **31 August 2021 (Tuesday), 10:00 a.m.**, at the **DSWD Field Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga, Philippines**, and/or through video conferencing or webcasting via Google Meet. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The schedule of site inspection for those who will purchase the Bidding Documents shall be from **18 August to 31 August 2021**. Bidders **must first proceed to the BAC Secretariat Office** in order to properly coordinate the conduct of site inspection with the end-user office.
11. The DSWD reserves the right to accept or reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of RA 9184 and its 2016 Revised Implementing Rules and Regulation (IRR), without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**THE CHAIRPERSON**

Bids and Awards Committee  
c/o BAC Secretariat  
DSWD Field Office III, Diosdado  
Macapagal Government Center, Maimpis,  
City of San Fernando, Pampanga,  
Philippines  
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Telefax: (045) 961 – 2413



13. You may visit the following websites:

For downloading of Bidding Documents:

**ps-philgeps.gov.ph** - Website of the Philippine Government Electronic Procurement System (PhilGEPS)

**www.f03.dswd.gov.ph** – Website of the DSWD



(ORIGINAL SIGNED)

**VENUS F. REBULDELA**

Bids and Awards Committee Chairperson