

**INVITATION TO BID
FOR**

**PROCUREMENT OF SERVICE PROVIDER - JANITORIAL SERVICES FOR THE
REGIONAL OFFICE AND DSWD PROVINCIAL EXTENSION OFFICES FOR
MARCH 2021 - DECEMBER 2021**

1. The **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE III** through its Bids and Awards Committee intends to apply the sum of **Four Million Seven Hundred Eight Thousand Five Hundred Seventy One Pesos and 94/100 (P4, 708, 571.94)** being the Approved Budget for the Contract (ABC) to payments under the contract for **PROCUREMENT OF SERVICE PROVIDER - JANITORIAL SERVICES FOR THE REGIONAL OFFICE AND DSWD PROVINCIAL EXTENSION OFFICES FOR MARCH 2021 - DECEMBER 2021**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE III** now invites bids for **PROCUREMENT OF SERVICE PROVIDER - JANITORIAL SERVICES FOR THE REGIONAL OFFICE AND DSWD PROVINCIAL EXTENSION OFFICES FOR MARCH 2021 - DECEMBER 2021**. Bidders should have completed, within the **last two years from the date of submission and receipt of bids, a single contract equivalent to at least fifty percent (50%) of the ABC**. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE III** and inspect the Bidding Documents at the address given below during **office hours**.
5. A complete set of Bidding Documents may be acquired by interested Bidders starting **February 3, 2021** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (P5,000.00)** in accordance with the Guidelines issued by the GPPB; It may also be downloaded free of charge from the website of the **Philippine Government Electronic Procurement System (PhilGEPS)** and the **website of the**

Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE III** will hold a Pre-Bid Conference¹ on **February 9, 2021 Tuesday at 1:30 pm** at the **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE III**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **9:00 am of February 22, 2021 Monday**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause.

Bid opening shall be on **10:00 am of February 22, 2021 Monday** at **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE III**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
8. The **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE III** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

RAYMUND VINCENT A. PANLILIO
BAC Secretariat
DSWD Field Office III Diosdado Macapagal
Regional Government Center, Maimpis
City of San Fernando Pampanga
(02) 2467021; (045)9612143 local 128;
Website: [http://prksalcedo@dswd.gov.ph](mailto:prksalcedo@dswd.gov.ph)

PATRICIA ROS K. SALCEDO
BAC Secretariat Support Staff



ARMONT C. PECINA
BAC CHAIRPERSON

¹May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.